

References in this form to images/recordings also include written quotes and testimonials you provide to us for promotional purposes

## Photography, film, and audio consent form for those aged 16 and over

The University of Warwick would like to take images/recordings of you for promotional purposes. Please refer to the guidance section of this consent form for specific details of how your images/recordings may be used by the University of Warwick.

Unless you expressly provide your consent by providing approval for us to use your image/recordings for 'other types of communications', your images/recordings will not be shared with or disclosed to any third parties external to the University of Warwick except those acting on behalf of the University, such as photographers and creative agencies for the purposes of producing the promotional materials. Please note that your images/recordings may be publicly available if published in some of the mediums listed in the guidance section below.

To comply with Data Protection Legislation, we need your permission before we capture your image or recording. Please read all of the information contained within this consent form thoroughly before providing your explicit consent, contact details and signing and dating the form.

### Guidance section:

The University of Warwick may publish your images/recordings in any appropriate medium including, not limited to the following:

- **Digital communications**  
Publications on websites, digital screens, and other online platforms (including social media platforms Facebook, Twitter, and Instagram; iTunes U, YouTube). These generally include photographs, edited articles, interview transcripts, podcasts, videos, film and broadcast media.
- **Print publications**  
Publications such as magazines, reports, postcards, envelopes, leaflets, prospectuses, and outdoor promotional material (including lamp-post banners and posters). These generally include photographs and edited articles, and promotion of digital materials.
- **Other types of communication**  
Publications on news platforms, such as newspapers, magazines, television and radio shows, and/or any other media or distribution channel now known or to be invented.

### Future use of materials

The University of Warwick will securely store the images/recordings of you for up to five years unless you explicitly consent, by ticking the relevant box below, to the images/recordings being held by the University of Warwick indefinitely, for future promotional and historical purposes. You can withdraw your consent for your images/recordings

to be used in future publications and digital content at any time, but they cannot be removed from printed materials which have already been created.

**Obtaining consent:**

If you agree to the University of Warwick capturing your image/recording then please tick any of the relevant boxes below:

Your consent	Please tick relevant boxes
I consent to the images/recordings of me being used for promotional purposes in the digital communications mediums listed in the guidance section above.	<input type="checkbox"/>
I consent to the images/recordings of me being used for promotional purposes in the print publications mediums listed in the guidance section above.	<input type="checkbox"/>
I consent to the images/recordings of me being used for promotional purposes in the other types of communication mediums listed in the guidance section above.	<input type="checkbox"/>
I consent to the images/recordings of me being held indefinitely, for future promotional and historical purposes.	<input type="checkbox"/>

Are you at least 16 years old? *If not, please refer to separate consent form for under-16s*      Yes       No

Your full name

Your personal (non-Warwick.ac.uk) email address

Phone number

Address lines

Postcode

Social media handles *(Facebook, Twitter, Instagram – please only add these if you're happy for us to tag you online)*

Date of photoshoot

Warwick ID  
*if applicable*

Location of photoshoot

**By signing below, you are confirming that:**

- You have read the guidance section above and asked any questions you needed to;
- You consent to the way in which the University of Warwick plan to use images/recordings of you indicated by the boxes you have ticked above;
- The copyright in any images/recordings taken will belong to the University of Warwick and you will not receive payment or any other compensation in connection with the images/recordings;
- You have the right to withdraw your consent for the University of Warwick to use the images/recordings of you at any time by contacting the [brand@warwick.ac.uk](mailto:brand@warwick.ac.uk). If this does arise you understand that the images/recordings of you will not be used in future publications but may continue to appear in publications already in circulation; and
- Your data is held securely by the University's Marketing and Communications team for a duration of five years.

If you have any concerns, please contact [brand@warwick.ac.uk](mailto:brand@warwick.ac.uk) before signing this document.

I hereby consent to the University using images of myself captured in photographs, audio or film recordings on the date and location listed below, for the purposes listed overleaf.

Signature

**Data Protection information:**

The University of Warwick is the Data Controller of this information and is committed to protecting the rights of individuals in line with Data Protection Legislation. Please visit the University's Data Protection webpages <https://warwick.ac.uk/services/idc/dataprotection/> for further information in relation to your rights and how the University processes your personal data. The University's Data Protection Officer can be contacted through [DPO@warwick.ac.uk](mailto:DPO@warwick.ac.uk) and any requests or complaints should be made in writing to the University's Data Protection Officer.

**Do you need extra help?** If you would like this notice in another format (for example: audio, large print, braille) please contact us. You can contact us by emailing [brand@warwick.ac.uk](mailto:brand@warwick.ac.uk), or writing to Marketing and Communications, University House, University of Warwick, Coventry. CV4 8UW.