

# UNIVERSITY OF WARWICK

## SENATE

Minutes of the meeting of the Senate held on 3 July 2002

Present: Vice-Chancellor, Professor R Burns, Dr P Byrd, Professor A Caesar, Professor M J Cooper, Professor K Cowling, Mr J Dubber, Professor R G Dyson, Dr R Earle, Dr A Easton, Dr W Grant, Dr J Henshall, Dr J Hinton, Professor G Hundt, Professor J Jones, Professor K Lamberts, Professor I Lauder, Professor R Lindley, Dr G Martin, Professor A Mullender, Professor S B Palmer, Professor L Paterson, Dr G Paul, Professor S Petersen, Mr C Price, Dr I Proctor, Dr C Sparrow, Professor A Waterson, Professor M Whitby, Professor M Wills.

Apologies: Professor D Anderson, Professor S E Bassnett, Dr S Breslin, Professor J Dale, Dr E Gallafent, Professor C Husbands, Dr P Mack, Professor M A McCrae, Professor N McWilliam, Professor G Nudd, Professor A Reeve, Mr M Wilkings.

In Attendance: Mr G Jones, Mr A Reiss.

The Vice-Chancellor welcomed Mr G Jones, President Elect of the Union of Students to his first meeting of the Senate.

80/01-02 Minutes

RESOLVED:

That the minutes of the meeting of the Senate held on 19 June 2002 be approved.

81/01-02 Awards and Distinctions

REPORTED: (by the Vice-Chancellor)

That the following awards and distinctions had been conferred upon members of the University since the last meeting of the Senate:

- (a) Professor Susan Bassnett of the Centre for Translation and Comparative Cultural Studies had been elected to the West Midlands Regional Council of West Midlands Arts.
- (b) Professor Linda Dickens of the Warwick Business School had been awarded an MBE for services to Employment Relations in the Queen's Birthday Honours list.

- (c) Professor Richard Beacham and Dr Hugh Denard of the School of Theatre Studies had won three new research grants totalling £308,000 in support of their work creating virtual reality models of historical theatres and that Professor Beacham had also received a 21<sup>st</sup> Century Achievement Award and medal in the 'Computerworld Honours' for outstanding progress for society through use of information technology.

82/01-02 Monitoring of Departmental Finances

RECEIVED:

An oral report from the Vice-Chancellor on the development of new arrangements for the monitoring of departmental finances and the specific arrangements to be introduced for the Warwick Business School.

83/01-02 Leicester Warwick Medical School

CONSIDERED:

A paper setting out the progress made towards the development of a new structure and constitution for the Leicester Warwick Medical School (S.73/01-02) together with oral reports from the Vice-Chancellor, Professor Dyson (Chair of the Dean's Implementation Group) and the Dean of Medicine.

RESOLVED:

- (a) That the broad conclusions and recommendations of the Report from the Dean's Implementation Group on the development of the Leicester Warwick Medical School on a federal model be approved as set out in paper S.73/01-02, noting that detailed consideration of the recommendations would be undertaken by the relevant bodies at the universities of Leicester and Warwick during the summer vacation and a report on progress brought forward for consideration by the Senate and the Council at their meetings in October.
- (b) That arrangements for recruitment to the post of Clinical Vice-Dean (Warwick) and appointment of an interim Clinical Vice-Dean (Warwick) be initiated during the summer vacation.
- (c) That the Senate record its thanks to Professor McCrae for his work as Chair of the Board of the Faculty of Medicine and his contribution to the successful establishment of the Leicester Warwick Medical School.

84/01-02 Faculty Advisory Boards (minute 40/01-02 refers)

CONSIDERED:

A composite report from the Faculties of Arts, Science and Social Studies on the constitution of Faculty Advisory Boards together with recommendations from the Steering Committee on the constitution and terms of reference of the Advisory Boards for the Faculties of Arts, Science and Social Studies (S.53/01-02).

REPORTED: (by the Vice-Chancellor)

That an Advisory Board for the Faculty of Medicine would be established in due course.

RESOLVED:

- (a) That the generic constitution for the Faculty Advisory Boards be approved as set out in paper S.53/01-02 subject to the following amendment to section (e) (iii) (D) to read:

Up to fifteen external members, of whom normally not more than three shall be academic members of staff from an external institution, appointed by the Joint Council and Senate Strategy Committee on the recommendation of the Faculty Board. The remaining members shall be drawn from business and the community and appointed by the Joint Council and Senate Strategy Committee on the recommendation of the Faculty Board.

(amendment underlined)

- (b) That the terms of reference of the Advisory Boards for the Faculties of Arts, Science and Social Studies be approved as set out in the paper S.53/01-02.
- (c) That the Chairs of the Boards of the Faculties of Art, Science and Social Studies be invited to bring forward to the Joint Council and Senate Strategy Committee, through the Vice-Chancellor, nominations for the appointment of members of their respective Faculty Advisory Boards it being the intention that the Boards would begin their work during the Autumn Term 2002/2003.
- (d) That the Boards of the Faculties of Art, Science and Social Studies be requested to bring forward during the Autumn term final recommendations for the continuation or abolition of existing Advisory Boards of University Research Centres located within their respective Faculties.

85/01-02 Departmental Reviews

CONSIDERED:

Proposals for the operation of the process of Quinquennial Departmental Reviews together with a proposed quinquennial cycle for periodic course and departmental reviews commencing in 2002/03 (SC.210/01-02).

RESOLVED:

That the proposals for the operation of the process of Departmental Reviews together with the proposed cycle of quinquennial periodic course and departmental reviews to take effect from the academic year 2002/2003 be approved, as set out in paper SC.201/01-02, on the understanding that a revised wording of paragraph 3 clause (l) would be prepared in the light of discussion at the meeting and brought forward for consideration at the next meeting of the Senate.

86/01-02 Report from the Steering Committee

RECEIVED:

A report from the Steering Committee (S.55/01-02 {parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Quality Issues
- (b) University Strategy for North America
- (c) Support Structure for Year Abroad Students
- (d) Bank and Customary Holidays
- (e) Undergraduate Admissions
- (f) Postgraduate Admissions
- (g) ESRC Training Board Visit
- (h) Creative Event
- (i) Changes to Regulations for the BA(QTS)
- (j) HEFCE Higher Education Active Community Fund
- (k) Strategic Health Authorities
- (l) Overseas Research Students' Award Scheme
- (m) Independent Review of Student Complaints
- (n) Teaching and Learning in Higher Education
- (o) European Consortium of Innovative Universities
- (p) Impact of Higher Education on the UK Economy
- (q) Tuition Fees 2002/2003

87/01-02 Report from the Academic Quality and Standards Committee

CONSIDERED:

A report from the meetings of the Academic Quality and Standards Committee held on 16 May and 12 June 2002 (S.58/01-02 {parts 1 and 2}) and its resolutions recorded under the following items:

- (a) Academic Statistics
- (b) Representation on the Careers Advisory Board
- (c) Chair of the Partnerships and Distance Learning Sub-Committee
- (d) Fitness to Practise Committee
- (e) Report from the Board of Graduate Studies
- (f) Periodic Review of Courses of Study

(a) Period of Appointment of External Examiners

CONSIDERED:

The recommendation of the Academic Quality and Standards Committee that the period of appointment of University external examiners for undergraduate and postgraduate courses be extended from one year to three years.

RESOLVED:

That the normal period of appointment of University external examiners for undergraduate and postgraduate courses be extended from one to three years it being understood that the Steering Committee would have the authority to consider and approve, on behalf of the Senate, individual cases made by academic departments on exceptional grounds for the appointment of external examiners for a fourth and final year.

(b) Proposals for a Revised Process for Dealing with External Examiners' Reports

CONSIDERED:

The recommendation of the Academic Quality and Standards Committee for the introduction of a revised process for dealing with external examiners' reports as set in paper AQSC.25/01-02.

RESOLVED:

That the revised process for dealing with external examiners' reports be approved as set out in paper AQSC.25/01-02 and that a flowchart be prepared for circulation to academic departments outlining the key stages of the new process.

(c) Regulations Governing Open Studies Certificates

CONSIDERED:

Proposed amendments to Regulation 21 Governing Open Studies Certificates (BLL.16/01-02).

RECOMMENDED:

That the proposed revisions to Regulation 21 Governing Open Studies Certificates be approved as set out in paper BLL.16/01-02.

(d) New, Revised and Discontinued Undergraduate Courses of Study

(i) Department of History

RESOLVED:

That the proposal from the Department of History that two of the three streams on the V100 History BA 'Modern European History' and 'European and American History' be merged for students entering the University in September 2002 be approved as set out in paper AUSC.12/01-02.

(ii) Department of Chemistry

RESOLVED:

That the proposal from the Department of Chemistry for the introduction of a new MChem degree in Chemistry with Medicinal Chemistry with Industrial Training in October 2002 be approved as set out in paper SFS50/01-02.

(iii) Department of Continuing Education

RESOLVED:

(A) That the Open Studies Certificate in Teaching and Training be approved for introduction in September 2002 as set out in paper PDL5.24/01-02.

(B) That the proposed revisions to the Certificate of Education (Further Education) FENTO stages 2-3 be approved for introduction in September 2002 as set out in paper PDL5.25/01-02.

(iii) School of Law

RESOLVED:

That the proposal from the School of Law to replace the BA Law and Business Studies (3 and 4 year variants) with new courses entitled BA Law and Business Studies (3 year) (QD) and BA Law and Business Studies (4 year)(QD) with effect from October 2002 be approved as set out in paper UFSS.97/01-02.

(iv) Department of English and Comparative Literary Studies

RESOLVED:

That the proposal from the Department of English and Comparative Literary Studies that the BA in English and Spanish American Literature and the BA in English and European Literature be discontinued from 2003/2004 be approved.

- (e) Regulation 9.3 Governing the Degree of BSc and Undergraduate Masters' Degrees in Science (except Engineering)

RECOMMENDED:

That Regulation 9.3 Governing the degree of BSc and undergraduate Masters' degrees in science (except for Engineering) be amended to allow Boards of Examiners to require to withdraw students who have failed necessary laboratory work as set out in paper SFS.76/01-02.

- (f) Research Centres for the Study of Women and Gender

CONSIDERED:

The proposed constitution of the Research Centre for the Study of Women and Gender (BFSS47/02).

RESOLVED:

That the proposed constitution of the Research Centre for the Study of Women and Gender be approved as set out in paper BFSS.47/01-02.

88/01-02 Report from the Estimates and Grants Committee

CONSIDERED:

A report from the meetings of the Estimates and Grants Committee held on 13 March, 7 May and 6 June 2002 (S.59/01-02) and its resolutions recorded under the following items:

- (a) Vacancies
- (b) New Posts and Changes to the Establishment
- (c) Matrix Planning Ratios following the RAE 2001
- (d) Integration of MBChB Phase 1 Credit into the Matrix
- (e) Estimates and Grants Committee Savings Plan
- (f) Review of Continuing Education
- (g) Warwick Institute of Education Support Staffing Structure
- (h) Warwick Learning Account and Additional Payments for Evening Teaching
- (i) Centre for Scientific Computing

89/01-02 E-Learning Strategy

CONSIDERED:

A report from the meeting of the Information Technology Policy Committee held on 26 June 2002 (S.60/01-02) recommending amendments to the membership and reporting structure of the e-Learning Steering Group in order to develop priorities and recommendations for the implementation of the e-Learning Strategy.

RESOLVED:

That the membership and reporting structure of the e-Learning Steering Group be approved as set out in paper S.60/01-02.

90/01-02

Report from the Academic Staff Committee

CONSIDERED:

A report from the meeting of the Academic Staff Committee held on 13 June 2002 (S.61/01-02) and its resolutions recorded under the following items:

- (a) Annual Review 2001/2002: Report on Promotions
- (b) Revised Guidance Notes for Promotions
- (c) Reports from the Sub-Groups
- (d) Recent Academic Appointments and Resignations

(a) Promotion to Professorial Fellowships

CONSIDERED:

A proposal for the re-introduction within the University of the title of Professorial Fellow (ASC.45/01-02).

RESOLVED:

That the title of Professorial Fellow be re-introduced and that the criteria and procedures for promotion to the position of Professorial Fellow be approved as set out in paper ASC.45/01-02.

(b) Emeritus Professorship

RECOMMENDED:

That Professor J Osborne (German Studies) be granted the title and status of Emeritus Professor in recognition of distinguished service to the University upon his retirement on 30 September 2002.

(c) Merit Pay for Senior Staff

RECEIVED:

The Committee's report on the introduction of a revised approach to the award of merit pay for senior members of University staff (ASC.47/01-02)

RESOLVED:

That the proposals for the introduction of a revised approach to the award of merit pay for senior staff be noted, it being understood that there would be further opportunities during the summer vacation for discussion with Chairs of Departments on the detailed implementation of the new arrangements.



91/01-02 Report from the Accommodation Committee

CONSIDERED:

A report from the meetings of the Accommodation Committee held on 23 October 2001, 8 January 2002, 29 January 2002, 26 February 2002, 1 May 2002 and 11 June 2002 (S.62/01-02) and its resolutions recorded under the following items:

- (a) Allocation of Accommodation for 2002/2003
- (b) Fining Exercise 2002/2003
- (c) Management of Teaching Space

92/01-02 Learning and Teaching Strategy

CONSIDERED:

A draft University Learning and Teaching Strategy for the period 2002-2005 (S.63/01-02).

RESOLVED:

That the University's Learning and Teaching Strategy as set out in paper S.63/01-02 be approved in principle it being understood that any further amendment to the detail of the Strategy would be subject to the scrutiny of the Steering Committee prior to the submission of the Strategy to the HEFCE by 26 July.

93/01-02 New Appeals Procedures

CONSIDERED:

Proposals for the revision to the University's academic appeals procedures for undergraduate and postgraduate courses providing for a comprehensive appeals process for undergraduate and postgraduate courses (S.64/01-02).

RECOMMENDED:

That the proposed revisions to Regulation 9 Governing First Degrees and Regulation 17 Governing Examiners for Higher Degrees be approved as set out in paper S.64/01-02.

94/01-02 Constitution of the Union of Students

CONSIDERED:

Proposals for revisions to the Constitution of the Union of Students (S.68/01-02).

RECOMMENDED:

That the proposed revisions to the Constitution of the Union of Students be approved as set out in paper S.68/01-02 and in accordance with Ordinance 24 (3)(a) notwithstanding the fact that the proposed revisions had not been approved by the requisite quorum of students voting in a Union referendum.

95/01-02 Appointment of Representatives of the Senate to the Council

REPORTED:

That, in accordance with procedures approved by the Senate at its meeting on 2 November 1983, the Registrar had written to members of the Senate to seek nominations for the appointment of representatives of the Senate on the Council.

CONSIDERED:

The appointment of two members of the Senate to the membership of the Council for the period 1 August 2002 to 31 July 2005.

RESOLVED:

That the following members of the Senate be appointed to the membership of the Council for the period 1 August 2002 to 31 July 2005:

Professor M Cooper (Physics)  
Professor J Gardner (History of Art)

96/01-02 Membership of the University Court

CONSIDERED:

The appointment of three members of the University Court for the period 1 August 2002 to 31 July 2005 from the academic staff of the University to fill the vacancies occasioned by the current term of office of:

Professor A Caesar  
Professor J W Gardner  
Professor N J Spencer

RESOLVED:

That the following members of the academic staff of the University be appointed to the membership of the Court for the period 1 August 2002 to 31 July 2005:

Professor A Caesar  
Dr P O'Hare  
Professor D Haddleton

97/01-02 Report from the Board of Graduate Studies

CONSIDERED:

A report from the meetings of the Board of Graduate Studies held on the 28 May and 17 June 2002 (S.57/01-02) and its resolutions recorded under the following items:

- (a) New and Revised Postgraduate Awards
- (b) Submission of PhD Theses
- (c) Postgraduate Student Recruitment

(a) New and Revised Postgraduate Courses of Study

(i) Institute of Education

RESOLVED:

- (A) That the proposal for the introduction of a Postgraduate Certificate in Practitioner Research in Education with effect from October 2002 be approved as set out in paper GFSS.103/01-02 subject to the approval of fees for the course by the Finance and General Purposes Committee.
- (B) That the proposals for revisions to the PGCE Primary and Early Years Courses with effect from September 2002 be approved as set out in papers GFSS.93/01-02 and GFSS.94/01-02.

(ii) Department of Philosophy

RESOLVED:

- (A) That the proposal for the introduction of a MA in Philosophy and Phenomenological Studies with effect from October 2002 be approved as set out in paper GFSS.72/01-02 subject to the approval of the fees for the course by the Finance and General Purposes Committee.
- (B) That the proposal for the re-titling of the MA in Philosophy and the associated 1+3 Doctoral Programme in Philosophy as MA in Mind and Metaphysics with effect from October 2002 be approved as set out in paper GFSS.74/01-02 noting that students who successfully completed the doctoral programme would graduate with the degree of PhD in Philosophy.

(iii) Department of Sociology

RESOLVED:

That the proposal for the introduction of a MA in Social Research with a specialism in Sport, Politics and Society to replace the existing MA in Sport, Politics and Society offered by the Department of Politics and International Studies with effect from October 2002 be approved, as set out in paper GFSS.89/01-02, subject to:

(A) provision for an entry Diploma to enable students with non-standard qualifications to register initially on a Postgraduate Diploma with upgrade to the MA conditional upon satisfactory progress.

(B) approval of the fees for the course by the Finance and General Purposes Committee.

(iv) Department of Continuing Education

RESOLVED:

That the proposal for the re-titling of the Diploma in Person Centred (Rogerian) Counselling as the Diploma in Person Centred (Rogerian) Counselling and Psychotherapy be approved as set out in paper GFSS.102/01-02.

(v) School of Postgraduate Medicine

RESOLVED:

That the proposal for the introduction of a revised MSc, Postgraduate Diploma and Postgraduate Certificate in Health Information Sciences be approved with effect from October 2002 as set out in paper SGS.59/01-02.

(vi) School of Engineering

RESOLVED:

That the proposal for the introduction of a MSc in Advanced Biomedical Engineering with effect from October 2002 be approved as set out in paper SGS.5/01-02.

(vii) New Route PhD

RESOLVED:

That the New Route PhD be approved in principle as set out in paper BGS.38/01-02 (revised) for introduction during the academic year 2002/2003 noting that more detailed information, including lists of the modules to be made available as part of the New Route PhD courses to be offered by individual departments and University Regulations governing the New Route PhD would be brought forward during the Autumn Term.

(b) Elections

RECEIVED:

- (i) The Board's report on the membership of the Board of Graduate Studies for the academic year 2002/03.
- (ii) The Board's report of its appointment of representatives of the Board to University Committees for the academic year 2002/03.

98/01-02 Annual Operating Statement

CONSIDERED:

The Draft University Annual Operating Statement for the academic year 2002/2003 (S.65/01-02).

RECOMMENDED:

That the Draft University Annual Operating Statement for the academic year 2002/2003 be approved as set out in paper S.65/01-02.

99/01-02 University Committee Timetable and Term Dates

CONSIDERED:

The Committee Timetable for the academic year 2002/2003 and the University term dates for 2012/2013 (S.66/01-02).

RESOLVED:

That the Committee Timetable for the academic year 2002/2003 and the University term dates for 2012/2013 be approved as set out in paper S.66/01-02 noting that further changes to the timetable might be required to facilitate the new arrangements for monitoring departmental finances and the introduction of new arrangements for formulating the Corporate and Financial Plan.

100/01-02 Amendment to University Ordinances

(a) Amendment to University Ordinance 8

CONSIDERED:

Proposed amendments to University Ordinance 8 Governing the Board of the Institute of Education (S.67/01-02).

RECOMMENDED:

That the proposed amendments to University Ordinance 8 Governing the Board of the Institute of Education be approved as set out in paper S.67/01-02.

(b) Amendment to University Ordinance 14 on Degrees and Diplomas

CONSIDERED:

Proposed amendment to University Ordinance 14 on Degrees and Diplomas (S.54/01-02).

RECOMMENDED:

That the proposed amendments to University Ordinance 14 on Degrees and Diplomas be approved as set out in paper S.54/01-02.

101/01-02 Sabbatical Officers in the Students' Union (minute 50/01-02 refers)

REPORTED:

That for the academic year 2002/2003 Mr Alan Reiss and Mr Denis Fan had been elected as the second and third student members of the Senate and Ms Yevgenia Zhabina had been elected as the second student member of the Council.

CONSIDERED:

The conferral of registered student status on Greg Jones, Paul Dent, Mark Bennett, Emma King, Alan Reiss, Mark Benson and John Lumley for the academic year 2002/2003 in accordance with Regulation 26(4).

RESOLVED:

That, in accordance with Regulation 26(4), registered student status be conferred on Greg Jones, Paul Dent, Mark Bennett, Emma King, Alan Reiss, Mark Benson and John Lumley for the academic year 2002/2003.

102/01-02 Membership of the Senate

REPORTED:

That this was the last meeting of the Senate for those members whose current periods of office were coming to an end or for those who had resigned because of impending retirement from their academic post.

RESOLVED:

That the Senate record its gratitude to all those who were leaving the Senate for their service during their period of office.