SUBMISSION OF A VIDEO WITH AN ESSAY/PRACTICAL CRITICISM ON TABULA – A PRACTICAL GUIDE!

1.) Make sure your video AND your additional word document (bibliographic commentary, or practical criticism + transcript) are saved in a single folder. No other files should be in this folder. Make sure your video is .mp4.

	Classics video assignment	Q Search
	Name ^	Date Modified
	accompanying textractical criticism.doc	21 Jun 2017, 13:28
	presentation or digital story.mp4	14 Sep 2017, 14:02
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2.) Go to Tabula, https://www2.warwick.ac.uk/fac/arts/classics/students/esubmission/

Find the relevant assignment, and click 'Submit Assignment'.

✓ Awaiting submission					
Details	Progress	Actions			
ARC102 // Architectural Design 1 Roman Laughter Assessment Term 2	Not submitted Assignment due: 12:00 Sat 30 th September	r 2017 - 10 days	Submit assignment Request extension		

3.) Click on the browse button to upload your files.

University ID 5200001	
Assignment information Assignment due: 12:00 Sat 30 th September 2017 - 10 days. Request an extension	
You can submit to this assignment multiple times up to the deadline. Only the latest submission of your work will be accepted, and you will not be able to change this once the deadline has passed.	
You can submit once only to this assignment after the deadline, but your mark may be affected.	
Note	
Assignment file(s)	
Browse No files selected.	
Up to 2 attachments allowed. You can upload multiple files at once. They need to be in the same folder on your computer for you to be able to select them all. To select multiple files at once hold down the Ctrl key and click on each file.	

4.) **BOTH FILES MUST BE SELECTED AT ONCE.** Go to the folder with your files in it, and click "Control" and "A". Alternatively hold down the control button as you select each file. **BOTH** files need to be selected.

	Classics video	assign 🗘 🚹 🖸 Q Search
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5.) Click 'Submit'. **NB for large video files it might take several minutes to upload to the system. DO NOT leave it to the last minute to upload a video file.** Make sure both files are listed on your submission receipt.

Submission	receipt
Submission receive	ived 10:57:43 Wed 20 th September 2017.
Submission ID: 80	cf10443-31d8-4ae1-b71e-a4c54ea0e2c3
Uploaded attach	ments:
presentation	n or digital story.mp4
 accompanyir 	ng text or practical criticism.doc

7.) Enjoy the feeling of having submitted your assignment! ;-)