

Warwick Volunteers



Spencer's Retreat Session Leader

[Spencer's Retreat](#) is a small farm that provides a fun, safe and understanding environment for children with special needs and their families. Interaction with animals is incredibly therapeutic and beneficial to the whole family as it can lower anxiety, stress and depression.

The aim of Spencer's Retreat is that families can access the space to create positive experiences and memories for the whole family without the stress and anxiety that may be caused by visiting other attractions.

Activities are varied and include maintaining the farm environment, painting fences, creating an orchard, planting bulbs, assisting with the care of a variety of animals. As well as assisting the trustees with various events throughout the year when the farm is open to the general public to raise much needed funds – such as the Festive Weekends at Christmas time.

Roles & Responsibilities:

- Promote the project and actively recruit volunteers.
- Maintain volunteer records via the Volunteering Portal.
- Liaise with WV staff member to arrange a variety of sessions for volunteers throughout the year.
- Keep in regular contact with volunteers and advertise opportunities.
- Encourage and support volunteers to get the most out of their volunteering experience.
- Organise resources for each session.
- Maintain regular communication with the Warwick Volunteers staff contact to keep them up to date with progress and inform them of any issues.
- Keep a record of volunteer attendance.
- Gain feedback and quotes from volunteers and community partners.
- Assist with recruiting new Session Leaders for the following year.
- Actively uphold Warwick Volunteers policies and procedures.

Time commitment required:

Session Leaders are expected to attend the volunteering sessions planned to take place at Spencer's Retreat Farm. Several sessions will take place in term one and two - days and times tbc.

All Session Leaders will receive ongoing support and guidance from Warwick Volunteers and will work alongside a designated staff member.