



Estates Safety Briefing Note



Title: Protection of trees during construction activities

Trees are being damaged or placed at risk by inadequately planned or managed contractor controlled activities. When construction work has concluded this will typically result in a landscaping legacy of damaged or unsightly trees that are at increased risk of disease.



Actions to be taken:

- ✓ Contractors must not do any of the following within an area which is the larger of the branch spread of the tree or an area with a radius of half the tree's height measured from the trunk.
 1. dump spoil or rubbish,
 2. excavate or disturb topsoil,
 3. park vehicles or plant,
 4. store materials, or
 5. place temporary accommodation.
- ✓ Any trees to be retained on or beyond the boundaries of a work site must be properly protected using suitable means of protection and must be maintained throughout project and removed on completion.
- ✓ Site operatives must be briefed on the importance of protecting trees.
- ✓ Protection of trees should be adequately covered in project documentation and managed on a site specific basis, with regular inspections on site by contractor management and Estates project management to monitor conditions.
- ✓ All contractors must adhere to the Appendix to the Code of Practice BS 5837:2012, which relates to the protection of trees on construction sites.
- ✓ Speak to Roger Boxall, Grounds Manager with queries on tree protection and working around them.

Accident / Incident / Near Miss Reporting Requirements:

All Estates staff are reminded of their obligation to ensure that any incidents that are witnessed by them, directly involve them or they become aware of are reported correctly.

All accidents / incidents and near misses must be reported to your manager and on-line using the following link <http://www2.warwick.ac.uk/services/healthsafetywellbeing/incidents/>

Managers will complete the on-line incident report form for staff who do not have access to the University website.

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