

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting of the Senate held on 4 October 2006

Present: Vice-Chancellor (in the Chair), Dr J Ahearne, Professor S Bassnett, Ms A Bell, Professor L Bridges, Dr L Campbell, Professor E Carter, Professor Y Carter, Professor M J Cooper, Professor J Davey, Professor J Davis, Professor T Docherty, Mr B Duggan, Professor P Edwards, Professor M Finn, Professor R Freedman, Professor J Gardner, Mr A Gumusay, Professor M Harrison, Professor R Higgott, Dr C Hughes, Professor G Hundt, Professor J D S Jones, Dr J Kidd, Professor K Lamberts, Professor R Lindley, Ms C Longworth, Professor M Luntley, Professor P Mack, Dr J MacPherson, Professor S B Palmer, Professor E Peile, Professor A Phizacklea, Dr A M Price, Professor M Smith, Dr C Sparrow, Professor S Thornton, Professor M Waterson, Professor M Whitby.

Apologies: Professor S Bright, Professor A Caesar, Professor S Kumar, Dr J Read, Director of Finance.

In Attendance: Academic Registrar, Deputy Registrar, Registrar, University Secretary, Ms Y Salter Wright, Ms N Snodgrass.

The Vice-Chancellor welcomed new members and members beginning a new period of office to their first meeting of the Senate for the academic year 2006/07.

1/06-07 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 28 June 2006 be approved.

2/06-07 Progress of Senate Recommendations

REPORTED:

That the Council, at its meeting on 5 July 2006, approved the recommendations of the Senate recorded under the following items:

- (a) Report from the Academic Staff Committee (minute 89/05-06 refers)
- (b) Report from the Safety Committee (minute 90/05-06 refers)
- (c) University Financial Plan: 2006-2010 (minute 105/05-06 refers)
- (d) University Corporate Planning Statement 2006 (minute 106/05-06 refers)
- (e) Report from the Academic Quality and Standards Committee (minute 116/05-06 refers)
- (f) Report from the Research Ethics Committee (minute 123/05-06 refers)
- (g) Constitution of the Union of Students (minute 126/05-06 refers)
- (h) Amendments to University Regulations (minute 128/05-06 refers)

3/06-07 QAA Institutional Auditors (minute 116/05-06 refers)

REPORTED: (by the Pro-Vice-Chancellor {Teaching and Learning})

That the University had received notification from the QAA that of the three nominations submitted by the University for appointment as auditors for the new QAA institutional audit process, he had been appointed.

4/06-07 Membership of the Senate

CONSIDERED:

The membership of the Senate for the academic year 2006/2007 (S.1/06-07).

REPORTED: (by the Vice-Chancellor)

That the Committee of the Assembly established by the Steering Committee at its meeting on 8 May would be identifying one further member of the Assembly to fill the final remaining vacancy in the appointees of the Assembly on the Senate for the period to 31 July 2009 and would bring forward a nomination for consideration and approval by the Vice-Chancellor as Chair of the Assembly.

RESOLVED:

That, in view of the forthcoming retirement of the current University Senior Tutor and the fact that this position was not expected to be permanently filled in the short term, the University Senior Tutor be not appointed to *ex officio* membership of the Senate for the academic year 2006/07.

5/06-07 Deputy Registrar and Director of Information Technology Services

REPORTED: (by the Vice-Chancellor)

- (a) That Dr Paul Greatrix, Deputy Registrar, would be leaving the University in December to take up the post of Registrar at the University of Nottingham.
- (b) That Mrs Rosemary Gilmore, Director of Information Technology Services, would be retiring from the University at the end of the current calendar year.

RESOLVED:

That the Senate record formally its gratitude to Dr Greatrix and Mrs Gilmore for their valuable contributions to the work of the University.

6/06-07 University Treasurer

REPORTED: (by the Vice-Chancellor)

- (a) That Mr Chris Foy had resigned from his position as Honorary Treasurer of the University with effect from 5 October 2006 due to increasing work commitments, in particular significant commitments overseas.

- (b) That the Nominations Committee had taken steps to identify a successor to Mr Foy and that a recommendation from the Committee on the appointment of a new Honorary Treasurer would be brought forward for consideration by the Council at its meeting to be held on 5 October.

7/06-07 RAE 2008 and Reform of Higher Education Research Assessment and Funding

REPORTED: (by the Vice-Chancellor)

- (a) That the draft University response to the DfES consultation on the Reform of Higher Education Research Assessment and Funding, which would be brought forward for consideration by the Steering Committee at its meeting on 9 October and which would be submitted alongside responses from the Russell and 1994 Groups, would convey the University's view that peer review must be a key element of the research assessment process.
- (b) That the DfES had now indicated that the results of the RAE would be used to inform research funding allocations for a minimum of 3 years following the 2008 exercise.

8/06-07 UK-India Education and Research Initiative (UKIERI)

REPORTED: (by the Vice-Chancellor)

- (a) That the University had been informed that the two expressions of interest led by the Warwick Manufacturing Group and the Department of Physics for the UKIERI Major Awards for Research Cooperation had not been shortlisted to proceed to full bid submission stage and that the University had now written to the consultative committee appointed to review submissions for these awards to request feedback on the selection process.
- (b) That the University had additionally submitted six applications for UKIERI Standard Awards and two applications for UKIERI Research Fellowships, the outcome of which was currently awaited.

9/06-07 National Academy for Gifted and Talented Youth

REPORTED: (by the Vice-Chancellor)

- (a) That the University's existing five-year contract with the DfES for the National Academy for Gifted and Talented Youth (NAGTY) would expire on 31 August 2007 and that the University had been working to secure a new and extended NAGTY contract.
- (b) That the specification from the DfES for the new contract was for a Managing Contractor for the National Programme for Gifted and Talented Education (NPGATE), which represented a significant departure from the focus on the delivery of gifted and talented education services as currently provided by NAGTY and which did not correspond with the strategic objectives of the University.
- (c) That, notwithstanding the concerns set out in (b) above, the University had submitted a Pre-Qualification Questionnaire (PQQ) for the NPGATE contract with a view to negotiating possible modifications to the terms of the tender documentation with the DfES and that Warwick's PQQ had subsequently been shortlisted to proceed to full tender stage.

- (d) That following extensive discussions with the DfES it had become clear that there was limited scope for modifying the terms of the NPGATE contract and that the University had therefore taken the decision not to submit a response to the invitation to tender.
- (e) That plans for the communication of this decision both within and without the University had been drawn up and that the University would be reviewing its legal agreements with the DfES to ensure the effective delivery of the remainder of the current NAGTY contract.
- (f) That appropriate steps would be taken to ensure the security of funding for any PhD students engaged in research associated with NAGTY.

10/06-07

University Strategic Development

RECEIVED:

An oral report from the Vice-Chancellor on the future vision and strategic development of the University, noting in particular:

- (a) That the University should be committed to becoming one of the top 50 global Universities and that there was a consequent need for continuing aspiration, innovation and excellence in both research and teaching as well as significant advances in the University's international strategy.
- (b) That, in line with the increasing emphasis placed by the University on high-quality research, he intended to continue his research career alongside his duties as Vice-Chancellor.
- (c) That the University was currently developing proposals for the establishment of Research Centres in Global History and Cognitive and Neural Systems respectively as well as a Warwick Energy Group.
- (d) That steps were being taken to develop an institutional strategy for the development and advancement of the University, noting that consultation with members of both academic and administrative staff would be undertaken as part of this process and that the strategy would aim to address the following:
 - (i) The size and structure of the University;
 - (ii) Research emphases and research excellence;
 - (iii) Innovation in teaching and learning and the distinctiveness of the Warwick student experience;
 - (iv) Internationalisation;
 - (v) The relationship of the University to the local, regional and national community;
 - (vi) Income generation.

11/06-07

Emeritus Professors and Readers

REPORTED: (by the Vice-Chancellor)

That Professor David VandeLinde had taken Chair's Action as Vice-Chancellor on behalf of the Academic Staff Committee and the Senate to recommend the conferral of the title of Emeritus Professor on Professor Terence Whall of the Department of Physics with effect from 30 September 2006 and that the Council, at its meeting on 5 July, resolved to approve this recommendation.

RECOMMENDED: (to the Council)

That the award of the titles of Emeritus Professor and Emeritus Reader be conferred upon the following members of staff with effect from their date of retirement of 30 September 2006:

Emeritus Professor

Professor David Tall (Institute of Education)

Emeritus Reader

Dr Eddie Gray (Institute of Education)

Dr Iain Smith (Department of History)

12/06-07

Report from the Steering Committee

RECEIVED:

A report from the Steering Committee (S.2/06-07 {Parts 1 and 2}) and its resolutions and recommendations recorded under the following items together with oral reports from the Vice-Chancellor, the Registrar and the Chair of the Board of Graduate Studies:

- (a) Report from the Working Group on Fees Setting
- (b) University League Tables
- (c) HESA Performance Indicators 2006
- (d) Teaching Quality Enhancement Fund 2006-2009: Submission to HEFCE
- (e) University Funding for Postgraduate Research Students
- (f) ERDF Application: SME e-Business Adoption and Showcasing
- (g) Academic Staff Titles
- (h) University Degree Congregations
- (i) University Risk Management
- (j) Employment Equality (Age) Regulations
- (k) Advantage West Midlands: Independent Performance Assessment
- (l) Cooksey Review of UK Health Research: University Response
- (m) Nominations for Auditors for the Revised QAA Institutional Audit Process
- (n) Proposed Revisions to Exemption Arrangements for the PCAPP Programme
- (o) Warwick HRI Update and Quarter-End Report
- (p) Warwick Business School Quarter-End Report and Five-Year Plan
- (q) Warwick Medical School Quarter-End Report and Five-Year Plan
- (r) Academic Resourcing Committee Quarter-End Report and Five-Year Plan
- (s) Patterns of Higher Education Institutions in the UK: 6th Report
- (t) Higher Education Business and Community Interaction Survey 2003-04
- (u) The Higher Education Workforce in England: A Framework for the Future
- (v) Collaborative Partnerships
- (w) Widening Participation Questionnaire: University Response
- (x) JISC Strategy Consultation 2007 – 2009
- (y) HEFCE Strategic Review of Sustainable Development in HE
- (z) HEIF2 Final Monitoring Reports
- (aa) CRB Assurance Visit Report
- (bb) Board of Governors of Warwick Schools

(a) Undergraduate and Postgraduate Admissions

CONSIDERED:

A report from the Steering Committee on its consideration of University data on home and overseas undergraduate and postgraduate intake projections against the University 5-year plan as at 30 August 2006 (SC.450/05-06) and 15 September 2006 (SC.484/05-06) together with oral reports from the Registrar and the Academic Registrar.

REPORTED: (by the Vice-Chancellor)

That the University was taking steps to ensure that no University undergraduate full-time courses would be in Clearing from the 2008 admissions cycle onwards.

(b) 2006 ESRC Research Centres Competition

RECEIVED:

A report from the Steering Committee on its receipt of an oral report from the Vice-Chancellor notifying the Committee that, following further discussions between the Institute of Education, the Warwick Business School and the working group established to review and approve the development and submission of University bids to the 2006 ESRC Research Centres Competition, the University had not made a submission under this round of the competition.

REPORTED: (by the Vice-Chancellor)

That steps would be taken to ensure that the University submit bids for the next round of the ESRC Research Centres Competition.

(c) Regional Impact Study

CONSIDERED:

A report from the Steering Committee on its consideration of the final Report from the Regional Impact Study undertaken by SQW Ltd into the economic, social and cultural impact of the University on the local and regional community (SC.480/05-06 {part}) and the foreword and executive summary of the third UUK study on the economic impact of UK HEIs (SC.481/05-06).

RESOLVED:

(a) That the following data to be prepared by the Regional Affairs Group be circulated for information to members of the Senate in due course:

- (i) A detailed breakdown of quantitative SQW data by region;
- (ii) A comparative analysis of detailed quantitative data from the Regional Impact Study undertaken by SQW Ltd and the figures derived from the application of the West Midlands input-output model utilised in the UUK economic impact study to Warwick.

- (b) That, in addition to the data set out in (a) above, the Regional Affairs Group undertake the preparation of comparative data on the economic impact of UK HEIs based on figures to be derived from the application of the West Midlands input-output model utilised in the UUK economic impact study.

13/06-07

University Committee Structures and Constitutions and Memberships of Senate Committees

CONSIDERED:

- (a) Proposed revisions to University Committee Structures and to the constitutions of Committees of the Senate (S.3/06-07).
- (b) The appointment of the Committees of the Senate for the academic year 2006/2007 (S.4/06-07).

REPORTED: (by the University Secretary)

- (a) That the membership of the Advisory Boards and Management/Executive Committees of Research Centres and Institutes for the academic year 2006/2007 would be set out in the University Calendar 2006/2007.
- (b) That a review of the University's Regulations and procedures governing Fitness to Practise and Continuation of Registration would be conducted to establish whether University mechanisms for the review of and appeal against such decisions are robust and fair and that the review report would be brought forward for consideration by the Steering Committee and the Senate in due course.

RESOLVED:

(a) Steering Committee

That changes to the operation of the Steering Committee be noted as set out in paper S.3/06-07.

(b) Health and Safety Matters

That the ongoing development of proposed changes to the arrangements for the management and oversight of health and safety matters within the University be noted as set out in paper S.3/06-07.

(c) Academic Staff Committee

That the constitution of the Academic Staff Committee be amended to increase the number of representatives from the Faculty of Medicine on the Committee from two Professors to four.

(d) Campus Life Committee

That the constitution of the Campus Life Committee be revised to replace the appointment of 'A Warden of University Residences' with the appointment of 'The Head of Residential Life and Senior Warden'.

(e) Academic Resourcing Committee

That proposed revisions to the terms of reference of the Academic Resourcing Committee be approved as set out in paper S.3/06-07.

(f) Board of Graduate Studies

That the constitution of the Board of Graduate Studies be revised to provide for the appointment of a postgraduate student from the Faculty of Medicine.

(g) Board of the Institute of Education

That the ongoing review of the constitution of the Board of the Institute of Education with a view to its establishment as an Advisory Board with a similar constitution and role to that of the Faculty Advisory Boards and the Advisory Board of the Warwick Business School be noted as set out in paper S.3/06-07.

(h) Board of Undergraduate Studies

That the constitution of the Board of Undergraduate Studies be amended to increase the number of representatives from the Faculty of Medicine on the Board from one to two.

(i) Student Discipline Appeal Committee

That the constitution of the Student Discipline Appeal Committee be amended to replace the Vice-Chancellor with the Deputy Vice-Chancellor as Chair of the Committee, noting that this will necessitate a change to Clause 5 of Regulation 23: Disciplinary Regulations governing the constitution of the Discipline Appeal Committee.

(j) Undergraduate Appeals Committee Panel: Medicine

That the constitution of the Undergraduate Appeals Committee Panel for the Faculty of Medicine comprise members of the Undergraduate Appeals Committee Panels for the Faculties of Arts, Science and Social Studies.

(k) Membership of Senate Committees 2006/07

That membership of the Committees of the Senate for the academic year 2006/2007 be as set out in Appendix 1 attached to the minutes in the official minute book.

RECOMMENDED: (to the Council)

That the constitution of the Equality and Diversity Committee be revised to establish formally the current conventional practice that the academic staff representatives on the Committee are nominated by each of the relevant Boards of the Faculties for appointment by the Senate.

14/06-07

Appointment of Other Representatives and Bodies

CONSIDERED:

The appointment by the Senate of other representatives and bodies for the academic year 2006/2007 (S.5/06-07).

Higher Education Access Committee

RESOLVED:

That Dr B Merrill and Mr D Wallis be appointed as the University's representatives on the Higher Education Access Committee for the academic year 2006/2007, noting that due to the proposed restructuring of the Open College Network it is likely that 2006/07 will be the last year that the appointment of University representatives to this Committee will be required.

15/06-07

University Term Dates

CONSIDERED:

Proposals for revisions to the formula for the setting of University term dates and the current 10-year rolling programme of term dates (S.6/06-07) together with an oral report from the University Secretary.

RESOLVED:

(a) That the formula for the setting of University term dates from the academic year 2017/18 onwards be approved as follows:

Autumn Term:	To begin between 29 September and 5 October and finish between 6 and 12 December
Spring Term:	To begin between 5 and 11 January and finish between 13 and 20 March
Summer Term:	To begin between 19 and 26 April and finish between 26 June and 3 July.

(b) That revised University term dates for the academic year 2009/10 be approved as follows:

Autumn Term	Monday 5 October 2009 – Saturday 12 December 2009
Spring Term	Monday 11 January 2010 – Saturday 20 March 2010
Summer Term	Monday 26 April 2010 - Saturday 3 July 2010.

16/06-07

Amendments to University Regulations

CONSIDERED:

Proposed amendments to University Regulations 4, 5, 8.12, 15, 28 and 30 (S.7/06-07).

REPORTED: (by the Vice-Chancellor)

That a letter had been circulated to all Heads of Departments to encourage them to put forward appropriate nominations for any members of staff or alumni of the University who might be eligible for the award of Higher Doctorates and that the application fee for internal candidates for the award of Higher Doctorates would be waived for applications submitted during the academic year 2006/07.

RECOMMENDED: (to the Council)

That proposed amendments to University Regulations be approved as set out in paper S.63/05-06 subject to inclusion of the following further amendments to Regulation 8.12: (amendments underlined)

- (1) (...) No teacher of any module studied by the candidate nor any member of the departmentss of the candidate shall be a member of the preliminary review panel.
- (5) (...) No teacher of any module studied by the appellant shall be a member of the Appeals Committee and the Appeals Committee shall not include any member of the appellant's departmentss.
- (10) At any point in the above process, provision shall exist for mutual agreement to be reached between the appellant and his/her departmentss to resolve the appellant's concerns.

17/06-07

Awards and Distinctions

RECEIVED:

A paper setting out the Awards and Distinctions that had been conferred upon members of the University since the last meeting of the Senate held on 28 June 2006 (S.8/06-07).

REPORTED: (by the Vice-Chancellor)

That, in addition to the list of awards and distinctions set out in paper S.8/06-07, Professor Nick Dale from the Department of Biological Sciences had been successful in his application to the Medical Research Council for an award under the MRC Milstein Fund.

18/06-07

Appointment of a Member of Non-Academic Staff to the University Council
(minute 91/05-06 refers)

CONSIDERED:

An oral report from the University Secretary on a recommendation from the Nominations Committee for the appointment of a non-academic member of staff to the University Council for the period 1 August 2006 to 31 July 2009.

RESOLVED:

That Mr Alan Rivett be appointed to serve as the non-academic member of staff to the University Council in accordance with Statute 16 and Ordinance 5 for the period to 31 July 2009.

19/06-07 Repeal of Temporary Regulation (minute 73/05-06 refers)

CONSIDERED:

A proposal for the repeal of the additional temporary University Regulation approved by the Senate at its meeting on 17 May 2006 (S.9/06-07).

RESOLVED:

That the temporary Regulation approved by the Senate at its meeting on 17 May 2006 to enable students to graduate in the Summer Term 2006 where the full range of marks available for finalists were incomplete be repealed with immediate effect as proposed in paper S.9/06-07.