Undergraduate Dissertation CX303 Supervision Log

# Name

# Student i.d. number

<https://www2.warwick.ac.uk/fac/arts/classics/students/modules/dissertation>

Key points:

* Please tick when student has met these deadlines + please keep a log of emails/ face-to-face supervisions.
* If a student has Specific Learning Difference, please give him/her a written summary of each supervision.
* If a student is not on target to complete a satisfactory dissertation, please flag this up in writing via email to the student, copying in DUgS + add to the log.
* Please give written feedback on the sample chapter submitted in Week 11.
* Please hand a copy of the log to the office at the end of the autumn + spring terms.
* You can meet students more often than listed below, but these are the MINIMUM contact points, for monitoring purposes.
* Please would staff send a brief summary of the student presentations to the supervisor by the end of Week 3, spring term. Please also send attendance register for presentations to Kymberley by wend of Week 3.

# Autumn term 2017

* **Monday 9th October 2017, 12 noon (Week 2)**Submit a 250-word plan of study and the (provisional) title of your dissertation on Tabula.
* **Week 3**: All students should contact their supervisors to arrange for a supervision in Week 3, to discuss plans of study and work.

**Date met during Week 3-5 + summary**

* **Wednesday 25 October 2017, 12 noon (week 4)**Submit an outline plan of your project including chapter headings; also submit a bibliography of items already read + a list of items which you intend to read. This must be submitted on Tabula.
* **Date met during Week 7-10 + summary**
* **Friday 15 December 2017, 12 noon (week 11)**  
  Submit a sample chapter on Tabula. You will receive written feedback on this from your supervisor at the start of the spring term.

**Additional supervisions/ contact during autumn term/ summary of progress**

# Spring term 2018

* **Weeks 2 & 3**10-minute powerpoint presentation [see online for details]
* **Wednesday 24 January 2018 by 12 noon (week 3)**Students to submit the precise title of the dissertation on Tabula.
* **Date met during Week 4-7 + summary**
* **Friday 16 March 2018 by 12 noon (last day of term)**   
  Deadline for submission
* **Additional supervisions/ contact during autumn term/ summary of progress**