UNIVERSITY OF WARWICK SENATE PUBLIC MINUTES OF THE MEETING HELD 14:00, WEDNESDAY 7 JULY 2021 VIA MICROSOFT TEAMS			
Present	Professor Stuart Croft	SC	Vice-Chancellor (Chair)
	Professor Katherine Astbury	KA	Representative of the Faculty Board (Arts)
	Professor Daniel Branch	DB	Representative of the Faculty Board (Arts) (until item 123)
	Professor David Davies	DD	Representative of the Faculty Board (Science, Engineering & Medicine (SEM))
	Shingai Dzumbira	SD	Postgraduate Officer of the Students' Union
	Professor Chris Ennew	CE	Provost
	Professor John Forster	JF	Representative of the Faculty Board (SEM)
	Dr Rebecca Freeman	RF	Dean of Students (until item 123)
	Professor Lorenzo Frigerio	LF	Representative of the Faculty Board (Social Sciences)
	Robin Green	RG	Librarian (until item 119)
	Professor John Greenlees	JG	Representative of the Faculty Board (SEM)
	Professor Chris Hughes	CH	Pro-Vice-Chancellor (Education)
	Professor Kate Ireland	KI	Representative of the Faculty Board (Social Sciences)
	Professor Saul Jacka	SJ	Representative of the Assembly
	Professor Virinder Kalra	VK	Representative of the Faculty Board (Social Sciences) (until item 134)
	Professor Sudhesh Kumar	SK	Representative of the Faculty Board (SEM) (apart from item 123)
	Professor Ranko Lazic	RL	Representative of the Faculty Board (SEM)
	Professor Andrew Lockett	AL	Representative of the Faculty Board (Social Sciences)
	Professor Noortje Marres	NM	Representative of the Faculty Board (Social Sciences) (until item 123a)
	Luke Mepham	LM	President of the Students' Union
	Professor Caroline Meyer	CM	Chair, Faculty of Science, Engineering & Medicine (until item 123a)
	Professor Rachel Moseley	RM	Representative of the Faculty Board (Arts)
	Professor Zahra Newby	ZN	Representative of the Faculty Board (Arts)
	Professor Matt Nudds	MN	Chair, Faculty of Social Sciences
	Dr Stéphanie Panichelli-Batalla	SPB	Representative of the Faculty Board (Arts) (until item 123b)
	Professor Lorenzo Pericolo	LP	Representative of the Faculty Board (Arts)
	Professor Fabienne Peter	FP	Representative of the Faculty Board (Social Sciences)
	Professor Penny Roberts	PR	Chair, Faculty of Arts
	Dr Gavin Schwartz-Leeper	GSL	Representative of the Assembly
	Professor Mike Shipman	MS	Pro-Vice-Chancellor (International) (until item 123a)
	Professor Colin Sparrow	CS	Academic Director (Graduate Studies) and Chair of the Board of Graduate Studies
	Professor Simon Swain	SS	Vice-President (Regional and National Engagement)
	Professor David Towers	DT	Representative of the Faculty Board (SEM) (until item 118)
	Paul Trimmer	PT	Representative of the Assembly
	Professor Ema Ushioda	EU	Representative of the Faculty Board (Social Sciences)
	Dr Naomi Waltham-Smith	NWS	Representative of the Assembly
	Professor Derrick Watson	DW	Representative of the Faculty Board (SEM)
	Jenny Wheeler	JW	Representative of the Assembly
Attending	Isabelle Atkins	IA	Education Officer elect of the SU
	Christopher Bisping	CB	Chair, Academic Integrity Sub-Group (for item 123)
	Sophie Black	SB	Assistant Registrar (Governance) (minute taker)
	Paul Blagburn	PB	Head of Widening Participation (for item 122a)
	Professor Andrew Clark	AC	AQSC Co-Chair and Deputy Pro-Vice-Chancellor (Education & Policy) (for items 123 and 123a)
	Rosie Drinkwater	RD	Group Finance Director

	Craig Franklin	CF	Administrative Officer (Courses & Modules) (until item 123b)
	Louise Hasler	LH	Assistant Registrar (Teaching & Learning) (for item 123)
	Professor Jackie Hodgson	JH	Deputy Pro-Vice-Chancellor Research (Arts, Social Sciences and Interdisciplinarity) (for item 121)
	Helen Hotten	HH	Clerical Officer (Academic Governance) (tech support)
	Maureen McLaughlin	MMc	Director of Education Policy and Quality (Assistant Secretary)
	Nathan Parsons	NP	Postgraduate Officer elect of the SU
	Dr Elena Riva	ER	Institute for Advanced Teaching and Learning
	Rachel Sandby-Thomas	RST	Registrar (Secretary)
	Andrew Smith	AS	Finance Director (for item 119)
	Emma Tew	ET	Assistant Registrar (Governance)
	Sharon Tuersley	ST	Secretary to Council
	Dr Chris Twine	CT	Academic Registrar
	Dr Phil Young	PY	Chair, Progression & Remedying Failure Sub-Group (for item 123a)

NOTE: Some items are noted as "Exempt information not included" as they contain information that would be withheld from release to the public because an exemption under the Freedom of Information Act 2000 applies.

Ref	Item
113	**Welcome and Apologies for absence**

Welcome and Apologies for absence

Apologies for absence were received from Dr Jane Bryan, Professor Rebecca Kearney, Professor David Leadley, Professor Emma Mason, Professor Pam Thomas and Professor Azrini Wahidin.

The Chair welcomed all and the following who observed the meeting:

- Dr Elena Riva (Institute for Advanced Teaching and Learning)

- Craig Franklin (Administrative Officer (Courses and Modules))

- Emma Tew (Assistant Registrar, Governance)

The Chair recorded thanks to the following Senate members at the end of their period of office (noting that in some cases academic colleagues could be nominated again for Senate membership by the Faculty Boards):

- Professor Kate Ireland

- Professor Virinder Kalra

- Professor Ranko Lazic

- Professor Zahra Newby

- Professor Lorenzo Pericolo

- Dr Gavin Schwartz-Leeper

- Paul Trimmer

Shingai Dzumbira (current PG Officer and President elect of the Students' Union) introduced the incoming SU Sabbatical Officers who observed the meeting:

- Isabelle Atkins, Education Officer elect of the SU

- Nathan Parsons, Postgraduate Officer elect of the SU

The Chair thanked the following for their contribution to the work of the Senate:

- Luke Mepham, President of the Students' Union, for helpful and positive contributions throughout what had been a challenging year.

- Professor Matt Nudds, stepping down from the role of Vice-Provost and Chair of the Faculty of Social Sciences at the end of July.

	- Professor Colin Sparrow, stepping down as Academic Director (Graduate Studies) at the end of September, having provided leadership and support for innovation in the Doctoral College for the previous four years and having participated in Senate meetings for 20 years. - Professor Pam Thomas, stepping down as Pro-Vice-Chancellor (Research) to focus on her role as CEO of the Faraday Institution, following on from 30 years as a member of academic staff at Warwick. Prof Caroline Meyer will take up the role of PVC Research with effect from 1 August 2021. - Maureen McLaughlin, Director of Education Policy and Quality (EPQ) and Senate Assistant Secretary who would be leaving the University in September. **Note**: The Chair confirmed that item 125: Information Management Policies Update had been brought above the line for discussion, at the request of Professor Saul Jacka and Professor Ranko Lazic.
114	**Declarations of Interest** No new conflicts of interest were declared.
115	**Minutes of meeting held on 16 June 2021** The minutes of the meeting held on 16 June 2021 (115-S070721, Protected) were **approved.**
116	**Matters arising from meeting held on 16 June 2021** **a) Senate Working Group** Following discussion at the Senate meeting in March 2021, next steps were proposed by the Chair and agreed by the Senate for the establishment of a working group of elected members of Senate to take forward next steps on discussions relating to academic freedom, free speech and related definitions. The link to discussion at the meeting of the Assembly on 21 June, was noted, as was the potential for dialogue between the proposed Senate and Assembly working groups. The aim was to create a permissive space, as part of the establishment process, for the working group to meet and discuss its remit, with a view to bringing back the membership and terms of reference to the autumn Senate meeting for discussion. **ACTIONS**: 1) Senate elected members to advise the Vice-Chancellor via the Senate Assistant Secretary of interest in involvement with the Senate Working Group on Academic Freedom and Freedom of Expression by 21 July. 2) Proposed membership and terms of reference of the Working Group to be brought for approval to the October 2021 Senate meeting. **b) Senate Inclusivity, Membership and Elections** The Director of EPQ and Senate Assistant Secretary reported that following previous Senate discussions and agreement that the Single Transferable Vote system only be used for Assembly representative elections, the First Past the Post system had continued to be used for elections for Senate representatives on Council and Steering. The Senate noted the intention to bring a report to a future meeting on inclusivity and diversity of membership of academic governance committees. This would be in line with work already underway within corporate/institutional governance and also in relation to current work to update the University's Race Equality Charter submission. Colleagues leading the REC work had suggested the inclusion of an action relating to ethnic diversity monitoring within academic governance in relation to recruitment to Senate committees. Following a recent request from two Assembly representatives on the Senate to reconsider approaches to election methodology, these areas would also be considered as part of this report. **ACTION**: Report on inclusivity and diversity of membership of academic governance committees to be brought to a future meeting of the Senate in 2021/22.
	Chair's Update
117	**Chair's Business** The Senate received and noted the report (117-S070721, Protected) providing updates from the Chair under the following headings:

a) **COVID-19 Update**: Further updates to the University community would follow on from expected government announcements.

b) **Institutional News**

c) **Awards and Promotions**

The Chair additionally reported as follows:

d) **Informal Sessions**

[Exempt information not included]

e) **Senate Representatives on other Committees – Election Outcome**

The Chair reported the outcome of the recent calls for nominations and ballots for committee posts, as follows:

- Professor Andrew Lockett as Senate representative on the Council for up to three years commencing 1 August 2021 subject to Senate term of office.

- Professor David Davies as Senate Representative on the Steering Committee for the 2021-22 academic year.

The Chair congratulated the new post holders and thanked all for participating in the process and the elections.

Strategic Items

| 118 | **Inclusive Education Model** |

The Pro-Vice-Chancellor (Education), the Dean of Students and the Deputy Pro-Vice Chancellor (Education) presented the report (118-S070721, Protected) setting out the Inclusive Education Model. The following key points were highlighted:

- Inclusive Education had been identified as one of several key priorities for strategic development and critical to the effective delivery of the Education Strategy.

- The goals within the model were linked to other key institutional strategies and committees, including the Social Inclusion Strategy and Widening Participation Committee, elements of the Wellbeing Strategy relating to inclusive teaching practice and the emerging Internationalisation Strategy.

- Work towards widening access was covered in the Widening Participation Strategy. The Widening Participation team continued to work with departments to develop programmes and opportunities for prospective students.

- Other examples of work which were already underway included the sessions delivered by Pearn Kandola on social inclusion for senior leaders across the University, and work undertaken by the Director of Social Inclusion on Race, Gender, Disability and Inclusive Leadership.

- The model sought to build upon all of this work and set out immediate and long-term ambitions key to the achievement of institutional and structural change to enable the delivery of education in which all students felt included and able to succeed at Warwick.

- As a starting point, a holistic 'change model' based on good practice within the sector had been developed.

- Essential elements of the model included: leadership; governance and strategy; partnership with students; inclusive curriculum, classrooms and teaching (both physical/built and virtual); and a wider experience.

- Consultation had been overall well received. There was demand for common departmental data and work was ongoing to provide information dashboards for the upcoming year, as well as guidance on how to interpret the data.

- The implementation phase would start over the summer and into Term 1 of 2021-22.

The Senate welcomed the report and thanks were extended to the Pro-Vice-Chancellor (Education), the Dean of Students, the Deputy Pro-Vice Chancellor (Education) and the Director of Social Inclusion for their work to date.

	The importance of an inclusive physical and built environment, as part of the essential elements of the model, was highlighted.
	It was noted that work would continue in conjunction with other partners (e.g. the various taskforces, Human Resources) and alongside wider social inclusion work with regards to "diversifying who teaches" and the annual academic promotions process.
	Comments were also noted regarding the student success targets and underlying statistical data, with the importance of appropriate and effective analysis being highlighted.
	The commitment to culturally competent student support and wellbeing was welcomed by the President of the Students' Union, noting also that it would be important to ensure students were aware of the valuable work which was already underway.
	DECISION: The Senate **endorsed** the Inclusive Education Model.
119	**Financial Plan 2021**
	The Senate received and noted the University Financial Plan 2021 (119-S070721, Protected) and a presentation from the Group Finance Director.
	Note: The Chair confirmed that the presentation part of this item would be recorded to enable wider communication of the update.
	Key highlights from the presentation were as follows:
	• [Exempt information not included]
	• In conclusion, it was noted that the Financial Plan 2021 should be considered as a very good outcome, enabling additional investment to be made, whilst delivering cash and surplus levels within the parameters set by FGPC and Council at the outset of the planning process.
	• [Exempt information not included]
	• Thanks were expressed to all for their contributions, commitment and dedication that had made the implementation of the Plan possible.
	The Chair expressed thanks on behalf of the Senate to all those across the University for their contributions, resulting in a significant improvement on the previous year's forecast. The quality of the student intake over the past year was particularly commended, and Warwick Business School was noted as having performed exceptionally well. The important role of the furlough scheme in supporting CCSG and maintaining job security was also highlighted. It would now be important to start focusing on the future again.
	A need for investment in Audio Visual equipment in teaching rooms was highlighted, to bring this up to a standard baseline across campus. It was noted that investment had been made within the Information & Digital Group and resource was in place for Centrally Timetabled Rooms. It was also noted that whilst resources were being put into this area, the plan had been prepared in the context of ongoing risks around upcoming government announcements, as well as uncertainties on international student mobility which meant that budgets were constrained.
	DECISION: The Senate **recommended to Council** the Financial Plan 2021 for submission to the OfS in due course, subject to the inclusion of actual figures for 2020/21 when available.
120	**Update on the Partnership with University College Birmingham**
	The Director of EPQ presented the report (120-S070721, Protected) providing an update on the establishment of an academic partnership with University College Birmingham (UCB) with effect from January 2022. The following key points were highlighted:
	• Two events for Institutional Approval and for Course Accreditation had taken place on 24 May and 3 June 2021 involving a Panel drawn from across the University as well as two external members. The events involved contributions from over 50 UCB staff and 25 students.
	• While the Panel agreed that there were no conditions of approval at the institutional or course level and that there were a number of areas of strength, significant further work still remained, including:

	o While UCB already held PGT degree awarding powers, the Panel felt that Warwick could support UCB with the establishment of a Research Ethics governance structure.
	o Recommendation that staff structure should align with course leadership rather than year leadership.
	o Alignment of Regulations and Policies to be undertaken.
	o Stipulation that accreditation differences during the transition must be clearly communicated to students and staff teaching on and supporting courses.
	• Work would continue over the summer. An action plan was being worked through at an operational level, with further updates to be presented to the first meeting of the Joint Accreditation Board in September.
	It was further noted that UCB had held their Council meeting at the Scarman Conference Centre on the previous evening.
	The Chair thanked the Director of EPQ for their work in support of the partnership. Thanks were also extended to the Co-Chairs of AQSC, Professor David Lamburn and the President of the Student's Union for their support and contributions.
	DECISION: The Senate **approved** the Panel's recommendations that with effect from January 2022:
	a) The institutional partnership be approved without conditions and subject to oversight by the newly established Joint Accreditation Board, and
	b) The existing courses offered by UCB, previously accredited by the University of Birmingham and considered by the Panel for accreditation be approved for student intake with effect from January 2022.
**Substantive Items/Governance**
121	**Research Update** The Deputy Pro-Vice-Chancellor, Research (Arts, Social Sciences and Interdisciplinarity) presented the report (121-S070721, Protected) from the meeting of the Research Committee on 3 June 2021, with updates under the following headings: • Update from the Doctoral College • Overview of the Horizon Europe programme • Report from the Research Culture Committee • Update on 'Warwick Data' • Proposal for establishment of 'Warwick Centre for Space Domain Awareness' **DECISION**: The Senate **approved** the establishment of the 'Warwick Centre for Space Domain Awareness'.
122	**Education Update** The Pro-Vice-Chancellor (Education) and the Director of EPQ presented the report (122-S070721, Protected) with updates on the range of activities led by and within the remit of Education Executive since June 2021, with updates as follows: • Online Assessment: Following previous updates, a task and finish group had been set up. • Senate Sub-Group: The first meeting of the 2020-21 session had taken place on 22 June, where the recommendations for the award of degrees from the departmental Boards of Examiners for 1125 Postgraduate Taught students were considered and approved. • Towards a Blended Learning Environment (TABLE 22): Work was being led by Professor Pat Tissington. The recently completed draft report contained interesting findings and recommendations. These would be made available for wider institutional discussion ahead of the next academic session. • Education Executive Away Day: the process for setting Priorities for the upcoming year had begun, such as the Inclusive Education Model, and a Faculty Engagement Day was being planned to refine priorities.

a) Access and Participation Plan Update

The Head of Widening Participation presented the report (122a-S070721, Protected) providing an overview of progress made towards commitments within the University's Access and Participation Plan and Widening Participation Strategy, with updates under the following headings:

- Access and Participation Plan outcomes: Good progress was being made, however more remained to be done to drive change, with the focus moving to attainment. Student success targets had taken effect from the current academic year.

- Warwick Scholars

- WP Partnerships

- Care Leavers and Estranged Students: Despite the challenges of COVID-19, the programme had continued to provide enhanced support, with excellent feedback from students.

- WP Governance

- Contextual Admissions Policy

- Turing Scheme

- Additional Hardship support

While the APP was UK-focussed, the Inclusive Education Model would continue to address any disparities in student outcomes and experiences. This would include new data resources to aid discussion at faculty and departmental level, including issues around intersectionality.

It was noted that further guidance could usefully be shared on correct use of the Equality and Diversity/ Public Sector Equality Duty section on committee report coversheets.

ACTION: Guidance to be provided on correct use of the Equality and Diversity/ Public Sector Equality Duty section on committee report coversheets.

| 123 | **Report from the Academic Quality and Standards Committee** |

Professor Andrew Clark (AQSC Co-Chair and Deputy Pro-Vice-Chancellor (Education and Policy)) presented the report (123-S070721, Public) from the meeting of AQSC on 2 June 2021, with updates and recommendations under the following headings:

- **Updates to the Policy on the Right to Remedy Failure**

It was noted that it would not be possible to review the mitigating circumstances process at the current time. With regards to an example case where a student failed a component but passed the module (Regulations currently do not permit resits at the level of the component), departments were advised to state at the outset whether all assessment components were required.

Comments were also raised regarding the date/timing references within the policy.

The Senate agreed to approve the proposed policy revisions in principle, subject to some additional updates, as discussed, to elements of the wording and related timings within the Policy on the Right to Remedy Failure.

- **Updates to the Policy on the Deferral of an Examination Period**

- **Assessment Submission Deadline for the academic year 2021-22**

It was agreed that the assessment submission deadline be approved in perpetuity, rather than just for the 2021-22 academic year, subject to oversight by AQSC.

- **Rules for Award**

Acknowledging that the rules for award had originally been approved by the Senate in July 2019, comments were nevertheless noted that in bringing together hitherto disparate documents, this had highlighted some current anomalies and furthermore some Senators highlighted the need to address some issues around accuracy of wording. It was agreed that this document be referred for further consideration and refinement and that authority be delegated to AQSC to approve the subsequent revisions.

DECISIONS: The Senate:

1) **Approved** the Policy on the Right to Remedy Failure to be implemented in conjunction with the 90-credit progression baseline, subject to the proposed updates, as discussed, to elements of the wording and related timings.

2) **Approved** the amendments to the Policy on the Deferral of an Examination Period.

3) **Approved** the recommendation that AQSC grant a general exemption to the 12-noon assessment submission deadline and enable departments to set submission deadlines between 10:00am and 4:00pm (GMT).

ACTION: Revisions to the Rules of Award for students commencing on their programme of study from the year 2021-22 to be revised following Senators' comments and clarifications, with final approval delegated to AQSC.

a) Clarification on Proposals from Progression and Remedying Failure Group (Senate item 095 refers)

Professor Andrew Clark (Deputy Pro-Vice-Chancellor (Education and Policy)) and Dr Phil Young (Chair of the Progression and Remedying Failure Sub-Group) presented the update report (123a-S070721, Public) on Harmonised Progression Requirements for Undergraduate Students from the academic year 2020/21.

It was noted that wording had been updated following discussion at the June Senate meeting. The Senate welcomed the updates.

DECISION: The Senate **approved** the recommendations from the Progression and Remedying Failure Sub-Group (as set out in 123a-S070721) for inclusion in the harmonised progression requirements (a 90 credit progression baseline) to be introduced for students commencing on their programme of study in 2021-22, as follows:

1) **Approved** the module classification definitions as previously designated.

2) Departments to make clear to students which (if any) modules are "core required". Students will need to pass all identified core required modules to progress.

3) Where departments have fewer than 90 credits of core required modules, all core required modules must be passed. Students will progress if they pass enough additional credits to meet the 90-credit progression requirement, without restrictions on where the remaining credits are gained.

4) Where departments have more than 90 credits of core modules, the department should identify, at the course level, which of these modules are core required and need to be passed for progression or award.

5) If a department has no core required modules, students will progress if they pass 90 credits, without restrictions.

6) If a department decides that none of the core modules are core required, the student will progress if they pass 90 credits, without restrictions.

7) Where there are accreditation requirements in place for a course, these harmonised requirements would be superseded by the requirements of the Professional, Statutory and Regulatory Body.

8) **Approved** the recommendation that departments should update online information and student handbooks to confirm the harmonised course progression requirements for students registering for the first time in the academic year 2021-22.

b) Academic Integrity: revisions to regulations, procedure and guidance

The Chair of the Academic Integrity Sub-Group presented the report (123b-S070721, Public) setting out the findings and final recommendations of the Academic Integrity Sub-Group (AISG). Key points were highlighted as follows:

- The AISG had been established as part of the recommendations arising from the Review of Assessment in July 2019 and had extensively reviewed current practices in respect of the prevention, investigation and detection of academic misconduct at Warwick.

- Advice incorporated reflections arising from changes to assessment, including the use of online assessments, and the decisions and feedback from AQSC as well as consultations with the Faculty Education Committees and the Board of Graduate Studies.

The Senate supported the recommendations; however a number of comments and points of clarification were raised in relation to the proposed Regulation revisions and Guidance documents:

- Suggestion to include a member of the same faculty within the Academic Integrity Committee.

- Request to add a reference to medical devices that can monitor.

- Board of Graduate Studies to potentially comment further in relation to impacts on PGR students. Suggested inclusion of area around "Research Integrity". Concern raised around having a single strategic academic integrity lead to oversee UG exams and PhD theses.

It was agreed that final approval be delegated to AQSC subject to these comments being addressed.

DECISIONS: The Senate **approved:**

1) The new Regulation 11 'Academic Integrity' (Part A) (to replace the current Regulation 11 'Procedure to be Adopted in the Event of Suspected Cheating in a University Test'); Part B Procedure and Part G Guidance, associated with the new Regulation 11; revisions to Regulation 10 'Examinations Regulations'; and revisions to Regulation 36 'Student Registration, Attendance and Progress' all subject to the revisions discussed at the meeting, with final approval delegated to AQSC.

2) That changes to Regulations 11, 10 and 36 and the associated guidance come into immediate effect for all students at the University of Warwick from the beginning of the 2021-22 academic year.

3) That a review be undertaken once the findings of the next ITLR have been published, or at the latest after three years of implementation, whichever takes place at the earliest opportunity.

4) That a University strategic academic integrity lead and corresponding departmental leads in each academic department are identified.

5) That the University invests in technology that will increase the efficiency of academic misconduct casework management.

6) That a single central, institutional point of contact be established to process, check and anonymise all paper view requests made by Turnitin.

7) That an institution-wide communications strategy on Academic Integrity be developed with students to ensure consistent and repeat messaging which inculcates the adoption of the value of good academic integrity.

8) That student handbooks set out that students must undertake academic integrity training offered by departments or any other training identified by the department and where possible that a record is retained.

c) Remote Proctoring Policy

The Chair of the Remote Proctoring Group presented the report (123c-S070721, Public) setting out the work of the Remote Proctoring Group, with the following key points:

- The Group had been established to consider an institutional approach to the exceptional use of remote proctoring, taking into account relevant ethical, legal, pedagogical and technological aspects.

- The policy would be a short-term resolution whilst the University developed its own end-to-end assessment solution which could present the opportunity to accommodate a single central proctored interface.

- As an interim measure however, the policy would support academic departments where there was a necessity to use remote proctoring and establish clear quality assurance procedures to facilitate approval requests.

	In response to concerns raised by members, it was noted that the use of remote proctoring at Warwick was generally discouraged and would be used by exception, which was in line with practice elsewhere in the UK sector.
	Student members highlighted the intrusive nature of remote proctoring and that, ideally, the planned diversification of assessment would result in the use of assessment methods that didn't require proctoring.
	It was further reported that the Task and Finish Group on Online Assessment would include considerations around the use of remote proctoring in the context of agreeing parameters for supporting departments seeking to utilise alternative approaches to online assessment.
	DECISIONS: The Senate:
	1) **Approved** the Remote Proctoring Policy and associated guidance.
	2) **Approved** that the policy and associated guidance be subject to review following the publication of the outcomes from the next Institutional Teaching & Learning Review or within three years of implementation, whichever is sooner.
124	**Report from the meeting of the Assembly on 21 June 2021**
	The report (124-S070721, Public) from the meeting of the Assembly held on 21 June was received and noted.
	The President of the Students' Union reported that the Students' Union remained supportive of the IHRA definition of anti-Semitism being used in disciplinaries, as outlined in SU policy.
	Items below this line were for receipt and/or approval, without discussion.
	Substantive Items / Governance II
125	**Information Management Policies Update**
	Note: This item was brought above the line for discussion at the meeting.
	The Senate received and noted a report (125-S070721, Protected) providing an update on the Information Management Policy Framework and the proposed review process for future changes, following previous discussions at Senate and recent approval by the Policy Oversight Group.
	In relation to the policy review process, it was suggested that the use of "ratify" with regards to Senate consideration of matters referred to it be reconsidered.
	It was noted that Senators would have welcomed the opportunity to view changes made to the policies, as well as the Equality Impact Assessments. It was also highlighted that issues around the accessibility of the training modules continued to be raised by disabled staff networks.
126	**Revisions to Regulation 38 Governing Research Degrees**
	The report (126-S070721, Public) was received and noted.
	DECISION: The Senate **approved** the proposed revisions to Regulation 38 Governing Research Degrees with immediate effect.
127	**Heads of Department for 2021-22**
	The report (127-S070721, Public) was received and noted.
128	**Chair's Action Report**
	The report (128-S070721, Protected) was received and noted.
	Committee Reports
129	**Report from the Academic Resourcing Committee**
	The report (129-S070721, Protected) was received and noted.
	DECISION: The Senate **approved** the membership and terms of reference for 2021-22 for the Academic Resourcing Committee.
130	**Report from the Education Committee**
	The report (130-S070721, Protected) was received and noted.

	DECISION: The Senate **approved** the amendments to the Terms of Reference of the Board of Graduate Studies.	
131	**Report from the Research Governance and Ethics Committee** The report (131-S070721, Protected) was received and noted.	
132	**Report from the University Executive Board** The report (132-S070721, Protected) was received and noted.	

	Other

133	**Student and Alumni Deaths** The report (105-S160621, Public) was received and noted.	

134	**Any Other Business**
	
	    a) **Senate Assembly Representative Communications**
	
	Jenny Wheeler reported that an email address had been set up (assemblyreps@warwick.ac.uk) to facilitate communications between Warwick staff with the Senate Assembly representatives.
	
	    b) **Academic Director (Graduate Studies) and Chair of Board of Graduate Studies**
	
	The Chair thanked Colin Sparrow for significant contributions over the past 20 years in support of the work of the Doctoral College (and previously the Graduate School), the Board of Graduate Studies and the Senate.
	
	    c) **Senate Assistant Secretary**
	
	The Chair and Academic Registrar thanked Maureen McLaughlin for significant contributions over the past two years as Director of Education Policy and Quality, including the establishment of the partnership with UCB, and in the role of Assistant Secretary to the Senate.	

Next meeting: 14:00, Wednesday 6 October 2021 via MS Teams

DECISIONS AND ACTIONS			
ITEM	**DECISION/ACTION**	**LEAD AND DUE DATE**	**STATUS**
2019-20			
034 – Report from the Education Committee	**ACTION:** A project plan would be developed which would include further consultation with the Faculty of Arts and presented to the Senate at a future meeting to assist the implementation of the Warwick Core Skills framework and an update on progress provided by the end of the academic year.	PTi, tbc	In progress
106a – Information Management Policies and Regulation 31	**ACTION 1:** Equality Impact Assessment statement to be added to all the Policies.	Tony Pauley, asap	Complete
106b – Revisions to Reg 27 On-Campus Residential Accommodation and Reg 23 Student Disciplinary Offences	**ACTION 1:** A report on Student Conduct to be presented to the Senate annually.	Helen Knee, October 2021	Scheduled/ Complete
	ACTION 2: A review to be undertaken of University policy and process relating to student drug use and possession.	Helen Knee, Jane Bryan, asap	Ongoing
111a – Revisions to Reg 10 on Examinations and Reg 11 Procedure to be Adopted in the Event of Suspected Cheating in a University Test	**ACTION**: Review of the examination regulations and guidance to be undertaken by the Academic Integrity Sub-group and reported back in due course.	Academic Integrity Sub-group, via Maureen McLaughlin and EPQ, Tbc	Complete

2020-21			
045 – Report from the Academic Quality and Standards Committee	**ACTION 2**: Mitigating circumstances policy to be reviewed to ensure no adverse impacts on disabled students.	Director of Education Policy and Quality, Asap	Ongoing
065 – Education Update	**ACTION:** Update on volunteering at Warwick to be brought to a future Senate meeting.	Maureen McLaughlin to Roberta Wooldridge Smith	To be scheduled
066 – Research Update	**ACTION:** Research Committee to reconsider/postpone the disestablishment of the Warwick Data Science Institute (WDSI)) until after REF, with a transition period to be built in to allow for an effective transition to "Warwick Data", as well as a clear communication plan on the transition.	David Leadley to Research Cttee	Complete
080b – AOB: Academic Freedom	**ACTION:** A working group of elected members of Senate to be convened to take forward next steps on discussions relating to academic freedom, free speech and related definitions e.g. antisemitism and issues around harassment on campus, to be brought back to full Senate at a later date.	Gavin Schwartz-Leeper, Dr Naomi Waltham-Smith, Saul Jacka, early in early in Term 3 2021	Superseded/ Complete
095 – Report from AQSC: Update from the Progression and Remedying Failure Group	**ACTION 1:** Check that the Progression and Remedying Failure Sub-Group proposals do not impact adversely on Regulation 12 Governing Absence for Medical Reasons from a University Examination for First Degrees.	Chair of the Progression and Remedying Failure Group, ASAP	Complete
	ACTION 2: Further clarification to be presented to Senate on the proposals from the Progression and Remedying Failure Sub-Group, to re-emphasise previous discussions and rationale behind the implementation and operationalisation of decisions arising from the Review of Assessment, as approved by the Senate in July 2019.	Chair of the Progression and Remedying Failure Group, ASAP	Complete
7 July 2021			
116a – Senate Working Group	**ACTION 1**: Senate elected members to advise the Vice-Chancellor via the Senate Assistant Secretary of interest in involvement with the Senate Working Group on Academic Freedom and Freedom of Expression by 21 July.	Senate members, Maureen McLaughlin Asap	Complete
	ACTION 2: Proposed membership and terms of reference of the Working Group to be brought for approval to the October 2021 Senate meeting.	VC, Senate Secretariat	Scheduled
116b – Senate Inclusivity, Membership and Elections	**ACTION**: Report on inclusivity and diversity of membership of academic governance committees to be brought to a future meeting of the Senate.	Maureen McLaughlin / incoming Senate Assistant Secretary	Scheduled
118 – Inclusive Education Model	**DECISION**: The Senate **endorsed** the Inclusive Education Model.		
119 – Financial Plan 2021	**DECISION:** The Senate **recommended to Council** the Financial Plan 2021 for submission to the OfS in due course, subject to the inclusion of actual figures for 2020/21 when available.		
120 – Update on the Partnership with University College Birmingham	**DECISION**: The Senate **approved** the Panel's recommendations that with effect from January 2022: a) The institutional partnership be approved without conditions and subject to oversight by the newly established Joint Accreditation Board, and b) The existing courses offered by UCB, previously accredited by the University of Birmingham and considered by the Panel for accreditation be approved for student intake with effect from January 2022.		

121 – Research Update	**DECISION**: The Senate **approved** the establishment of the 'Warwick Centre for Space Domain Awareness'.		
122a – Access and Participation Plan Update	**ACTION**: Guidance to be provided on correct use of the Equality and Diversity/ Public Sector Equality Duty section on committee report coversheets.	Senate Secretariat ASAP	Ongoing
123 – Report from the Academic Quality and Standards Committee	**DECISIONS**: The Senate: 1) **Approved** the Policy on the Right to Remedy Failure to be implemented in conjunction with the 90-credit progression baseline, subject to the proposed updates, as discussed, to elements of the wording and related timings. 2) **Approved** the amendments to the Policy on the Deferral of an Examination Period. 3) **Approved** the recommendation that AQSC grant a general exemption to the 12-noon assessment submission deadline and enable departments to set submission deadlines between 10:00am and 4:00pm (GMT).		
	ACTION: Revisions to the Rules of Award for students commencing on their programme of study from the year 2021-22 to be revised following Senators' comments and clarifications, with final approval delegated to AQSC.	Professor Andrew Clark, Co-Chair of AQSC	
123a – Clarification on Proposals from Progression and Remedying Failure Group	**DECISION**: The Senate **approved** the recommendations from the Progression and Remedying Failure Sub-Group (as set out in 123a-S070721) for inclusion in the harmonised progression requirements (a 90 credit progression baseline) to be introduced for students commencing on their programme of study in 2021-22, as follows: 1) **Approved** the module classification definitions as previously designated. 2) Departments to make clear to students which (if any) modules are "core required". Students will need to pass all identified core required modules to progress. 3) Where departments have fewer than 90 credits of core required modules, all core required modules must be passed. Students will progress if they pass enough additional credits to meet the 90-credit progression requirement, without restrictions on where the remaining credits are gained. 4) Where departments have more than 90 credits of core modules, the department should identify, at the course level, which of these modules are core required and need to be passed for progression or award. 5) If a department has no core required modules, students will progress if they pass 90 credits, without restrictions. 6) If a department decides that none of the core modules are core required, the student will progress if they pass 90 credits, without restrictions. 7) Where there are accreditation requirements in place for a course, these harmonised requirements would be superseded by the requirements of the Professional, Statutory and Regulatory Body. 8) **Approved** the recommendation that departments should update online information and student handbooks to confirm the harmonised course progression requirements for students registering for the first time in the academic year 2021-22.		
123b – Academic Integrity	**DECISIONS**: The Senate **approved**: 1) The new Regulation 11 'Academic Integrity' (Part A) (to replace the current Regulation 11 'Procedure to be Adopted in the Event of Suspected Cheating in a University Test'); Part B Procedure and Part G Guidance, associated with the new Regulation 11; revisions to Regulation 10 'Examinations Regulations'; and revisions to Regulation 36 'Student Registration, Attendance and Progress' all subject to the revisions discussed at the meeting, with final approval delegated to AQSC. 2) That changes to Regulations 11, 10 and 36 and the associated guidance come into immediate effect for all students at the University of Warwick from the beginning of the 2021-22 academic year. 3) That a review be undertaken once the findings of the next ITLR have been published, or at the latest after three years of implementation, whichever is earlier. 4) That a University strategic academic integrity lead and corresponding departmental leads in each academic department are identified.		

	5) That the University invests in technology that will increase the efficiency of academic misconduct casework management.
	6) That a single central, institutional point of contact be established to process, check and anonymise all paper view requests made by Turnitin.
	7) That an institution-wide communications strategy on Academic Integrity be developed with students to ensure consistent and repeat messaging which inculcates the adoption of the value of good academic integrity.
	8) That student handbooks set out that students must undertake academic integrity training offered by departments or any other training identified by the department and where possible that a record is retained.
123c – Remote Proctoring Policy	**DECISIONS**: The Senate: 1) **Approved** the Remote Proctoring Policy and associated guidance. 2) **Approved** that the policy and associated guidance be subject to review following the publication of the outcomes from the next Institutional Teaching & Learning Review or within three years of implementation, whichever is sooner.
126 - Revisions to Regulation 38 Governing Research Degrees	**DECISION:** The Senate **approved** the proposed revisions to Regulation 38 Governing Research Degrees with immediate effect.
129 – Report from the Academic Resourcing Committee	**DECISION**: The Senate **approved** the membership and terms of reference for 2021-22 for the Academic Resourcing Committee.
130 – Report from the Education Committee	**DECISION**: The Senate **approved** the amendments to the Terms of Reference of the Board of Graduate Studies.