

UNIVERSITY OF WARWICK

SENATE

Minutes of the meeting of the Senate held on 9 March 2005

- Present: Vice-Chancellor (in the Chair), Professor L Bridges, Professor S Bright, Professor P Burnham, Professor R Burns, Dr P Byrd, Professor A Caesar, Professor M J Cooper, Professor J Davis, Professor T Docherty, Professor R G Dyson, Professor A Easton, Professor R Fine, Professor R Freedman, Professor R Lindley, Professor M Luntley, Dr C MacDougall, Professor A McFarlane, Mr K Mohaddes, Dr H Nesi, Professor E Peile, Dr P Roberts, Professor D Singer, Dr C Sparrow, Mr B Taylor, Professor S Thornton, Professor M Waterson, Professor M Whitby.
- Apologies: Professor S Bassnett, Ms A Bell, Professor Y Carter, Professor A Harris, Dr C Hughes, Professor J Jones, Professor K Lamberts, Professor I Lauder, Mr S Lucas, Dr P O'Hare, Professor S B Palmer, Professor A Phizacklea, Dr A M Price, Professor R Wilson, Registrar.
- In Attendance: Academic Registrar, Director of Student and Academic Affairs, Acting Finance Director, Director of Personnel, University Secretary, Dr E Carter, Ms N Snodgrass.

The Vice-Chancellor welcomed Professor Thornton to his first meeting of the Senate.

37/04-05 Minutes

RESOLVED:

- (a) That the minutes of the meeting of the Senate held on 1 December 2004 be approved.
- (b) That the minutes of the meeting of the Senate held on 24 January 2005 be approved.

38/04-05 Warwick in Asia

RECEIVED:

- (a) Oral reports from the Vice-Chancellor and Dr C Sparrow on the progress of the academic planning element of the full feasibility study into the opportunity to establish a second University campus in Singapore.
- (b) An oral report from the Vice-Chancellor on the visit of the Assistant Managing Director of the Economic Development Board of Singapore (EDB) to the University on 1 March 2005.

REPORTED: (by the Vice-Chancellor)

- (a) That the Managing Director of the EDB would be visiting the University on 16 March 2005 and would be attending the meeting of the Council on that date to speak to Council members about the proposed project from the perspective of the EDB.
- (b) That arrangements were currently being made for two further visits to Singapore in April, including a visit by the Vice-Chancellor and the Chair of Council and a second visit by academic members of staff.

39/04-05 National Health Service Institute for Learning, Skills and Innovation (NILSI)

RECEIVED:

An oral report from the Vice-Chancellor on the most recent discussions with NILSI noting:

- (a) That NILSI representatives had been informed that a final decision on NILSI's future engagement with the University would be reached by the Council at its meeting on 16 March.
- (b) That any proposed occupation of space in Senate House by NILSI would require the preparation of a report from NILSI setting out a strategy and proposed rationale for its academic and intellectual engagement with the University for consideration by the Council.

40/04-05 Constitution of the Students' Union

REPORTED: (by the Vice-Chancellor)

That the Council, at its meeting on 15 December 2004, approved proposed amendments to the Constitution of the Union of Students as set out in paper C.26/04-05.

41/04-05 Change to Degree Title

REPORTED (by the Vice-Chancellor):

That he had taken Chair's Action on behalf of the Senate to approve a change in the title of the MSc in Molecular Organisation and Assembly in Cells (MOAC) to the MSc in Mathematical Biology and Biophysical Chemistry.

42/04-05 Framework Agreement

REPORTED: (by the Vice-Chancellor)

That a review of the future academic staff grade structure within the University was being undertaken and that proposals for any new or revised academic grade structure arising from the review would be brought forward for consideration by the Senate and the Council in due course.

43/04-05 40th Anniversary Celebrations

REPORTED: (by the Vice-Chancellor)

That the 40th Anniversary Open Day would be held on 7 May 2005 and that a 40th Anniversary Dinner would be held on 13 July 2005.

44/04-05 Millburn House

REPORTED: (by the Vice-Chancellor):

That an opportunity had arisen for the University to purchase a significant property known as Millburn House, with a range of potential academic uses and located on the University of Warwick Science Park, and that, following discussion with the Chair of the Council and the University Treasurer, a survey of the premises had been commissioned.

45/04-05 Recurrent Funding 2005/2006

RECEIVED:

An oral report from the Vice-Chancellor on the HEFCE recurrent grant allocation to the University for the academic year 2005/2006 noting:

- (a) That the recurrent grant allocations for teaching and research would increase by £5.4m (9%) from 2004/2005 and by some £2.7m (4.3%) over the Financial Plan forecast for 2005/2006, largely due to a small increase in the T Grant of 1% and a 19% increase in R Grant income.
- (b) That more detailed analysis on student number funds within the T Grant was currently being undertaken.

46/04-05 Departmental Governance (minute 23/04-05 refers)

CONSIDERED:

The final Report from the Working Group established by the Steering Committee to consider matters relating to the governance of academic departments (S.26/04-05) together with an oral report from Professor Easton.

RESOLVED:

- (a) That the recommendations set out in paper S.26/04-05 be reviewed in the light of discussion at the meeting, in particular those relating to the term of office and procedure for selection of Chairs of Departments and that revised proposals, including proposed changes to Ordinance and Regulations, be submitted for consideration at the next meeting of the Senate on 29 June 2005.

- (b) That a Group be established to review the academic organisational structure of the University in the context of the University evolving resource allocation and management structures and submit a report to the first meeting of the Senate in the academic year 2005/06, the membership of the Group to be approved by the Steering Committee.

47/04-05 Governing Instruments Committee

CONSIDERED:

The final Report from the Governing Instruments Committee setting out the Committee's deliberations and conclusions relating to academic organisational structures and the university's governance arrangements and proposing a new Governance Model for the University (S.27/04-05).

RECOMMENDED:

- (a) That the proposed new University governance model be supported and approved as set out in the Report from the Governing Instruments Committee (S.27/04-05) and providing for:
 - (i) The abolition of the University Court;
 - (ii) The establishment of a University Strategic Advisory Board;
 - (iii) The retention of the University Council as the governing body of the University and of slightly smaller size than that which currently obtains;
 - (iv) Clarification of the relationship between the Senate and the Council and establishment of a clear framework with which the execution of management, executive and governance responsibilities will be discharged.
- (b) That detailed changes to the University Charter and Statutes be drafted to effect the introduction of the new University governance model proposed in the Report from the Governing Instruments Committee for initial discussion with the Privy Council and brought forward for consideration at the meetings of the Senate and the Council in the summer term.
- (c) That proposals for revisions to the terms of reference and constitution of University Committees be drafted, taking into account the need to provide greater clarity in regard to the separation of governance and management matters, with a view to introducing the proposed changes in the University's governance arrangements at the beginning of the next academic year.
- (d) That the issues raised at the meeting in regard to student representation on the Council and the proposed University Strategic Advisory Board be referred for consideration at the meeting of the Council on 16 March 2005.

RESOLVED:

That the Group to be established under minute 46/04-05 above to review the academic organisational structure of the University take account of the following conclusions and recommendations of the Governing Instruments Committee:

- (a) That the Academic Resources Committee examine the possibility of establishing central Faculty administrative resources and support, with line management reporting responsibility to the central University administration, which could co-ordinate administrative functions common to all departments - and not provided by existing central support - and provide support and take forward new initiatives with cross departmental input.
- (b) That the role of Deputy Chair of the Faculty Board be formalised as a means of distributing more effectively the increasing burden placed upon the Chairs of the Faculty Boards and in the interests of staff development and succession planning.
- (c) That Faculty Board Chairs consider drawing together a 'management team' to include Chairs of Faculty Committees to support their work, aid communication and support staff development and succession planning.
- (d) That a summary of responsibilities and commitments of Chairs of Faculty Boards be drawn up and an induction programme for incoming Chairs be devised to support effective staff development and to ensure a professional and supportive environment for incoming Chairs.

48/04-05 Report from the Steering Committee

CONSIDERED:

A report from the Steering Committee (S.28/04-05 {Parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Higher Education Funding 2005-2008
- (b) HEFCE Capital Funding
- (c) Research Assessment Exercise 2008
- (d) Report from the TRAC/fEC Steering Group
- (e) Strategic Science Inquiry
- (f) EPSRC Science and Innovations Awards: Statistics Bid
- (g) Research and Third Leg Update
- (h) Access to Higher Education
- (i) White Paper: 14-19 Education and Skills
- (j) Post-Qualification Applications (PQA)
- (k) Additional Student Numbers
- (l) Bologna Process
- (m) National Student Survey
- (n) Teaching Quality Information Website
- (o) International Issues
- (p) Better Regulation Review Group Final Report
- (q) Sustainable Development in HE: HEFCE Consultation

- (r) Regional Issues
 - (s) West Midlands Regional Seminar Report
 - (t) National Centre for Excellence in the Teaching of Mathematics
 - (u) Modern Records Centre Review Group Report
 - (v) IRR Library
 - (w) Warwick Teaching Certificate
 - (x) University Music Centre
 - (y) Administrative and Service Departments Annual Review (ASDAR)
 - (z) Visit from the Director-General for Higher Education
 - (aa) University Term Dates
 - (bb) Secondary PGCE OFSTED Results
 - (cc) National Centre for Excellence in the Teaching of Mathematics
 - (dd) Warwick Business School Devolved Budget: Quarter-End Report
 - (ee) Warwick Medical School Devolved Budget: Quarter-End Report
 - (ff) RAE 2008 Sub-Panel Membership
 - (gg) HRI Update and Quarter-End Report
 - (hh) The Queen's Speech
 - (ii) Part-Time Students and Part-Time Funding in Higher Education
 - (jj) DTI 5-Year Programme
 - (kk) Higher Education Business and Community Interaction Survey 2004
 - (ll) DfES International Strategy
 - (mm) European Commission Consultations
 - (nn) OIA Review
 - (oo) Higher Education Academy
 - (pp) Naming of the Clinical Sciences Building Rear Wing
 - (qq) Constitution of the Campus Life Committee
 - (rr) Membership of the Academic Staff Development and Appraisal Committee.
- (a) University Access Agreement

RECEIVED:

The University's final Access Agreement incorporating the University's Widening Participation Strategy and the final Warwick Undergraduate Aid Programme approved by the Steering Committee and the Council (SC.108/04-05 {part, revised}).

REPORTED: (by the Director of Academic and Student Affairs)

That it was expected that formal notification of approval and acceptance of the University's Access Agreement by the Office for Fair Access would be received on 11 March 2005.

- (b) World Council for Gifted and Talented Children

RECEIVED:

A copy of an email from the Director of the National Academy for Gifted and Talented Youth (NAGTY) providing notification of NAGTY's selection as host for the conference of the World Council for Gifted and Talented Youth (WCGTC) to be held in Summer 2007 (SC.166/04-05).

REPORTED: (by the Vice-Chancellor)

That the WCGTC would involve up to 1000 delegates from all over the world and that NAGTY's achievement in being selected as host for this major conference reflected its growing success and reputation as a leader in gifted and talented education with over 50,000 current members.

(c) Naming of University Buildings

RECOMMENDED:

That the Mathematics and Statistics Building be renamed the Zeeman Building in honour of Professor Sir Christopher Zeeman, the founding Professor of the Department of Mathematics.

49/04-05 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 27 January and 23 February 2005 (S.32/04-05 {Parts 1 and 2}).

(a) Accreditation of Prior Learning

CONSIDERED:

A proposed University policy for the Accreditation of Prior Experiential Learning.

RESOLVED:

- (i) That the arrangements for evaluating accreditation of prior (experiential) learning (AP{E}L) requests in relation to staff registered on the Warwick Teaching Certificate (WTC) be reassessed as part of the ongoing review of the WTC with a view to involving a member of staff from the academic department in which an AP(E)L applicant is based in the consideration of that candidate's AP(E)L application.
- (ii) That, subject to (i) above, the proposed University Policy on Accreditation of Prior Experiential Learning be approved as set out in paper AQSC 14/04-05 (revised 3).

(b) E-Learning Steering Group: Reporting Lines

RESOLVED:

On the recommendation of the Academic Quality and Standards Committee, that the e-Learning Steering Group report jointly to the Academic Quality and Standards Committee and the Information Policy and Strategy Committee.

(c) Minor Amendments to Nomination and Report Forms for Research Degrees

CONSIDERED:

Minor amendments proposed by the Board of Graduate Studies to the nomination form for External Examiners, to clarify the questions on prior teaching and examining experience, and to the External Examiners' report form on a thesis submitted for a Research Degree, to encourage clarity in recommendations from External Examiners.

RESOLVED:

That the proposed amendments to the nomination form for External Examiners and the report form on a thesis submitted for a Research Degree be approved as set out in papers AQSC 21/04-05 (revised 2) and BGS 12/04-05 (revised).

(d) External Examiners' Report Form: Part-Time and 2+2 Degrees

CONSIDERED:

A proposed External Examiners' report form for 2+2 and Part-Time Degrees which takes account of the unique two-stage examination process for these courses (BUGS 34/04-05).

RESOLVED:

That the proposed External Examiners' report form for 2+2 and Part-Time Degrees be approved as set out in paper BUGS 34/04-05.

(e) Minor Amendments to Course Approval Documentation

CONSIDERED:

Minor amendments to course approval documentation (Part 1) proposed by the Board of Graduate Studies (AQSC 70/04-05 {revised}).

RESOLVED:

That the minor amendments to course approval documentation (Part 1) be approved as set out in paper AQSC 70/04-05 (revised).

(f) Annual Course Review: Summary Reports

RECEIVED:

A report from the Academic Quality and Standards Committee on its consideration of summary Undergraduate Annual Course Review reports from the Faculties of Arts, Science and Social Studies; Postgraduate Annual Course Review reports from the Faculties of Arts, Medicine, Science and Social Studies; and Undergraduate and Postgraduate Annual Course Review reports for collaborative courses.

(g) Contractual Position of Small Credit Volume Collaborations

RECEIVED:

A report from the Academic Quality and Standards Committee on its development and approval of contractual arrangements for small scale academic collaborations sufficient to mitigate risk to the University but also sufficiently light touch as to encourage academic departments wishing to bring forward proposals for such collaborations to do so.

RESOLVED:

That, on the recommendation of the Collaborative, Flexible and Distributed Learning Sub-Committee and the Academic Quality and Standards Committee, two small credit volume collaborations with Astra Zeneca and between the Mercia Institute of Enterprise and Resource Development International be established as set out in papers CFDLSC.66/04-05 and CFDLSC.68-69/04-05.

(g) Discontinuation of Courses of Study

(i) Diploma in Humanistic Counselling, City College Coventry

RESOLVED:

That, following a variety of difficulties relating to quality and standards issues and facilities available to students at City College Coventry, the Diploma in Humanistic Counselling be discontinued, it being noted that due to an earlier suspension of recruitment, no students are currently registered on the course.

(ii) School of Law: European Law LLB Italian Stream

RESOLVED:

That the Italian stream of the LLB in European Law be discontinued due to the uneconomical nature of the exchange partnership, as proposed in paper UFSS 46/04-05.

(iii) Department of Economics

RESOLVED:

That the MSc in Economic Analysis and Policy be discontinued with effect from September 2005.

- (iv) Department of English and Comparative Literary Studies and the Centre for the Study of Women and Gender

RESOLVED:

That the MA in Gender, Literature and Modernity be discontinued with effect from September 2005.

- (v) Institute of Education

RESOLVED:

That the EdD (Institute of Education) be discontinued with effect from September 2005 for the reasons set out in paper AQSC 72/04-05, it being noted that the EdD delivered by CELTE will continue to be offered by the University.

50/04-05 Report from the Information Policy and Strategy Committee

RECEIVED:

A report from the meeting of the Information Policy and Strategy Committee held on 16 February 2005 (S.33/04-05) and its resolutions recorded under the following items:

- (a) Review of the University E-Mail System
- (b) Information Management

51/04-05 Report from the Academic Resourcing Committee

CONSIDERED:

A report from the meetings of the Academic Resourcing Committee held on 18 January and 15 February 2005 (S.34/04-05) and its resolutions recorded under the following items:

- (a) Vacancies, New Posts and Other Establishment Changes
- (b) Bids for New Chair Posts
- (c) Centre for Scientific Computing
- (d) Renaissance Studies

Systems Biology Centre

CONSIDERED:

A proposal for the establishment of a Systems Biology Centre (ARC.35/04-05 {revised}) together with oral reports from the Vice-Chancellor and Professor Easton.

RESOLVED:

- (a) That the proposal for the establishment of a Systems Biology Centre be approved as set out in paper ARC.35/04-05 (revised) with resources allocated by the Academic Resources Committee and funds from Round 3 of the Science Research Investment Fund on the understanding that the proposed Centre would be self-sustaining at the end of five years.
- (b) That active steps be taken to identify and encourage the development of further potential significant multidisciplinary research initiatives, with particular reference to Science disciplines.

52/04-05 Report from the Campus Life Committee

CONSIDERED:

A report from the meeting of the Campus Life Committee held on 21 February 2005 (S.35/04-05) and its resolutions recorded under the following items:

- (a) Warwick Children's Services
- (b) Annual Reports from Student Welfare and Support Services

Developing a Residential Accommodation Policy

CONSIDERED:

A report from the Director of Student and Ancillary Services on the University's Student Accommodation Strategy (CLC.7/04-05).

RESOLVED:

That the paper 'Developing a Residential Accommodation Policy' be approved as set out in paper CLC.7/04-05 (revised).

53/04-05 Report from the Equal Opportunities Committee

CONSIDERED:

A report from the meeting of the Equal Opportunities Committee held on 31 January 2005 (S.37/04-05) and its resolutions recorded under the following items:

- (a) Equal Opportunities Monitoring Report: Analysis of Existing Staff 2003/04
- (b) Recruitment Monitoring Report 2003/04

Terms of Reference of the Committee

CONSIDERED:

Proposed revisions to the Terms of Reference of the Equal Opportunities Committee (EOC 1/04-05 {revised}).

RECOMMENDED:

That the revised Terms of Reference of the Equal Opportunities Committee be approved as set out in paper EOC.1/04-05 subject to amendment of paragraph 2 to remove direct responsibility from the Committee for ensuring compliance of University members with the University's Equal Opportunities Policy.

54/04-05 Report from the Research Ethics Committee

CONSIDERED:

A report from the meetings of the Research Ethics Committee held on 19 October 2004 and 19 January 2005 (S.39/04-05).

(a) Constitution of the Research Ethics Committee

RECOMMENDED:

That the constitution of the Research Ethics Committee be revised to include the following:

- (i) An additional lay member not affiliated to the University or medical profession to more appropriately represent the perspective of external research participants.
 - (ii) A representative of disciplines within the Faculty of Arts.
- (b) That, subject to the amendment of the Constitution of the Committee as proposed in (ii) above, Dr Hilary Marland be appointed to membership of the Committee as a representative of Arts disciplines.

(c) Research Governance and Ethics Project

RECEIVED:

A report from the Research Ethics Committee on the first twelve month phase of a key initiative to develop and embed a research governance and ethics framework across the University.

55/04-05 Appointment of Representatives of the Senate to the Council

REPORTED: (by the Vice-Chancellor)

That, in accordance with the procedure approved by the Senate at its meeting on 2 November 1983, the University Secretary had written to members of the Senate to seek nominations for the appointment of a representative of the Senate on the Council for the period 1 April to 31 July 2005 to fill the vacancy occasioned by the resignation of Professor Davis.

CONSIDERED:

The appointment of a member of the Senate to the Council for the period 1 April to 31 July 2005.

RESOLVED:

That Professor Susan Bassnett be appointed as a representative of the Senate to the Council for the period 1 April to 31 July 2005.

56/04-05 Sabbatical Officers in the Union of Students

REPORTED: (by the Vice-Chancellor)

(a) That the results of the election for Sabbatical Officers in the Students' Union for the academic year 2004/2005 were as follows:

President:	Katharine Stark, graduate in Film and Television Studies and current Societies and Student Development Officer
Education Officer and Deputy President:	Brian Duggan, 3 rd year English and Comparative Literary Studies
Finance and Internal Affairs Officer:	Andrew Dyer, 3 rd year Economics
Welfare and Equal Opportunities Officer:	Douglas Kelley, 2 nd year Mathematics and Physics
Commercial Development and Communications Officer:	Nicholas Seagrave, 3 rd year Economics
Sports Officer:	Zain Hirani, 3 rd year Statistics
Societies and Student Development Officer:	Edward Longden, 3 rd year Politics and International Studies

- (b) That, in accordance with Regulation 24(4), it would be necessary for the Senate at its meeting on 29 June to consider the conferral of registered student status on Katharine Stark, Brian Duggan, Andrew Dyer, Nicholas Seagrave, Zain Hirani and Edward Longden.
- (c) That, in accordance with Regulation 24(2), it would be necessary for the Senate at its meeting on 29 June to consider the granting to Mr Douglas Kelley leave of absence from his course of study.
- (d) That the second and third student representatives on the Senate would be Mr Thomas Arnold, 1st year Biomedical Chemistry, and Mr Brian Duggan, 3rd year English and Comparative Literary Studies, respectively.

REPORTED: (by the Education Officer and Deputy President of the Union of Students)

That the second student member of the Council for the academic year 2005/06 would be Mr Luke Timothy Parks, 2nd year History.

57/04-05 Awards and Distinctions

RECEIVED:

A paper setting out the awards and distinctions conferred on members of the University since the last meeting of the Senate held on 1 December 2004 (S.29/04-05).

REPORTED: (by the University Secretary)

That, further to the list of awards and distinctions set out in paper S.29/04-05, Professor Hugh Beale from the School of Law would be awarded an honorary degree from the University of Antwerp in May 2005.

58/04-05 Report from the Board of Undergraduate Studies

CONSIDERED:

A report from the meetings of the Board of Undergraduate Studies held on 2 February and 16 February 2005 (S.31/04-05).

New Courses of Study

- (a) Centre for Lifelong Learning

RECEIVED:

- (i) The Board's report of its receipt of Part 2 of the course proposal form from the Centre for Lifelong Learning for the BA in Post Compulsory Education and Training (BUGS 18/04-05).

- (ii) A report from the Board of Undergraduate Studies on the approval of the Chair of the Board of Part 2 of the course proposal form from the Centre of Lifelong Learning for the FDA in Basic Skills, Education and Training (BUGS 18/04-05).

(b) Institute of Education

RESOLVED:

That, in the light of correspondence from the Institute of Education as set out in paper BUGS 20/04-05, the proposed new BA in Early Childhood Education Studies be approved for introduction with effect from January 2005 as set out in papers UFSS 7/04-05 and UFSS 7a/04-05.

(c) Department of Sociology

RESOLVED:

That the proposal to restructure the existing BA in Sociology with elective specialisms be approved as set out in papers UFSS 41, 42, 43, 44 and 45/04-05, subject to the following amendments and clarifications resolved by the Undergraduate Studies Committee of the Faculty of Social Studies at its meeting on 19 January 2005:

- (i) Rewording of the sentence on page 3 of the proposal (UFSS 41/04-05) relating to existing students transferring to the new degree.
- (ii) Clarification of which modules are optional cores depending on the specialism chosen.
- (iii) Better differentiation in the course specifications in the learning outcomes and related learning and teaching methods and formative and summative assessment methods.

(d) School of Law

RESOLVED:

That the proposal to introduce a qualifying degree variant of the BA Law and Sociology be approved as set out in paper UFSS.53/04-05.

(e) Department of Computer Science

RESOLVED:

- (i) That the proposal for a new degree course BSc Computing Systems, including an intercalated year variant, be approved for introduction with effect from September 2006 as set out in paper SFS.22/04-05.
- (ii) That the proposal for a new degree course MEng Computing Systems, including an intercalated year variant, be approved for introduction with

effect from September 2006 as set out in paper SFS.23/04-05.

(f) Department of Mathematics

RESOLVED:

That the proposal for a new degree course MMath Master of Mathematics with study in Europe be approved for introduction with effect from October 2005 as set out in paper SFS.24/04-05.

(g) School of Engineering

RESOLVED:

- (i) That the proposal for a new degree course BEng Automotive Engineering and Computer and Information Engineering, to be introduced from September 2006, be approved as set out in paper SFS.28/04-05.
- (ii) That the proposal for a new degree course MEng Automotive Engineering, to be introduced from September 2006, be approved as set out in paper SFS.29/04-05.
- (iii) That the proposal for a new degree course BEng Computer and Information Engineering, to be introduced from September 2006, be approved as set out in paper SFS.26/04-05.
- (iv) That the proposal for a new degree course MEng Computer and Information Engineering, to be introduced from September 2006, be approved as set out in paper SFS.27/04-05.

59/04-05 Report from the Academic Staff Committee

RECEIVED:

A report from the Academic Staff Committee (S.36/04-05) and its resolutions in regard to promotions to the position of Reader, Senior Lecturer, Principal Research Fellow and Senior Research Fellow with effect from 1 October 2005.

60/04-05 Report from the Safety Committee

CONSIDERED:

A report from the meeting of the Safety Committee held on 11 February 2005 (S.38/04-05).

(a) Annual Report to the Senate and the Council

CONSIDERED:

The draft Annual Report from the University Safety Committee for the year ending 31 December 2004 (USC.26/04-05) together with the University Accident Statistics 2004 (USC.25/04-05).

RECOMMENDED:

That the draft Annual Report from the University Safety Committee for the year ending 31 December 2004 and the University Accident Statistics be approved as set out in papers USC.26/04-05 and USC.25/04-05.

(b) Revision of Safety in the University (SITU) Part 18, Work Experience

CONSIDERED:

Proposed amendments to SITU Part 18 (USC.10/04-05).

RECOMMENDED:

That proposed amendments to SITU Part 18 governing work experience be approved as set out in paper USC.10/04-05.