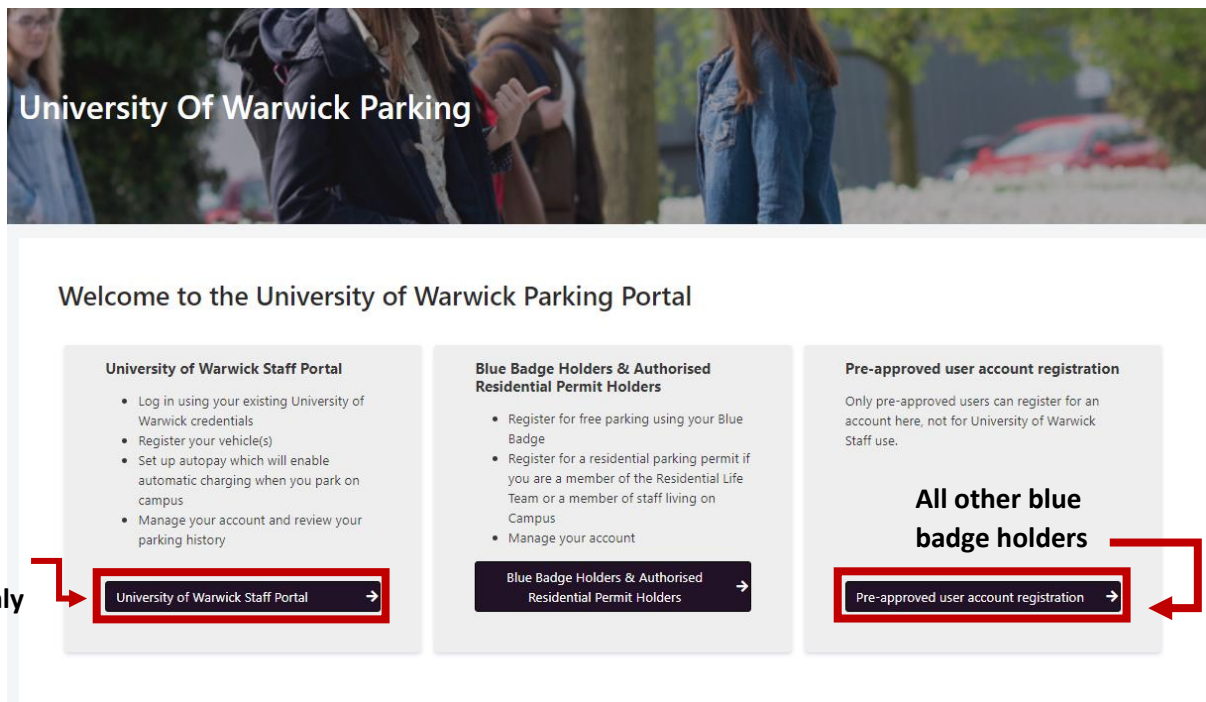


Blue Badge parking registration process

Please follow these instructions to apply and register for free blue badge parking

Step 1: Visit UOWParking.APCOA.com

Step 2: Create a new account under “Pre-approved user account registration”. **Members of staff and PGRs may log in using the Staff Portal instead, logging into your University of Warwick ITS account by following the format username@live.warwick.ac.uk on the first page and then your standard ITS username and password on the following page.**

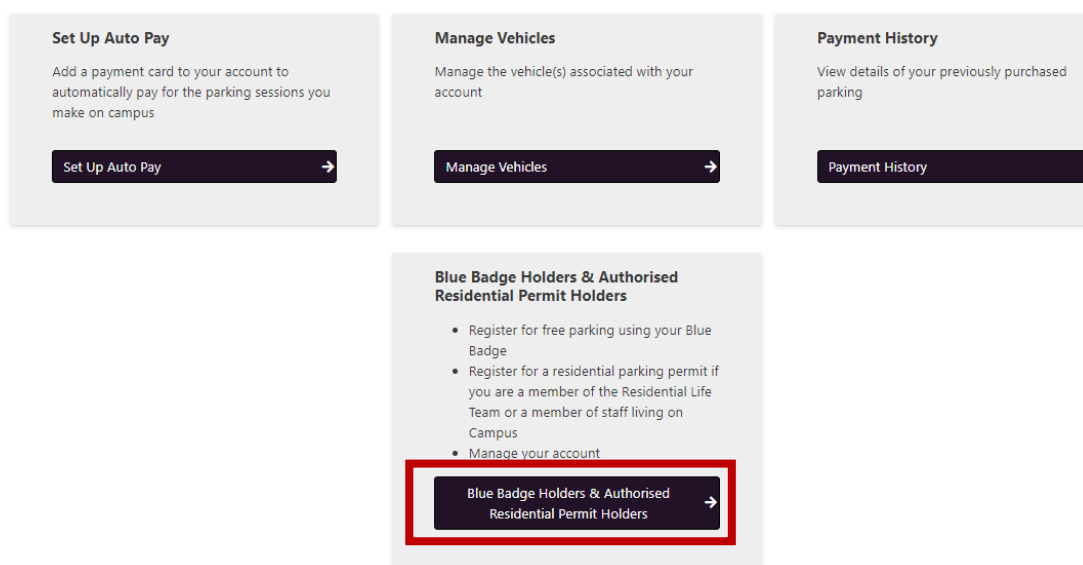


The screenshot shows the 'University Of Warwick Parking' portal with the heading 'Welcome to the University of Warwick Parking Portal'. It features three main registration options:

- University of Warwick Staff Portal:** Includes instructions for logging in with existing credentials, registering vehicles, setting up autopay, and managing accounts. A red box highlights the 'University of Warwick Staff Portal' button, with a red arrow pointing to it from the text 'Staff & PGRs only' on the left.
- Blue Badge Holders & Authorised Residential Permit Holders:** Includes instructions for registering for free parking, residential permits, and managing accounts. A red box highlights the 'Blue Badge Holders & Authorised Residential Permit Holders' button.
- Pre-approved user account registration:** Includes a note that only pre-approved users can register here. A red box highlights the 'Pre-approved user account registration' button, with a red arrow pointing to it from the text 'All other blue badge holders' on the right.

Step 3: Once you have created and signed into your account, please select the “Blue Badge Holders & Authorised Residential Permit Holders” option.

Welcome to the University of Warwick Parking Portal



The screenshot shows the account management section of the 'University of Warwick Parking Portal' with the heading 'Welcome to the University of Warwick Parking Portal'. It features several options:

- Set Up Auto Pay:** Add a payment card to your account to automatically pay for parking sessions. A red box highlights the 'Set Up Auto Pay' button.
- Manage Vehicles:** Manage the vehicle(s) associated with your account. A red box highlights the 'Manage Vehicles' button.
- Payment History:** View details of your previously purchased parking. A red box highlights the 'Payment History' button.
- Blue Badge Holders & Authorised Residential Permit Holders:** Includes instructions for registering for free parking, residential permits, and managing accounts. A red box highlights the 'Blue Badge Holders & Authorised Residential Permit Holders' button.

Step 4: Select either of the 2 options below, and on the following page please enter the expiry date of your Blue Badge, upload the files (in a JPG, PNG or PDF format) that show the front and back images of the Blue Badge and click “submit new document”. If you are in the process of applying for a blue badge, a file with confirmation that your application has been sent may be attached.

Blue Badge Holders & Authorised Residential Permit Holders

Blue Badge Holders & Authorised Residential Permit Holders

Free parking is available for Blue Badge holders, members of the Residential Life Team or staff living on campus through Staff & Family housing.

- University of Warwick Staff – Once signed in, please upload a document to prove eligibility using the user menu or by clicking [here](#) to go to the page on what you need to upload is detailed below.
- Non-University of Warwick Staff - You need to register for an account, which can be done here (hyperlink to register acc page). Once registered and signed in, please upload a document to prove eligibility using the user menu or by clicking [here](#).

- o
 - Blue badge holders - please upload an image of the blue badge with the reference and expiry date clearly displayed.
 - Residential Life team - please provide your name & University ID number. Your details will be checked within the RLT to confirm eligibility.
 - Staff & Family Housing - please provide the reference number provided to you from the Staff & Family housing team.

Return to this page when you have received approval via email to complete the registration process and apply for the parking permit.

Back

Document Type Name Proof Of Eligibility

Expiry Date 30/09/2022

- Blue Badge holders - please upload an image of the Blue Badge with the reference and expiry date clearly displayed
- Residential Life Team - please upload a document with your name & University ID number. Your details will be checked within the RLT to confirm eligibility.
- Staff & Family Housing - please upload a document or e-mail with the reference number provided to you from the Staff & Family housing team.

Document Content*

Upload Choose files No file chosen

Submit New Document

Step 5: Once you have submitted your document, a member of admin within the transport team will review and approve your application under the condition that you are a blue badge holder. When this has been actioned, you will be notified via email and requested to return back to the “Blue Badge & Authorised Residential Parking Permit Holders” page.

Your Document Has Been Approved

NR no-reply@apcoa.com

☀️ ↩️ Reply ↩️ Reply All → Forward 📧 ⋮

Wed 19/01/2022 11:53

ⓘ This sender no-reply@apcoa.com is from outside your organization.

Your document submission dated 19/01/2022 has now been approved

Please visit <https://warwickuniversity.stauk.apcoa.com> to progress your application

Step 6: You may then register for a blue badge by selecting the permit and then validating your selection. Once you have registered for a permit, you will receive a confirmation via email. This same page may also allow you to manage your vehicle details. Please note you must manage your details via this page; you will not be able to amend your details on the homepage.

Select Ticket

£ 0.00
Yearly
Blue Badge

Available from 20/01/2022

Select Yearly

First step

Select Main Vehicle - Complete

Manage your main vehicle here

Personal details

First Name* Last Name*

Email* Confirm Email*

Second step

Order Summary

Vehicle Reg WELTKNH

Please check this box to confirm you have read and understood our [Terms And Conditions](#)

Ticket Cost £0.00

Validate Permit

• Contact the team • Terms and Conditions © 2022 All Right Reserved
• Frequently Asked Questions • Privacy Policy

Step 7: A confirmation page will appear, that is the last step of the process for free parking.

Thank you, APCOA TestStaff

Your order has been placed. In a few moments you will receive an order confirmation email from us.

The order details are below.

Booking Reference 648185

20
January
2022

Blue Badge / Season Ticket
Bluebadge Permit Carparks

APCOA TestStaff
20/01/2022 00:00 until 19/01/2023 23:59

Amount paid £0.00

Manage My Booking

