

Department of History

2022 - 2023 Monitoring Points

Undergraduate

Good Practice - Full-time undergraduates:

- 6 identified points of engagement in the autumn term
- 5 identified points of engagement in the spring term
- 2 identified point of engagement in the summer term

History UG – First Years

2022-2023 History Scheme		
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 3 – Term 1
4	Attendance at Seminars	Week 5 – Term 1
5	Submission of assessed work (HI153 – Core Module)	Week 7 – Term 1
6	Attendance at Seminars	Week 9 – Term 1
7	Meeting with Personal Tutor	Week 2 –3 Term 2
8	Attendance at Seminars	Week 3 – Term 2
9	Attendance at Seminars	Week 5 – Term 2
10	Attendance at Seminars	Week 7 – Term 2
11	Submission of assessed work (HI153 – Core Module)	Week 10 – Term 2
12	Meeting with Personal Tutor	Week 2 –3 Term 3
13	Submission of assessed work (HI153 – Core Module)	Week 2 – Term 3

History UG – Second Years

	2022-2023 History Scheme	
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 3 – Term 1
4	Attendance at Seminars	Week 5 – Term 1
5	Attendance at Seminars	Week 7 – Term 1
6	Attendance at Seminars	Week 9 – Term 1
7	Meeting with Personal Tutor	Week 2 –3 Term 2
8	Attendance at Seminars	Week 4 – Term 2
9	Attendance at Seminars	Week 5 – Term 2
10	Attendance at Seminars	Week 7 – Term 2
11	Attendance at Seminars	Week 9 – Term 2
12	Attendance at Seminars	Week 1 – Term 3
13	Meeting with Personal Tutor	Week 2 –3 Term 3

Year Abroad (Outbound)-Year 3

The department has a Study Abroad Programme which sends undergraduate students all across the world in their third year. Due to the varying nature of our global institutions teaching timetables it is not possible to mirror Warwick monitoring points, as many students enjoy travelling during their host institutions vacations which also never match up with Warwick terms. The Good practice guide suggests informal monitoring for these students. The below scheme has been designed to catch key points throughout the year and ensure students are supported during their time abroad and supported for their return to Warwick.

The Student Mobility team is responsible for ensuring that outbound study abroad students, processed through their team, with a Student Visa do not breach their visa conditions by failing to engage in their studies during a period of study abroad at a partner institution. However, the academic department should still maintain some contact with all students, including students with Student Visas, to ensure their academic progress and overall wellbeing (this does not necessarily need to be on a monthly basis however). During 2021/22 it is possible that students intending to study abroad may not be able to spend the entire year at a partner institution. Academic departments should maintain contact with students, however, to ensure that students continue to engage with agreed alternative activities.

22-23 History Scheme		
POINT	Description	Timing
1	DSM to make contact ensure student arrived safely in partner institution	July 2022 - October 2022
2	DSM to check in regarding progress, remind them of support available, and give them updates on what's going on at Warwick	November 2022- December 2022
3	DSM to make contact ensure student arrived safely for second semester in partner institution	January 2023 – February 2023
4	DSM to check in regarding progress, remind them of support available, and give them updates on what's going on at Warwick, and remind students to be checking emails for registering for final year modules	March 2023 – April 2023
5	Student has registered for final year modules at Warwick	May 2023
6	DSM to check in regarding progress, remind them of support available, and give them updates on what's going on at Warwick	June 2023 – July 2023

History UG – Final Years

Our final year schemes do not have an assessment submission as a monitoring point as we have a variety of different assessment models used across our modules which do not share a single submission date. Our final year UG Programme does not have a core module for all single and joint degree paths.

POINT	2022-2023 History Scheme	
	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 – Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 3 – Term 1
4	Attendance at Seminars	Week 5 – Term 1
5	Attendance at Seminars	Week 7 – Term 1
6	Attendance at Seminars	Week 9 – Term 1
7	Meeting with Personal Tutor	Week 1- 2 – Term 2
8	Attendance at Seminars	Week 4 – Term 2
9	Attendance at Seminars	Week 5 – Term 2
10	Attendance at Seminars	Week 7 – Term 2
11	Attendance at Seminars	Week 9 – Term 2
12	Meeting with Personal Tutor	Week 1- 2 – Term 3
13	Attendance at Seminars	Week 2 – Term 3

UG Visiting Exchange (Inbound) Students

Inbound Visiting Exchange students to the department are only permitted to study modules in their entirety. Therefore if a student is here all year they can study any of our first and second year 15 CATS or 30 CATS modules, however if they are only studying with us for one term they will only be permitted to take a single term 15 CATS module. As students can take a range of first year and second year modules we have decided to make the majority of contact points meetings with personal tutors or seminar attendance as there may not be a common submission date for their chosen modules.

Visiting Students – One Term Only - Term 1 - Autumn Term

	2022-2023 History Scheme	
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 – Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 5 – Term 1
4	Attendance at Seminars	Week 7 – Term 1
5	Attendance at Seminars	Week 8 – Term 1
6	Attendance at Seminars	Week 10 – Term 1

Visiting Students – One Term Only - Term 2 - Spring Term

	2022-2023 History Scheme	
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 – Term 2
2	Meeting with Personal Tutor	Week 2 –3 Term 2
3	Attendance at Seminars	Week 5 – Term 2
4	Attendance at Seminars	Week 7 – Term 2
5	Attendance at Seminars	Week 8 – Term 2

Visiting Students - Two Terms – Term 1 - Autumn Term & Term 2 - Spring Term

	2022-2023 History Scheme	
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 – Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 5 – Term 1
4	Attendance at Seminars	Week 7 – Term 1
5	Attendance at Seminars	Week 8 – Term 1
6	Attendance at Seminars	Week 10 – Term 1
7	Meeting with Personal Tutor	Week 2 –3 Term 2
8	Attendance at Seminars	Week 3 – Term 2
9	Attendance at Seminars	Week 5 – Term 2
10	Attendance at Seminars	Week 7 – Term 2
11	Attendance at Seminars	Week 9 – Term 2

Visiting Students – Full Year

	2022-2023 History Scheme	
POINT	Description	Timing
1	Submission of Avoiding Plagiarism Certificate	Week 1 – Term 1
2	Meeting with Personal Tutor	Week 2 –3 Term 1
3	Attendance at Seminars	Week 5 – Term 1
4	Attendance at Seminars	Week 7 – Term 1
5	Attendance at Seminars	Week 8 – Term 1
6	Attendance at Seminars	Week 10 – Term 1
7	Meeting with Personal Tutor	Week 2 –3 Term 2
8	Attendance at Seminars	Week 3 – Term 2
9	Attendance at Seminars	Week 5 – Term 2
10	Attendance at Seminars	Week 7 – Term 2
11	Attendance at Seminars	Week 9 – Term 2
12	Meeting with Personal Tutor	Week 2 –3 Term 3
13	Attendance at Seminars/Revision Sessions	Week 2 – Term 3