

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting held on Wednesday 6 October 2010

- Present: Vice-Chancellor (in the chair), Professor C Bates, Professor H Beale, Ms A Bell, Professor S Bruzzi, Dr J Burrows, Professor A Caesar, Professor A Czumaj, Professor J Davey, Professor J Faundez, Professor S Hand, Professor M Harrison, Professor N Hewlett, Dr N Holdsworth, Professor C Hughes, Professor S Jacka, Dr C Jenainati, Professor N Johnston, Professor T Jones, Professor J Labbe, Professor K Lamberts, Professor A Muthoo, Mr D Persaud, Professor B Rosamond, Mr S Ruston, Professor J Seville, Mr M Smalley, Professor M Shipman, Professor M Smith, Professor C Sparrow, Professor N Stallard, Mr D Stevens, Professor S Stewart-Brown, Professor M Taylor, Professor J Thistlethwaite, Professor M Underwood, Professor P Winstanley.
- Apologies: Dr A-M Greene, Dr C Harrison, Professor R Higgott, Professor K Lamberts, Dr D Roper, Professor S Swain.
- In attendance: Registrar, Deputy Registrar, Academic Registrar, Director of Finance, Head of Governance Support Services, Administrative Officer (Governance), Ms K Pennington.

The Vice-Chancellor welcomed new members and members beginning a new period of office to their first meeting of the Senate for the academic year 2010/11.

01/10-11 Minutes

CONSIDERED:

The minutes of the meeting of the Senate held on 7 July 2010 be approved, subject to the following amendment (deletions struck through, additions underlined):

110/10-11

(...)

- (v) That it was the view of ~~some~~ the majority of colleagues that the separation from the School of Engineering would inevitably weaken Engineering at Warwick and the two departments might find themselves in competition for funding and students.

(...)

2/10-11 Progress of Senate Recommendations

REPORTED:

That the Council, at its meeting on 14 July 2010, had approved the recommendations of the Senate recorded under the following items:

- (i) Disestablishment of the Warwick Graduates' Association and related amendments to Regulation 22 and section 4.4 of the University Calendar (minute 106/09-10(c)/09-10 refers)

- (ii) Amendments to University Ordinances and Regulations under items 5 through 9 of the Academic Quality and Standards Committee report (minute 107(e) – (i) /09-10 refers)
- (iii) Amendments to the Terms of Reference of Academic Staff Committee and necessary amendments to Regulation 4 (minute 108(a)/09-10 refers)
- (iv) Adoption of the revised University Health and Safety Statement (minute 109(a)/09-10 refers)
- (v) Adoption of the revised University Health and Safety Policy Statement and Guidance on Student Placements (minute 109(a) and (b)/09-10 refers)
- (vi) Development of a new online Health, Safety and Well-Being Manual (minute 109(c)/09-10 refers)
- (vii) Establishment of Warwick Manufacturing Group as an Academic Department within the Faculty of Science and associated amendments to governing instruments and Ordinance amendments establishing the School of Life Sciences (minutes 110(b)/09-10 and 111/09-10 refer), noting that the Council would confirm the amendments to Ordinances at its meeting to be held on 14 October 2010.
- (viii) Amendments to Regulation 5 Governing the Grant of Study Leave (minute 112/09-10 refers)

3/10-11 Update on the University Financial Plan (minute 99/09-10 refers)

REPORTED: (by the Finance Director)

- (a) That the University Financial Plan had been updated subsequent to consideration by the Senate and the Council at their meetings held in July 2010 to reduce costs, amend the safety factor and reflect the establishment of the School of Life Sciences.
- (b) That the Finance and General Purposes Committee would consider the updated Plan at its meeting to be held on 18 October 2010.
- (c) That the University's year end performance for 2009/10 had been satisfactory, resulting in an overall surplus of c.£9 million which included the release of £4.3 million of safety factors, an additional £3.7 million of income from student fees and a pay costs £1 million lower than plan.

(By the Vice-Chancellor)

- (d) That the University Council would consider the revised University Financial Plan at its meeting to be held on 26 November 2010 prior to its submission to the HEFCE by the 1 December 2010 deadline.
- (e) That the University would review the Financial Plan in the light of the outcome of the Comprehensive Spending Review and the findings of the Independent Review of Higher Education Funding and Student Finance (also known as the Browne Review).
- (f) That a provisional update session for members of the Senate to be on Tuesday, 16 November 2010 at 2pm had been included in the University Committee Timetable and that this was likely be held to consider the implications of the Comprehensive Spending Review on the University's Financial Plan as well as the University's refocused strategy, with further details of this event being communicated in due course.
- (g) That it had been resolved at the previous meeting that the Senate be informed of the outcomes of the HEFCE Review of Teaching Funding at a future

meeting, it being noted that the University's response to the Consultation was reported under item 19 in the Steering Committee report to the Senate as set out in S.2/10-11 (part 2).

4/10-11 Membership of the Senate

RECEIVED:

The membership of the Senate for the academic year 2010/11 (S.1/10-11).

REPORTED: (by the Vice-Chancellor)

- (a) That Professor Simon Swain (Classics and Ancient History) had been appointed to the vacant Faculty of Arts representative position subsequent to the circulation of the papers for the meeting.
- (b) That, in line with Regulation 2.3 nominations were currently open for on vacancy in representation of the Assembly on the Senate arising from Professor Labbe being appointed to the Chair of Graduate Studies, a post which carried ex officio membership of the Senate and that the deadline for nominations was 11 October 2010.

5/10-11 Yvonne Carter Memorial Lecture

REPORTED: (by the Vice-Chancellor)

- (a) That the Warwick Medical School would be holding the Yvonne Carter Memorial Lecture on the evening of 14 October 2010 and that the event would begin with a drinks reception at 5pm in the Medical Teaching Centre on the Gibbet Hill campus with a lecture at 6.00pm given by Professor Trish Greenhalgh, Professor of Primary Health Care at Queen Mary University and Healthcare Innovation and Policy Unit Lead at Barts and The London School of Medicine and Dentistry, which would be followed by a buffet reception at 7.00pm.
- (b) That members of the Senate should have received a formal invitation from the Warwick Medical School for the event.

6/10-11 Briefing and Information Session for Members of Senate Committees

REPORTED: (by the Vice-Chancellor)

- (a) That a Briefing and Information Session for internal members of Senate and Council Committees would be held on Tuesday, 12 October 2010 from 10.30am in the Council Chamber, University House with further information available from the Governance Team in the Deputy Registrar's Office.
- (b) That the aim of the event was to provide an overview of the University's governance and committee structures and decision-making processes with a view to members of committees better understanding the role and scope of the particular body on which they served.

7/10-11 Joint Senate and Council Event

REPORTED: (by the Vice-Chancellor)

That, following the successful joint event between members of the Senate and the Council held last year, a further event would take place on 26 November 2010 subsequent to the Council Away Day and that further details would be circulated in due course.

8/10-11 Vice-Chancellor's Address

REPORTED: (by the Vice-Chancellor)

- (a) That the University was performing remarkably well despite the continued uncertainty around future funding for UK higher education and the associated increased media scrutiny.
- (b) That it was expected that the anticipated cuts to higher education funding would be announced after the publication of the Browne Review into HE funding and student finance and the Comprehensive Spending Review due to report on 20 October 2010, it being noted that the level of the reductions remained unclear.
- (c) That it had been speculated that there might be a reduction of circa 75 – 77 percent of the overall HEFCE teaching grant including the removal of funding for Band C and D subjects by 2014/15 and a 25 percent reduction in QR funding also by 2014/15.
- (d) The Government had expressed a plan to concentrate research funding in around 25-30 institutions and that due to Warwick's overall good performance in the RAE 2008, the University was well placed to capitalise on the proposed arrangement.
- (e) That discussions around higher fees and a graduate contribution continued and it was likely that an announcement would be made shortly by the Government in this regard, with an increase in fees to £7K as a lower limit expected.
- (f) That the University was developing strategies for fee levels for Home/EU students, noting that these would need to be confirmed within the next six months in order for them to be publicised for 2012 entry and would be supported with increased bursary funding.
- (g) That consideration needed to be given as to how to best advantage departments in these challenging times in terms of research and teaching activities and that Heads of Departments would be expected to provide leadership and inspiration through this period, with departments considering viable strategies.
- (h) That enhancements would need to be made to the recruitment process and the student experience at Warwick and that the Pro-Vice-Chancellor (Education and Student Experience) would lead in this work.

(By the Registrar)

- (i) That, should Warwick's government funding be significantly reduced, the University would lobby for an associated level of autonomy from governmental bodies.

(By the Chair of the Board of Graduate Studies)

- (j) That consideration should be given to postgraduate recruitment as this was dependent on the undergraduate cohorts and their desire/ability to undertake further study and that Warwick needed to ensure that it would deliver a return on investment to its postgraduate students.

(By the President of the Students' Union)

- (k) That the University should take a wider social view of the proposed cuts and recognise the implications for students with a view to shaping a better situation for future students and for society.

(By Mr S Ruston)

- (l) That, in his opinion, the scenario for home students was dire with increased debt and a difficult graduate employment picture and that many students facing increased fees would have to limit their choices to local institutions to reduce costs.

(By Professor M Harrison)

- (m) That it was important for the University to understand the patterns of cross-subsidies operating inside and outside of the institution as in the current difficult financial context, there was potential for unintended cross-subsidies forming which would threaten the success of the University's financial strategy.

9/10-11 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.2/10-11 {parts 1 and 2}) and its resolutions recorded under the following items together with a report from the Vice-Chancellor:

(a) Student Admissions

REPORTED: (by the Vice-Chancellor)

- (i) That it has been an exceptional year for undergraduate recruitment in many respects, including changing targets throughout the cycle, unprecedented demand across the sector, a large increase in insurance acceptances, and the introduction of the A* grade at A level.
- (ii) That as of 24 September 2010, Home/EU undergraduate recruitment was circa 186 over target, noting that this number would reduce over the enrolment period due to students deferring entry or not taking up their place.
- (iii) That it was likely that HEFCE restrictions on undergraduate numbers and the permitted contract range would remain in place for 2011 which would require tight control on recruitment again next year and that

consideration would need to be given to the level of undergraduate Home/EU intake targets for 2011/12 as well as the increasing of the level of the standard A level tariff offers.

RESOLVED:

That the Senate record its thanks to colleagues across the University for their contribution to the successful recruitment cycle for 2010/11 entry.

(b) Corporate Planning Statement (CPS)

REPORTED: (by the Vice-Chancellor)

That the CPS was required as part of the University's 'Single Conversation' with the HEFCE together with a range of other reports and that the Senate was invited to consider and comment on the progress made in 2009/10 against the key priorities identified within the 2009 Corporate Planning Statement (CPS) submitted to the HEFCE in 2009, it being noted that the University was not seeking to identify key priorities for 2010/11 within the CPS as the refocused University strategy would be provided as an appendix.

RECOMMENDED: (to the Council)

That the provisional Corporate Planning Statement be approved as set out in S.2/10-11, noting that it would be revised in the light of feedback received and would be considered at the meeting of the Council to be held on 26 November 2010 together with the refocused University strategy prior to submission to the HEFCE by 1 December 2010.

(c) Emergency Planning Policy

REPORTED: (by the Vice-Chancellor)

- (i) That it was important for the University to establish an Emergency Planning Policy and that the Steering Committee had approved the policy, it being noted that robust testing of the University procedures would be undertaken, including scenario exercises with the various Major Incident Teams.
- (ii) That, in due course, departments would be engaged in the development of business continuity plans to ensure operational-level processes link effectively with institutional emergency plans and to assist in the development of robust business continuity plans at departmental level.
- (iii) That the Policy would be reported to the Audit Committee at its meeting to be held on 26 October 2010 and the Council at its meeting on 26 November 2010.

(d) Shakespeare Live: The Centre for the Teaching of Shakespeare

REPORTED: (by the Vice-Chancellor)

- (i) That the Steering Committee had considered and approved in principle the establishment of a joint Warwick-Royal Shakespeare Company (RSC) Centre for the Teaching of Shakespeare, an exciting initiative which sought to broaden existing collaboration between the two organisations.

- (ii) That the RSC Board had considered the outline proposal at its meeting on 29 September 2010 and had approved this in principle, it being noted that a final presentation to the RSC Board would be take place in January 2011 following further development work.

(e) Revision of Personal Tutor Guidelines

REPORTED: (by the Vice-Chancellor)

- (i) That in liaison with relevant individuals and committees including the Boards of the Faculties and the Academic Quality and Standards Committee, the University Personal Tutor guidelines had been duly revised by the Senior Tutor, Dr Stephen Lamb, to provide additional support and guidance to those academic colleagues undertaking the role of Personal Tutor.
- (ii) That the Steering Committee had approved the revised guidelines at its meeting on 20 September 2010 and that departments were advised to implement these with immediate effect.

(f) Advantage West Midlands Project Review

REPORTED: (by the Vice-Chancellor)

- (i) That as previously reported to the Senate, Advantage West Midlands (AWM) had experienced budgetary reductions and that the University had been in negotiations regarding the future funding levels of AWM-Warwick projects.
- (ii) That the outcome of these meetings has been relatively positive considering the potential cuts being faced, with the University's proposals being accepted, though a number of items of detail requiring further work.

(By the Deputy Vice-Chancellor)

- (iii) That the funding reductions faced by AWM and subsequent negotiations proved as an illustration that the environment in which the University operated was changing, but that the collective response from those colleagues affected had been, in his opinion, magnificent.

RESOLVED:

That the Senate record its thanks to those colleagues engaged in the AWM negotiations for their positive participation.

- (g) Student Number Control 2010/11
- (h) Student Accommodation
- (i) National Student Survey Results 2010
- (j) HEFCE Recurrent Grant – July Update
- (k) Outcomes of the HEFCE Financial Memorandum Consultation
- (l) Report from the Fees Working Group on International Student Fees Setting
- (m) Universities That Count Survey
- (n) HESA Performance Indicators 2010
- (o) OFFA: Access Agreement Monitoring Report 2008/09

- (p) UCU and NUS National Demonstration: “Fund our Future – Stop Education Cuts”
- (q) National Pay Negotiations
- (r) USS Pension Review
- (s) Public Service Pensions Review
- (t) UCEA Review of Job Security
- (u) Local Enterprise Partnerships
- (v) Research Excellence Framework (REF)
- (w) Major Research Proposal: International Institute for Product and Service Innovation
- (x) Qinetiq Restructuring
- (y) EPSRC Letter – Invitation to Feedback on Framework University Agreements
- (z) ESRC Postgraduate Training Framework
- (aa) Future Funding of Researcher Development Training Following Withdrawal of
- (bb) Academy of Medical Sciences Review of Research Governance and Regulation: Second Call for Evidence
- (cc) Institute of Advanced Study Update
- (dd) UKBA – Government Announcement to Limit Non-EU Economic Migration
- (ee) UUK/GuildHE/QAA Review of External Examining Arrangements for the UK
- (ff) QAA Audit of WMG’s Collaborative Provision in Singapore
- (gg) Draft University HEFCE Employability Statement
- (hh) HEFCE – Meeting the Information Needs of Users of Public Information about HE
- (ii) UUK: Spending Review
- (jj) I/2010/046: Report of Wakeham Task Force on fEC
- (kk) TRAC Development Group/HEFCE Study of Sustainability Metrics
- (ll) Future Funding of Healthcare Education
- (mm) A Summary of the Government White Paper “Equity and Excellence: Liberating the NHS”
- (nn) HEFCE Circular Letter 17/2010: Arrangements for Capital Investment Fund
- (oo) I/2010/07: Publication of Longer-Term Strategy Group Seminar Report
- (pp) Festival of Learning
- (qq) Higher Education Academy Consultation: Future Work and Structure
- (rr) Quality Assurance Agency (QAA) Annual Report 2008/09
- (ss) HEFCE Circular 16/2010: Shared Services Pilot – Invitation to Apply for Funding for E-marketplace Systems
- (tt) HEFCE Request for EU Statistics on Public Procurement – Annual Return for 2009
- (uu) Summer Degree Ceremonies
- (vv) International Programme in the Leadership and Management of Higher Education (IPLMHE) 2010
- (ww) Summer Events on Campus and Beyond
- (xx) Pudsey Grangefield School Trust
- (yy) UCEA 10:073 Budget Summary
- (zz) Secretary of State Speech on Science, Research and Innovation
- (aaa) Universities UK Annual Conference: Speeches from the President of the UUK and the Minister for Universities and Science
- (bbb) UUK Publication: Future of Research
- (ccc) University Response to FP7 Consultation
- (ddd) Science and Technology Select Committee
- (eee) Letter to Minister of State for Universities and Science from the Chairs of STFC’s Advisory Panels
- (fff) E/2010/08: European Commission Survey on Intellectual Property Rights (IPR) Protection and Enforcement in Third Countries
- (ggg) I/2010/071: Research Conduct Survey
- (hhh) I/2010/060: Research Career Development and Transferable Skills Training
- (iii) European Commission Consultation on Cultural and Creative Industries

- (jjj) HEFCE CL 21/2010: Guiding Principles for International Activity
- (kkk) International Higher Education in Facts and Figures
- (lll) University Response to Regional Growth Fund Consultation
- (mmm) Digital Economy Act and Ofcom Consultation on Online Copyright Infringement
- (nnn) UUK 'Universities Week'
- (ooo) I/2010/072: Universities UK Facts and Figures 2010
- (ppp) I/2010/053: UUK Response to HEFCE Consultation on Principles and Features of the Teaching Funding Method
- (qqq) Russell Group Response to HEFCE Teaching Funding Consultation
- (rrr) I/2010/059: Student Charters and University of Warwick Response
- (sss) I/2010/067: Student Loans
- (ttt) "Living Together, Working Together" Report
- (uuu) UUK I/2010/049: Social Work Update
- (vvv) I/2010/068: Social Work Reform Board
- (www) UUK I/2010/051: Information Legislation and Management Survey 2009
- (xxx) Employers Pensions Forum Response to HMRC/Treasury Consultation on Changes to Pension Tax Relief
- (yyy) HEFCE CL 20/2010: Changes to Co-Funding Conditions of Grant and Monitoring Arrangements
- (zzz) NHS Coventry Consultation on 'Healthy Weight Strategy'
- (aaaa) Leadership Foundation for Higher Education Press Release
- (bbbb) AimHigher Summer Schools
- (cccc) Coventry Ambassadors Group

10/10-11 Report from the Board of the Faculty of Medicine

CONSIDERED:

A report from the Board of the Faculty of Medicine (S.3/10-11) and its resolutions and recommendations recorded under the following items, together with an oral report from the Dean of Warwick Medical School:

(a) Re-structuring of Warwick Medical School

REPORTED: (by the Dean of Warwick Medical School)

- (i) That the proposed strategy for Warwick Medical School and the associated new structure sought to stress the equal importance of research and teaching within the School, as well as developing commercial engagement.
- (ii) That the structural transition set out within the strategy would be phased over the 2010/11 academic year, with a view to the new structure being in place by summer 2011.

RESOLVED:

That the proposed Warwick Medical School strategy as set out in S.3/10-11 be approved for implementation with immediate effect, it being noted that the *Division of Cell Biology* referenced within the document would be formally entitled the *Division for Biomedical Cell Biology*.

- (b) Proposed Revisions to University Ordinance 7 governing Boards of the Faculties

RECOMMENDED: (to the Council)

That the revisions to the University governing instruments pertaining to the constitution of Board of the Faculty of Medicine in Ordinance 7 as set out in paper S/.3/10-11 be approved, noting that amendments would be required to the constitutions of the Undergraduate and Graduate Studies Committees of the Board of the Faculty of Medicine to reflect the revised constitution of the Board.

- (c) Proposed memberships of Boards of Examiners for the MB ChB including proposed revisions to Regulation 9.5

RESOLVED:

That the proposed memberships of the Boards of Examiners for the MB ChB for 2010/11 be approved as set out in S.3/10-11 and below, subject to the approval of the requisite amendments to Regulation 9.5 governing the Boards of Examiners for the MB ChB (deletions ~~struck through~~ and additions underlined):

- (i) The Phase I Board of Examiners:

The Dean of the Warwick Medical School (Chair)	Prof P Winstanley
The Associate Dean (Teaching)	
<u>The Pro Dean (Education) (Chair)</u>	<u>TBC</u>
The Director of the MB ChB	Dr Jane Kidd
The External Examiners	TBA dependent on Board date
The MB ChB Phase I Co-ordinator	Dr Anne Green
The Clinical Applications Special Study Module Leader	Dr Narasimha Murthy
The Chair <u>A member</u> of the Warwick Medical School Assessment Group	Dr Rose Bland
The MB ChB Phase II Co-ordinator	Dr Paul Matthews
10 Module Leaders of the core curriculum	Dr Ramesh Arasarandnam Dr Clare Blackburn Dr Alex Conner Dr Alan Dolan Dr Graham Ladds Dr Wolfgang Markham Dr Linda Maxwell Dr Wendy Robertson Dr Carolyn Rodgers Dr Harbinder Sandhu
One Module Leader of a Special Study Module	Dr Vinod Patel

The MB ChB Examinations Officer (<u>non voting</u>)	Mrs Lara McCarthy
(ii) <u>Phase I (Year 2) Board</u>	
The Dean	Prof Peter Winstanley
The Associate Dean (Teaching)	
The Pro Dean (Education) (Chair)	<u>TBC</u>
The Director of the MB ChB	Dr Jane Kidd
The External Examiners	TBC depending on Board date
The Phase I Co-ordinator	Dr Anne Green
The Clinical Applications Special Study Module Leader	Dr Narasimha Murthy
The Chair <u>A member</u> of the Warwick Medical School Assessment Group	Dr Rose Bland
The Phase II Co-ordinator	Dr Paul Matthews
10 Module Leaders of core modules in Phase I :	One of the Infection & Immunity module leads – TBC Dr Clare Blackburn Dr Dawn Collins Professor Peter Stanfield Dr Alan Dolan Dr Ann Jackson Dr Ricky Jones Dr Wolfgang Markham Dr Linda Maxwell Dr A-M Slowther Dr Vinod Patel
One representative of the Special Study Module	
The MB ChB Examinations Officer (Secretary) (<u>non voting</u>)	Mrs Lara McCarthy
(iii) <u>The Phase II Board of Examiners</u>	
The Dean	Prof Peter Winstanley
The Associate Dean (Teaching)	
The Pro Dean (Education) (Chair)	<u>TBC</u>
_____ The Director of the MB ChB	Dr Jane Kidd
The External Examiners	TBC depending on Board date
The Phase II Co-ordinator	Dr Paul Matthews
The Chair <u>A member of</u> the MB ChB Assessment Group	Dr Monica Doshi
The MB ChB Examinations Officer (Secretary)(<u>non voting</u>)	Mrs Lara McCarthy

The following members from NHS partner Trusts:

2 representatives of the medical specialties	Dr Mandy Barnett Dr Ponnusamy Saravanan
2 representatives of the surgical specialties	Ms Deborah Markham Mr Mike Margetts Ms Hervinder Kaur
1 representative of Obstetrics and Gynaecology	
1 representative of Child Health	Dr Prakash Satodia
1 representative of Psychiatry	Dr Scott Weich
1 representative of General Practice	Dr Teresa Pawlikowska
1 Clinical Education Lead from a partner Trust: University Hospitals of Coventry & Warwickshire NHS Trust OR	Mr Ian Fraser
South Warwickshire General Hospitals NHS Trust OR	Dr Christopher Marguerie
George Eliot Hospital NHS Trust 1 representative of the Junior and Senior Academic Half-days	Dr Asok Venkataraman Dr Colette Marshall OR Dr Alec PriceForbes

RECOMMENDED: (to the Council)

That the revisions to Regulation 9.5 pertaining to the constitution of Board of Examiners for the MB ChB as set out in paper S/.3/10-11 be approved.

(d) Elections to the Membership of the Board of the Faculty of Medicine and Associated Sub-Committees

RESOLVED:

That the co-opted members of the Board of the Faculty of Medicine for 2010/11 as set out in S.3/10-11 and below be approved:

Up to three co-opted members, being permanent members of staff at the University of Warwick subject to the approval of the Senate.	Professor Peter Abrahams Dr Ann Adams Professor Sarah Stewart-Brown
Up to five co-opted members, external to the University and subject to the approval of the Senate:	Mr Ian Fraser Dr Chris Marguerie Dr Peter Handslip Professor Scott Weich Professor Ian Philip

(e) Nominations and Recommendations to Memberships of Senate Committees

RESOLVED:

That the following representatives of the Faculty of Medicine be appointed to serve on the University Committees indicated for 2010/11, noting that vacancies would be resolved by correspondence and further representatives recommended to the Steering Committee for consideration on behalf of the Senate:

- (i) The Equality and Diversity Committee:
- Ms Deborah Markham (Warwick Medical School)
Professor Ala Szczepura (Warwick Medical School)
- (ii) The Graduate Appeals Committee Panel:
- Ms Janet Cooper (Warwick Medical School)
Dr J Paul O'Hare (Warwick Medical School)
Dr Doug Simkiss (Warwick Medical School)
Professor Donald Singer (Warwick Medical School)
Ms Louise Skelton (Warwick Medical School)
- (iii) The Investigating Committee into Cases of Suspected Cheating Panel:
- Dr David Davies (Warwick Medical School)
Dr Anne Green (Warwick Medical School)
Dr Jane Kidd (Warwick Medical School)
Dr Colin Macdougall (Warwick Medical School)
Dr Carolyn Rodgers (Warwick Medical School)
- (iv) The Committee on the Admission of Students to Courses of Study:
Dr David Davies (Warwick Medical School)
Professor Jill Thistlethwaite (Warwick Medical School).
- (v) The Board of Undergraduate Studies:
Dr Jane Kidd (Warwick Medical School)
The Pro Dean (Education) (to be appointed).

(f) Board of the Faculty of Medicine Membership on the Senate

REPORTED:

That the membership of the Senate as appointed by the Board of the Faculty of Medicine for 2010/11 was as follows:

Professor John Davey	Warwick Medical School (2012)
Professor Neil Johnson	Warwick Medical School (2012)
Professor Nigel Stallard	Warwick Medical School (2013)
Professor Sarah Stewart-Brown	Warwick Medical School (2012)
Professor Jill Thistlethwaite	Warwick Medical School (2012)
Professor Martin Underwood	Warwick Medical School (2011)

11/10-11 University Committee Structures and Membership of Senate Committees

REPORTED:

- (a) That all Directors of University Research Centres were requested to submit any proposed changes to research centre constitutions and, where applicable, associated Advisory Boards.
- (b) That the membership of the Advisory Boards of University Research Centres and Institutes for the 2010/11 academic year would be set out in the University Calendar 2010/11.

CONSIDERED:

- (a) Proposed revisions to University Committee Structures and to the constitutions of Committees of the Senate (S.4/10-11).
- (b) The appointment of the Committees of the Senate for the 2010/11 academic year (S.5/10-11), noting that individuals to fill the remaining vacancies would be sought in the coming weeks and considered by the Steering Committee on behalf of the Senate.

RESOLVED:

- (a) That the proposed revision to the constitution of the Academic Resourcing Committee to include the Pro-Vice-Chancellor (Education and Student Experience) as an ex officio member be approved as set out in S.4/10-11.
- (b) That the establishment , terms of reference and constitution of the Research Committee as a formal committee of the Senate be approved as set out in S.4/10-11 and below:

- (i) Constitution of the Research Committee

Pro-Vice-Chancellor(s) with a research portfolio

The Chair of each of the Boards of the Faculties, or his/her nominee (typically the Chair of the Faculty Research Committee)

Heads of Devolved Departments including:

- Dean of the Warwick Business School or his/her nominee

A representative from the Research Staff Forum, nominated by the Forum and approved by the Senate

Chair of the Board of Graduate Studies

Chair of the Institute of Advanced Study

One postgraduate research student representative, nominated by the Students' Union and approved by the Senate

Up to three academic members of staff of the University, appointed by the Senate on the recommendation of the Research Committee

In attendance: The Director of Research Support Services would typically be in attendance as would other members of RSS as and when required.

Secretariat: Appointed by the Registrar, typically members of RSS.

(ii) Terms of Reference of the Research Committee

- (A) To advise the Senate on all matters relating to the research strategy of the University and to support the Vice-Chancellor, Deputy Vice-Chancellor and relevant Pro-Vice-Chancellor(s) in driving forward the agreed research strategy.
 - (B) To identify priority areas for research and to develop, promote and monitor policies and practices to stimulate research programmes in the agreed areas, in liaison with other bodies as appropriate, including the coordination of University responses to specific funding initiatives, in consultation with the Steering Committee (particularly where a cross-Faculty approach is required).
 - (C) To monitor and influence the development of research policy and strategy of key national and international agencies in the interests of the University (e.g. the HEFCE, Research Council, European Union).
 - (D) To oversee and monitor the performance of University Research Centres and recommend to the Senate, in consultation with the relevant Faculty Boards, the establishment and disestablishment of University Research Centres in line with the University's research strategy.
 - (E) To support the University in its engagement with key external stakeholders relating to research, including business, industry, the government and funding agencies.
 - (F) To consider periodic reports on the research performance, research quality and the generation of research income of the University and its constituent parts, including relevant national and international benchmarking data where available, with a view to advising the Pro-Vice-Chancellor(s) for Research on areas where improvements could be made, where there are significant risks and/or where new opportunities may be pursued.
 - (G) To monitor the University's activities in relation to the career development of research staff including oversight of the Concordat to Support the Career Development of Researchers and other related sector guidance published in the future.
 - (H) To consider reports from the University Research Ethics Committee, Faculty Research Committees and Faculty Boards when appropriate.
 - (I) To discharge other functions as the Senate may from time to time determine.
 - (J) To make periodic reports, with the approval of the Pro-Vice-Chancellors for Research, to the Academic Resourcing Committee on the considerations and findings of the Committee to aid in aligning resource allocation with research strategy.
 - (K) To report to the Senate, as appropriate, on the operation of the work of the Committee in relation to all of these areas.
- (c) That the membership of committees of the Senate for 2010/11 be approved as set out in S.5/10-11 and that the Steering Committee be permitted, on behalf of the Senate, to consider any Senate appointment for 2010/11 yet to be confirmed or amended.

- (d) That, in addition to those Senate appointments set out in S.5/10-11, the following appointments to committees of the Senate for 2010/11 be approved:
- (i) Board of Graduate Studies
 - (A) Professor Jacky Swan (Warwick Business School) be appointed to the Board of Graduate Studies as a replacement for Professor Stoneman as one of the four members of academic staff appointed by the Senate.
 - (B) Mr Sean Ruston be appointed as one of the two co-opted students approved by the Senate on the Board of Graduate Studies.
 - (ii) Academic Resourcing Committee

Professor Simon Swain (Classics and Ancient History) be appointed to the Academic Resourcing Committee as the member of the Senate from the Faculty of Arts, replacing Professor Trevor Burnard.
 - (iii) Board of Undergraduate Studies

Professor Jonothon Neelands (Institute of Education) be appointed as the member of the Board of Graduate Studies on the Board of Undergraduate Studies.

12/10-11 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions that have been conferred upon members of the University since the last meeting of the Senate held on 7 July 2010 (S.6/10-11).

13/10-11 NUS/UCU National Demonstration

REPORTED: (by the President of the Students' Union)

- (a) That a joint UCU/NUS national demonstration against funding cuts would be held in central London on 10 November.
- (b) That the Warwick Students' Union was publicising the demonstration amongst the student body and that a large show of support was anticipated.
- (c) That the Students' Union had launched a 'sponsor a student' scheme where staff could anonymously fund a student to attend to the demonstration and that he hoped that the University would support this scheme.

14/10-11 Vote of Thanks

RESOLVED:

That the Senate record its thanks to Ms Joy Findlay, Administrative Officer (Governance), for her service on the Secretariat of the Senate on the occasion of her last meeting of the Senate prior to taking up the post of Executive Officer in Warwick Business School.

15/10-11 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the Academic Quality and Standards Committee (S.7/10-11) and its resolutions and recommendations recorded under the following items:

(a) Assessment Conventions

(i) Joint Degrees

RESOLVED:

That the proposed amendments to the 2008 Classification Convention, set out in S7/10-11 be approved relating to:

(A) The number of credits which must be passed to obtain a degree, noting that the conventions set out in Section II(2) of the 2008 Classification Convention did not apply to students in the Science Faculty who join(ed) Warwick in autumn 2008, 2009 and 2010 onwards, and that different conventions apply, as set out in paragraph (b) of List A of the 2008 Classification Convention;

(B) Whether students were permitted to take additional credit, and if so, whether the Seymour formula was applied.

(ii) BA Law and Sociology

RESOLVED:

That the following additional classification convention, suggested for inclusion within List A of the 2008 Classification Convention in respect of the BA Law and Sociology, be approved.

“To be provisionally classified in the class indicated by the mean, a candidate must also achieve marks in that class or higher in whole modules, equating to at least 30 credits in total in Law modules and 30 credits in total in Sociology modules, and which are taken in the final two credit-bearing years of the degree.”

(b) Collaborative Proposals

RESOLVED:

That the University of Arts Belgrade be approved as a new partner to the School of Theatre, Performance and Cultural Policy Studies in the delivery of the Masters in International Performance and Research, as set out in papers CFDLSC 66/09-10, CFDLSC 152/09-10 and CFDLSC 67/09-10 (revised).

(c) Accreditation of Prior Learning Policy

16/10-11 Revisions to Regulation 8 Governing First Degrees

REPORTED: (by the Vice-Chancellor)

- (a) That he, on behalf of the Senate, had recommended to the Council revisions to Regulation 8 to clarify the use of credit gained via resit examinations in the determination of final degree classification for students who had joined the University pre-or post 1 August 2008 and to remove obsolete courses (S.8/10-11, available from the Deputy Registrar's Office).
- (b) That the Pro-Chancellor had subsequently approved the revisions to Regulation 8 on behalf of the Council.

17/10-11 Conferral of Title of Emeritus Professor

REPORTED: (by the Vice-Chancellor)

That he, on behalf of the Senate, had approved the conferral of the title of Emeritus Professor on the following colleagues with effect from their retirement (given in brackets below):

Professor P Stoneman, Warwick Business School (30 September 2010)

Professor H Woodland, Biological Sciences (31 January 2011)

NO/YSW/JF/shared/senate/2010-11/minutes/06Oct10mins
11/10/10