

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting held on Wednesday 8 June 2016

- Present: Vice-Chancellor (in the Chair), Professor D Branch, Professor A Cooley, Mrs S Crookes, Professor M Freely, Professor S Gilson, Professor L Green, Mr R Green, Professor S Hand, Dr G Hartshorne, Professor Christina Hughes, Professor Christopher Hughes, Professor S Jacka, Professor S Jarvis, Professor C Jenainati, Professor T Jones, Miss M Khan, Professor D Leadley, Mr I Leigh, Professor G Lindsay, Professor J Palmowski, Mr L Pilot, Professor R Probert, Professor A Reeve, Professor L Roberts, Professor A Rodger, Professor K Seers, Mr N Shiers, Professor C Sparrow, Professor H Spencer-Oatey, Professor N Stocks, Professor S Swain, Professor L Young.
- Apologies: Professor M Balasubramanian, Professor A Clarke, Professor A Coats, Mrs K Hughes, Professor S Kumar, Professor A Muthoo, Professor P Roberts, Professor M Shipman, Professor P Thomas, Dr N Whybrow.
- In attendance: Academic Registrar, Administrative Officer (Academic Registrar's Office), Group Finance Director, Registrar, Deputy Academic Registrar, Director of Strategic Planning & Analytics (for 85/15-16).

### 85/15-16 Government White Paper and Teaching Excellence Framework

#### CONSIDERED:

- (a) A paper from the Pro-Vice-Chancellor (Teaching and Learning) setting out developments in the new quality assurance landscape and institutional progress towards meeting the requirements of the Teaching Excellence Framework, (S.62/15-16).
- (b) An oral report from the Pro-Vice-Chancellor (Teaching and Learning), noting;
  - (i) That TEF will initially take the whole institution as the unit of analysis, but by year three of implementation is expected to move to the discipline level;
  - (ii) That the TEF2 pilot, for which the technical consultation was recently released was 'opt-in' and a decision would be made as to Warwick's participation by September 2016, which would require the submission of key metrics plus an institutional narrative;
  - (iii) That TEF2 judgements would be made by panels of assessors;
  - (iv) That a consultation on the DLHE methodology was being conducted simultaneously and that the TEF Steering Group was also focussing on DLHE data, non-continuation rates and NSS questions expected to feature in TEF judgements as set out in the paper;
  - (v) That metrics would be averaged over three years but that the precise forms of analysis and weightings attributed to each elements were as yet unknown;
  - (vi) That account would also be taken of the characteristics of the student population in moving towards the targets already identified by Government.

- (c) An oral report from the Director of Strategic Planning & Analytics noting that whilst Warwick had a good, low non-continuation rate, it remained some way off its institutional benchmark and that ITLR would provide an opportunity to assess departmental preparedness for TEF using a metrics-based approach.
- (d) An observation from Professor Rodger that it seemed most appropriate to focus early activity on improving performance in NSS where greater control could be exercised over outcomes noting that supporting students' greater understanding of channels used for the provision of feedback had led to higher scores without significant changes in practice and that making the implicit, explicit, might serve others departments well also.
- (e) In response to a query from Nat Shiers as to whether there was clarity as to the levels needing to be obtained in order to achieve an outstanding judgement in TEF, that the focus on metrics was intended to provide insight into the quality of experience that staff aspired to provide for students and to drive 'real world' behaviours;
- (f) A query from Professor Jacka as to whether the selected metrics were really measuring what was intended, and noting that the University's recent decision to bring the International Foundation Programme 'in-house' would in the longer-term contribute to the University's Widening Participation metrics.
- (g) In response to a question raised by Professor Hartshorne as to how important the institution perceived our position in TEF to be as a research-intensive university, that strong performance in TEF demonstrated a strong commitment to excellent teaching, excellent outcomes for students and was critical for Warwick's reputation.

86/15-16 Minutes

RESOLVED:

- (a) That the minutes of the meeting of the Senate held on 8 March 2016 be approved, subject to the addition of Professor Lindsay;
- (b) In response to a query from Miss M Khan regarding Minute 55/15-16 (b) (iii), that manuscript notes of the meeting had been checked and the minute verified, as recorded;
- (b) That in response to a query from Miss M Khan regarding comments previously raised on the minutes of the meeting held in January, that the relevant minutes had been amended and would be circulated for the next meeting of the Senate to be held on 27 June.

87/15-16 Matters Arising on the Minutes

Progress of Senate Recommendations: Revisions to University Regulations

REPORTED:

- (a) That the Council, at its meeting on 18 May 2015, noted the report from the meeting of the Senate on 8 March 2016 and approved the recommendation of the Senate to amend Regulation 10.1 Regulations for Examiners to extend the guidance on the retention of examination scripts explicitly to coursework contributing to the final course mark (minute 73/15-16 referred).

- (b) That the Steering Committee, at its meeting on 21 March 2016, approved the amendments to Regulation 31 (minute 66/15-16 referred), (S.53/15-16).

88/15-16 Vice-Chancellor's Business: QS World Rankings

REPORTED:

That Warwick had once again enjoyed considerable success in the recent QS World Rankings, with ten subjects being placed in the top 50 places and twenty in the top 100 and that congratulations be offered to all staff.

89/15-16 Vice-Chancellor's Business: Award of Regius Professorship to WMG

REPORTED:

That the recent award of a Regius Professorship in Manufacturing to WMG was a great honour, awarded for academic research in driving growth and improving productivity; it being noted that a Regius Professorship had been granted to the Warwick Mathematics Institute by Her Majesty the Queen in 2013 on the occasion of her Diamond Jubilee, a post now filled by Professor Martin Hairer.

90/15-16 Vice-Chancellor's Business: Guild of European Research-Intensive Universities

REPORTED:

That the University was delighted to be involved in the recent formation of a Guild of European Research-Intensive Universities which would open up opportunities to work with like-minded institutions on research-related matters and that congratulations be extended to Professor Jan Palmowski who had been invited to serve as the Guild's inaugural Secretary General.

91/15-16 Vice-Chancellor's Business: West Midlands Combined Authority

REPORTED:

That the West Midlands Combined Authority had been legally invested and would provide the University with an opportunity to shape research and education at this level.

92/15-16 Vice-Chancellor's Business: Midlands Engine

REPORTED;

That the Midlands Engine had been established with similar functions to the Northern Powerhouse.

93/15-16 Vice-Chancellor's Business: Honorary Graduates

REPORTED:

- (a) That a review had taken place to assess means of encouraging a greater number of nominations for Honorary Graduates to come forward and to develop new models for engaging with Honorary Graduates to a greater extent than previously in the light of feedback that such individuals were often keen to establish a deeper relationship with the University; it being noted that more information would be forthcoming after the meeting of the University Council in July.

- (b) In response to observations from Professors Cooley and Sparrow that feedback on the reasons for both unsuccessful and successful nominations would be likely to encourage further nominations for Honorary Graduates that this would be fed back for action.

94/15-16 Registrar's Business: Committee on the Appointment of the Chancellor

REPORTED:

That subsequent to the invitation to the Senate for expressions of interest in joining the Joint Committee of the Senate and the Council on the Appointment of the Chancellor, Professors Branch, Probert and Balasubramanian had been appointed as representatives of the Senate.

95/15-16 Representation of the Senate on the Council

REPORTED:

- (a) That of the four academic members of the Senate appointed by the Senate to serve on the Council, the term of office of Professor Peter Winstanley ended with his retirement on 31 May and that of Professor Christopher Hughes would end in the current academic year, thus releasing two vacancies to be filled.
- (b) That nominations were invited from amongst the academic members of the Senate to fill these vacancies for the next triennium; noting that in the event that there were more nominations than vacancies, a ballot would be held.
- (c) That continuing representatives of the Senate on the Council were Professor Aileen Clarke (2018) and Professor Abhinay Muthoo (2017).

96/15-16 Registrar's Business: Representation of the Assembly on the Senate

REPORTED:

- (a) That of the six members of the Senate appointed by the Assembly (of whom no more than two should be professors), the terms of office of Professor Saul Jacka and Professor Cathia Jenainati would come to an end in the current academic year.
- (b) That as a consequence of her appointment to the Chair of the Board of the Faculty of Medicine, Professor Aileen Clarke now held *ex officio* membership of the Senate, thus releasing another vacancy in representation of the Assembly.
- (c) That as a consequence, a call for nominations to members of the Assembly for representation of the Assembly on the Senate would be made and in the event of more nominations being received than the three vacancies available, a ballot would be held.
- (d) That continuing representatives of the Assembly on the Senate were Miss Mia Khan (2017), Mrs Kate Hughes (2017) and Mrs Shirley Crookes (2018).

97/15-16 California

RECEIVED:

An oral report from the Vice-Chancellor that a substantive paper on developments in California, would be brought forward to the meeting of the Senate on 27 June 2016.

98/15-16 \* Monash Warwick Alliance Renewal of Term Proposal

CONSIDERED:

A paper from the Vice-Chancellor proposing the renewal of the Monash Warwick Alliance for the period 2017-2021, (S.64/15-16), **Restricted**, it being noted that the paper had been approved by the Council at its meeting on 18 May and that prior consultation of the Senate had not been feasible within the available window of opportunity, the main points being;

- (a) That posts established in the start-up phase would continue and that teaching collaboration would intensify;
- (b) That there would be opportunities for departments to bid within the ARC process across all areas rather than against fixed themes and that the test should be whether the proposal being made would be stronger in the context of the Alliance.

RESOLVED:

That the paper from the Vice-Chancellor proposing the renewal of the Monash Warwick Alliance for the period 2017-2021, be approved as set out in (S.64/15-16), **Restricted**.

99/15-16 School for Cross-Faculty Studies

CONSIDERED:

A paper from the Academic Registrar (S.54/15-16), proposing the establishment of the School for Cross-Faculty Studies, with two subordinate divisions: the Division of Liberal Arts and the Division of Global Sustainable Development.

RESOLVED:

That the paper from the Academic Registrar proposing the establishment of the School for Cross-Faculty Studies, with two subordinate divisions: the Division of Liberal Arts and the Division of Global Sustainable Development, be approved as set out in paper (S.54/15-16), noting that the name of the new unit would not be used for external marketing purposes.

100/15-16 Report from the Steering Committee

RESOLVED:

That the report from the Steering Committee and its resolutions under the following headings be approved as set out in paper (S.56/15-16 {Part 1}), **Restricted**:

- (a) \*Prevent Statutory Duty

REPORTED:

In response to a query from Mr N Shiers, that the Registrar would ascertain whether the additional information sought by the Government in relation to the University's submission had been published online

- (b) Meeting of the Assembly: 11 March 2016
- (c) 24-hour Library Proposal

REPORTED:

- (i) That at its meeting held on 29 February 2016 the Steering Committee considered a paper outlining a proposal from the Students' Union for a 24/7 Library all year round.
- (ii) That the Steering Committee resolved that a working group be established to identify potential next steps and that an Equality Impact Assessment be carried out, with a view to submitting a detailed bid for resource through the upcoming five-year planning round.

- (i) Stern REF Review
- (j) PULSE Update
- (k) Recent Campus Incidents
- (l) \*University's Access Agreement 2017/18
- (m) Centre for Interdisciplinary Studies Proposal
- (n) Sports Hub 2017/18
- (o) \*Strategy Goal Report
- (p) \*Simplify, Collaborate, Deliver Update
- (q) \*University Health and Safety Governance
- (r) Appointment of External Examiners and Consideration of Pass Lists
- (s) \*Fees Working Group
- (t) \*Report from the Capital Space and Amenities Group
- (u) Closure of Footpath
- (v) \*Examinations Venue Contingency Planning
- (w) \*Report from the Academic Resourcing Committee
- (x) \*Report from the Budget Steering Group
- (y) \*Report from the Campus and Commercial Services Group
- (z) \*Admissions and Recruitment Update
- (aa) Chaplaincy Report
- (bb) \*Proposed Disestablishment of the Information and Policy and Strategy Committee
- (cc) Membership of Senate Committees
- (dd) UCU petition against redundancy exercises in the School of Life Sciences and Warwick Medical School
- (ee) HEFCE Operating Model for Quality Assessment
- (ff) \*HEFCE Annual Assessment of Institutional Risk and Sector Benchmarking
- (gg) \*PTES/PRES Progress Report
- (hh) RCUK Funding Assurance Visit
- (ii) \*Clinical Sponsorship Audit Report
- (jj) Launch of Research Integrity Online Training
- (kk) National Student Survey
- (ll) \*PULSE Survey
- (mm) Queen's Anniversary Prize Awards
- (nn) QS World University Rankings by Subject
- (oo) The Times Higher Education Student Experience Survey Results

- (pp) Warwick Undergraduate Internship Programme
- (qq) Warwick Indonesia Forum 2016
- (rr) WMG involvement with Intelligent Transport Initiative
- (ss) WBS Mentoring Scheme Awarded Investors in People Standard
- (tt) WBS Event to Support Coventry's City of Culture bid
- (uu) British Biology Olympiad Finals
- (vv) Coventry Pride Festival
- (ww) University Staff Awards
- (xx) Stonewall West Midlands Senior Champion of the Year
- (yy) Ted Hughes Poetry Award 2015
- (zz) Campus and Commercial Services Awards 2016
- (aaa) Warwick Awards for Teaching Excellence (WATE)
- (bbb) Outstanding Student Contribution Awards 2016
- (ccc) OFSTED Success for the Nursery
- (ddd) THE Leadership and Management Award Shortlist 2016
- (eee) REBRAND 100® Global Awards 2016
- (fff) British Universities and Colleges Sport (BUCS) National Finals
- (ggg) Warwick Law Society
- (hhh) Varsity 2016
- (iii) Network Day 2016
- (jjj) Richard Dimpleby Lecture at Warwick Business School
- (kkk) In memoriam: Professor Sir Christopher Zeeman
- (lll) In memoriam: Filip Brkovic
- (mmm) In memoriam: Helen Anderson
- (nnn) In memoriam: Carl McQueen
- (ooo) Chair of the Faculty of Medicine
- (ppp) Shakespeare Birthplace Trust University of Warwick Representative Trustee
- (qqq) Committee on Climate Change Member Announced
- (rrr) UK Budget 2016
- (sss) Government Response to Migration Advisory Committee (MAC) Report
  
- (ttt) Regulation 41

REPORTED:

That at its meeting on 31 May 2016, the Steering Committee approved the use of Regulation 41 relating to the Absence of Examination Marks as a Consequence of Significant Disruption.

101/15-16 Report from the Academic Quality and Standards Committee

RESOLVED:

That the report from the Academic Quality and Standards Committee and its recommendations under the following headings be approved as set out in paper S.57/15-16 {Part 1}:

- (a) The revised course review and monitoring process for taught courses, as set out in paper AQSC.37/15-16.
- (b) A proposal for a revised External Examiner report form and process for scrutiny reports and departmental responses subject to amendments, as set out in paper AQSC.38/15-16.
- (c) The draft mark conversion tables for study abroad as set out in paper AQSC.25/15-16.

102/15-16 Joint Report from the Boards of the Faculties of Arts, Medicine, Science and Social Sciences

RESOLVED:

That the joint report from the Boards of the Faculties of Arts, Medicine, Science and Social Sciences be approved as set out in paper (S.58/15-16).

103/15-16 Report from the Honorary Degrees Committee

RESOLVED:

That the report from the Honorary Degrees Committee be approved as set out in paper (S.59/15-16) **Restricted**.

104/15-16 Report from the Research Committee

RESOLVED:

That the recommendations made by the Research Committee that the Centre for the Study of Women and Gender and the Royal College of Nursing Research Institute be permitted to continue for a further triennium be approved as set out in paper (S.60/15-16).

105/15-16 Report from the Research Governance and Ethics Committee

RECEIVED:

A report from the Research Governance and Ethics Committee (S.61/15-16), together with an oral report from Professor Young, noting that it was now a requirement of the HEFCE Memorandum for the release of funding that institutions engaged in appropriate research integrity training, the priority of which was only likely to increase following the transfer of responsibility for auditing compliance from the HEFCE to UK Research & Innovation and hence whilst the University was liaising with Epigeum, the supplier of the current online training package, to address the proportionality of the product, effects should be made to encourage as many staff as possible to take up the online training.

106/15-16 Meeting of the Assembly

CONSIDERED:

A paper and oral reports from the Vice-Chancellor and Registrar on the meeting of the Assembly held on 11 March 2016, (S.63/15-16), noting:

(a) Green Paper

- (i) That whilst the agenda in relation to the Green Paper had moved on from March, the meeting had represented an example of the Assembly at its best with high quality presentations and debate;
- (ii) That the Council, at its meeting on 18 May 2016, had had independently reached similar views on the proposals for reform in the sector and was in sympathy with the views expressed at the meeting of the Assembly on the HE Green Paper.



- (iii) An observation from Mr I Leigh that, disappointingly, the White Paper 'Success as a Knowledge Economy' seemed to have developed from the earlier Green Paper without the incorporation of the publicised views of the sector.

(b) Prevent Duty

- (i) That a reference group had been established, chaired by the Vice-Chancellor and comprising the SU Welfare & Campaigns Officer, Dr Charlotte Heath-Kelly (a Warwick expert in the field) and Dr Justine Mercer (the proposer of the Prevent motion), noting that their first task was to identify a representative group to oversee the implementation of an appropriate level of compliance for the University with the Prevent agenda.
- (ii) That the Council resolved that University should continue to take an approach of 'appropriate' compliance with the Prevent Duty, whilst ensuring this was implemented in a way that protected academic freedom and was non-discriminatory.
- (iii) In response to an observation from Miss Khan that staff having undergone the Home Office-approved training in October 2015 had yet to receive a response to concerns raised, that this matter would now be considered by the reference group

REPORTED (by Professor Sparrow):

- (iv) That looking back on the consideration of Prevent in successive meetings of the Steering Committee and the Senate, it was disappointing that academic colleagues had not been drawn earlier into the consultation.

RESOLVED:

That the paper on the meeting of the Assembly held on 11 March 2016 be approved as set out in paper (S.63/15-16).

107/15-16 Awards and Distinctions

RECEIVED:

A paper setting out Awards and Distinctions conferred upon members of the University since the last meeting of the Senate held on 8 March 2016, (S.65/15-16), attached.

108/15-16 Representation of the Senate on the Steering Committee

REPORTED (by the Registrar):

That nominations would be invited from members of the Senate to serve as a representative of the Senate on the Steering Committee during the academic year 2016-17 in succession to Professor Sparrow.

109/15-16 Report from the Steering Committee

RESOLVED:

That the report from the Steering Committee and its resolutions under the following headings be approved as set out in paper (S.56/15-16 {Part 2}), (Restricted):

- (a) \*Future Role of Registrar
- (b) University's response to HEFCE queries relating to the Prevent submission
- (c) RCUK Efficiency Programme 2011-2016

110/15-16 Report from the Academic Quality and Standards Committee

RESOLVED:

That the report from the Academic Quality and Standards Committee, and its resolutions recorded under the following headings be approved as set out in paper (S.57/15-16 {Part 2}),

- (a) A proposal that Regulation 8.10 be revised from the Undergraduate Studies Committee of the Board of the Faculty of Medicine, as set out in paper MUSC.23/15-16.
- (b) New postgraduate courses of study approved by the Board of Graduate Studies, as set out in the report from the meeting of the Academic Quality and Standards Committee held on 12 May 2016.
- (c) Revised postgraduate courses approved by the Board of Graduate Studies, as set out in the report from the meeting of the Academic Quality and Standards Committee held on 12 May 2016.

111/15-16 Vice-Chancellor's Action

REPORTED:

- (a) That since the meeting of the Senate on 8 March 2016, the Vice-Chancellor had taken action on the behalf of the Senate to approve proposals submitted for Chair's Action (S.55/15-16).
- (b) That the Vice-Chancellor, on behalf of the Senate had approved the conferral of the title of Emeritus Professor on the following colleagues with effect from their retirement (given in brackets below):

*Emeritus Professor*

Professor P Ratcliffe, Department of Sociology (31 March 2016)

Professor R A Bryer, Warwick Business School (1 October 2016)

112/15-16 Student and alumni deaths

REPORTED:

That the University had been informed of the deaths of the following colleagues associated with the University, students and alumni since the last meeting of the Senate held on 8 March 2016:

*Students:*

Mr John Christopher Ashfield, Computer Science (2014 - 2016)

*Alumni:*

Mr David Clegg, BEd in Social Studies (1978 – 1979)

Ms Felicité Dormer, BA in French Studies (1971 – 1974)

Ms Joan Draper, MEd in Education (1986)

Mr George Alfred Ronneback, BA in History (1989 – 1992)

Ms Valerie Smith, BA in Health and Social Policy (1990 – 1996)

Mr Leighton John Whitworth, MBA in Business Administration (1988 – 1991)

Mr Alexander Wooldridge, BSc in Physics (1992 – 1996)

113/15-16 Date of the next meeting

REPORTED:

That the next meeting of the Senate would be held at 2.00pm on Monday 27 June 2016, commencing in the Woods-Scawen Room, Warwick Arts Centre, for the first item of business, the University's Financial Plan. Members of the Senate would be joined by current and incoming Heads of Academic Departments for this item of business. Upon conclusion of this item of business, members of the Senate would continue the meeting in the Council Chamber, Senate House.

KS\RWS\LH\Shared\SENATE\2015-16\Agendas\Senate 2016-06-08 Minutes