

Warwick Volunteers



Community Gardens Session Leader

Community Gardens volunteers help local community groups and schools with growing projects or conserving an area for wildlife.

Current Community Partners: Dr Nor Aziz, Canley Library Garden

The project was started to create a community that takes notice of the place where they live, work, learn and play and to foster a sense of belonging. By connecting people with nature we hope to enhance their health and wellbeing and spark their enthusiasm to take pride in what they are doing in the community.

Activities include weeding beds, clearing litter, planting flowers, bulbs and vegetables.

Roles & Responsibilities:

- Support Project Leaders to promote the project and actively recruit volunteers. Including updating the project page on the Volunteering Portal and creating publicity resources as required.
- Work with Project Leaders to prepare sessions, activities, sign-up forms and resources.
- Update volunteers with all the relevant information prior to the volunteer activity.
- Read and review the project risk assessment and volunteer brief
- Maintain regular communication with the Warwick Volunteers staff team to keep them up to date with progress and inform them of any issues.
- Gain feedback and quotes from volunteers and community partners.
- Update records of activities and volunteer attendance as required.
- Actively uphold Warwick Volunteers policies and procedures.
- Work with Project Leaders to prepare handover resources for new Student Leaders.
- Willing to attend training (First Aider etc)

What will you gain

- Leadership skills
- Event management

Time commitment

Session leaders are expected to help lead a minimum of 2 sessions per term. Sessions are typically held on weekday mornings during the library opening times.

All Student Leaders will receive ongoing support and guidance from Warwick Volunteers and will work alongside a designated staff member.