



The **Language** Centre

Language Learning Opportunities 2013-14

Academic and Lifelong Language Learning

Study a language as part of your degree or as an extra course

THE UNIVERSITY OF
WARWICK

Progression in language learning is not linear. The production of a second language is a demanding skill requiring many important components such as short and long term memory, interpersonal skills and intercultural sensitivity. The learner has to build confidence and acquire strategies for successful learning. The route to competence is therefore a long one.

Each small division of the ammonite is a chunk of learning, i.e. a chapter of a course book, a topic of study or a linguistic function. Multiple sections make up the programme of study.

The beginner starts at the centre of the shape. Vocabulary is limited and confidence low, so small tasks are set in familiar settings with one tutor. Gradually the learner moves outwards, language increases in complexity and interactions take place with more people. The learner gains the ability to adopt and adapt language encountered. Exposure and reflection increases learner's grammatical and cultural understanding, leading to responses which have greater depth. Language production becomes more accurate and idiomatic.

A section from the middle to the outside wall would show the learner returning to topics that have been met before, but dealing with them with greater sophistication, less need for reflection, greater confidence and independence.

T. MacKinnon

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A word from the Director

I would like to take this opportunity to welcome you to the Language Centre at the University of Warwick. The Centre has played an important role in the student curriculum ever since the university was established.

The centre provides many different languages and levels, which can be taken for degree credit, for skills certification or simply for general interest.

I hope that you will find a course which corresponds to your needs, and look forward to meeting many of you in the coming year.

Best wishes,
Evan Stewart

The Language Centre

The Language Centre supports the University's commitment to the increased provision of foreign language learning opportunities for members of the public, undergraduates, postgraduate students and staff across the faculties.

Our Facilities

The Centre is equipped with digital language classrooms and classrooms with interactive whiteboards. There is also a multimedia open access suite with satellite TV, computers and DVD players.

The Language Centre is located on the central campus, on the ground floor of the Humanities Building.

Language Learning Opportunities

There are several choices available for those wanting to acquire a new foreign language or brush up on existing language skills.

Academic Programme (see page 8)

Academic modules are usually taken to acquire Credits (CATS) as part of an undergraduate academic programme. These are also available to postgraduate students (see page 8) and University staff (see page 8).

You will therefore be expected to study the language seriously, devoting a significant amount of independent study time outside the classes, completing **all** the non-assessed course work that is set by the tutor and taking **all** formal assessments and examinations throughout the year.

If you are a student taking one of our academic modules separate from your degree studies (not for credit), you may be able to have a certificate of attendance once you have completed the module. Please contact us in July by email on academic.language@warwick.ac.uk.

Lifelong Language Learning Courses (LLL) (see page 14)

LLL courses tend to progress at a more moderate pace, with less work at home. However, there will be an element of assessment, and students are expected to demonstrate commitment to study by regular attendance and participation during classes. If you meet the necessary criteria, you will be entitled to a Language Centre certificate. Please see page 14 for a more detailed explanation.

Languages for Pleasure (LfP) courses

These classes do **not** provide a certificate but respond to the needs of those who wish to consolidate language at a high level; some are also for more informal small groups in certain languages.

Contact Details

At the Language Centre, we pride ourselves in being a user-friendly and welcoming place for people who are interested in developing or improving their knowledge of a foreign language.

For more information and campus maps visit: www2.warwick.ac.uk/about/visiting/maps

The Language Centre is located on the central campus, on the ground floor of the Humanities Building (building number 23 on the main campus map).

For enquiries regarding our courses and services, please contact:

Reception	(024) 765 23462	Email: language.enquiries@warwick.ac.uk
Academic study	(024) 761 50891	Email: academic.language@warwick.ac.uk
Lifelong Language Learning	(024) 765 23462	Email: language.enquiries@warwick.ac.uk
Website: http://www2.warwick.ac.uk/fac/arts/languagecentre		

Staff

Director	Evan Stewart, MA, DipEd, MA
Associate Director	Steve Pidcock, BA, MA, EdD, FCIL
Principal Teaching Fellow	Teresa Mackinnon, BA, PGCE, MA
LLL Programme Manager	Susana Howe, Cert. FAE, Cert. TFL, PGA EAPP
Language Centre Office Manager	Lianne Rule, BA, PG Dip
Office Staff	Lisa Archer, BA
	Harinder Madar, BA
	Angela Moore
Technician	Arthur Brown, BSc
Technology Integrator	David Goodchild, BA, MA

Opening Times

	University term	Vacation
Monday to Thursday	9am to 6.30pm	9am to 5.00pm
Friday	9am to 4.00pm	9am to 4.00pm
Saturday/Sunday	closed	closed

Important Dates for Academic Programme

Enrolment in person	General = Wednesday 2/ Thursday 3/ Friday 4 October 2013 Specific groups = Monday 30 September and Tuesday 1 October 2013 (For CAS, International Business and part time degree students)
Autumn Term teaching	Monday 7 October 2013 – Friday 6 December 2013
Spring Term teaching	Monday 6 January 2014 – Friday 14 March 2014
Summer Term teaching	Monday 28 April 2014 – Friday 16 May 2014
Exam period (academic)	Mon 12 May 2014 - Sat 28 June 2014 (Please check the Language Centre website for the specific date of your exam)

Academic and LLL Level Descriptions

Academic Level	LLL Level	Entry Criteria	Guide to Previous Knowledge	Approximate Exit Achievement (Common European Framework definitions)
Level 1	Beginners	Beginners. Excludes anyone with GCSE.	Zero	Basic user (breakthrough) A1
	Post Beginners	Previously studied Beginners.	Studied the language some years ago or attended a beginners course of approx 50 hours. Limited vocabulary and some understanding of basic structures. Can cope with predictable situations but lack confidence in other contexts.	Basic user (breakthrough) A1
Level 2	Lower Intermediate	Previous level 1 or LLL post beginners or up to grade B at GCSE (regardless of when studied) (UK).	Reasonable foundation in the language. Can deal with most common 'survival' situations confidently. Want to start moving beyond practicing simple exchanges such as holiday or work abroad.	Basic user (waystage) A2
Beginners Accelerated	N/A	Beginners. For those who want intensive learning, and have prior language experience.	Zero	Basic user (waystage) A2
Intermediate Accelerated	N/A	Previous level 2 or LLL lower int. or accelerated beginners GCSE grade A or A* or AS-level up to grade C, (regardless of when studied) (UK); Int Bac standard grade 4.	Good foundation at school. Understands a good proportion of the language when native speakers talk about a range of common topics. Talks/writes with reasonable accuracy hesitant in more demanding situations.	Independent user (vantage) B1
Level 3	Intermediate	Previous level 2 or LLL lower int. or accelerated beginners GCSE grade A or A* or AS-level up to grade C, (regardless of when studied) (UK); Int Bac standard grade 4.	Good foundation at school. Understands a good proportion of the language when native speakers talk about a range of common topics. Talks/writes with reasonable accuracy.	Independent user (threshold) A2/B1

Important Dates for Lifelong Learning (LLL) Programme

Consultation evenings	Wednesday 18 September 5-7pm – French, German and Spanish Thursday 19 September 5-7 pm – French, German, Russian and Spanish Tuesday 24 September 5-7 pm – French, German, Italian and Spanish
Online enrolments	Wednesday 11 September 2013 – Friday 18 October 2013
Enrolment in person	Monday 30 September 2013 – Wednesday 2 October 2013 (see our website http://www2.warwick.ac.uk/fac/arts/languagecentre/lifelonglearning/ for more detailed information)
Autumn Term teaching	Monday 7 October 2013 – Friday 6 December 2013
Spring Term teaching	Monday 6 January 2014 – Friday 14 March 2014
Summer Term teaching	Monday 28 April 2014 – Friday 16 May 2014 (Monday classes will continue for another week, due to the bank holiday on Monday 5 May 2014)

Academic Level	LLL Level	Entry Criteria	Guide to Previous Knowledge	Approximate Exit Achievement (Common European Framework definitions)
Level 4	Higher Intermediate	Previous level 3 or LLL Intermediate or AS-level grades A & B or A-level up to Grade C (UK). Int Bac standard level grade 5/6/7, Int Bac higher level grade 4/5.	Language learnt in post compulsory schooling. While being able to express yourself reasonably well and quite accurately, some of the language spoken at native speaker speed still escapes you and you feel the need for more intensive practice, both in speaking and in writing.	Independent user (vantage) B2
Level 5	Advanced 1	Previous level 4 or LLL Higher Intermediate or A-level grades A*, A & B (UK), Int Bac higher level grade 6/7.	Good vocabulary and a fair understanding of fundamental grammatical rules and how to apply them. Reasonably confident speaking in most common, social or work settings and developing fluency in your reading and writing. You want to use the language more flexibly and use appropriate register to suit the context. You also want to understand some of the more complex grammar forms.	Independent user (vantage) B2
Level 6	Advanced 2	Previous level 5 or LLL advanced 1 or 1 year post A-level study (UK).	You can communicate and interact with ease in most common social or work situations, and you can grasp most of the language spoken at native speaker speed. You are confident understanding written documents and developing fluency in your writing. You may have lived in the target language country for a short period of time (e.g. 1-2 months) and/or visit it regularly.	Proficient user (operational proficiency) C1
Level 7	Advanced Culture/ Conversation (L1P)	Previous level 6 or LLL advanced 2, or 2 years post A-level and spent some time abroad.	You have an excellent mastery of the language. You can communicate and interact with ease in any social or work situations. You have probably lived in the target language country for a sustained period of time (e.g. 3-6 months) and/or visit it regularly.	Proficient user (operational proficiency) C1/C2

Progression between programmes (Academic & LLL)

Academic	Progression from academic to LLL	LLL	Progression from LLL to academic
Completed		Completed	
Level 1	into lower Intermediate	Beginners	N/A (Need to complete post-beginners level as well before progression into level 2)
Level 2 & Beginners Accelerated	into Intermediate	Post-beginners	into level 2
Level 3	into Higher Intermediate	Lower intermediate	weak into level 2 strong into level 3
Level 4 & Intermediate Accelerated	into Advanced 1	Intermediate	into Level 4
Level 5	into Advanced 2	Higher intermediate	into Level 5
Level 6	Join L1P to maintain language skills	Advanced 1	into Level 6
Level 7	Join L1P to maintain language skills	Advanced 2	into Level 7

If you think you want to progress to a level 2 academic programme in your second year of university, you should not embark on an LLL beginners course, but should enrol on the academic programme as a not-for-credit student.

Academic Modules

The timetable for our academic modules is normally published in September and is available to view on the homepage of our website.

Please note:

Modules will only run if there are sufficient numbers of students registered on them.

Undergraduate students

Before trying to enrol with the Language Centre **it is essential to check with your department which modules are acceptable within your degree course.** Most departments will allow their undergraduate students to take a foreign language as an 'unusual option' (i.e. for credit/CATS) but permission must be sought from your department before enrolling. Students in their final year will not normally be able to take a non-accelerated level 1 module.

All undergraduate modules have a credit weighting (CATS = Credit Accumulation and Transfer Scheme). In order to cater better for students from different departments, the first four levels of four European languages (French, German, Russian and Spanish) are divided into two half-year modules (A and B). Students can take a 12/15 CATS 'A' module in the first term as a standalone module. This may be helpful for students whose department uses 15 CATS modules or students who are allowed "overcating" by their department. **However, it is strongly recommended that students take a language for the whole academic year if they wish to make substantial progress in the language.**

Please note that the above change only affects levels 1-4 in French, German, Russian and Spanish. The following will continue to be year-long modules, available for 24 or 30 CATS (as determined by your home department):

- Levels 5-7 in all languages
- Arabic, Chinese and Japanese
- All accelerated modules

Modules are free to undergraduates who register formally and take them as part of their degree course. However, undergraduate students who wish to take a module which is not part of a degree course (i.e. as an extra) can do so by paying a fee.

The fees for academic modules in 2013/14 are:

- £420 for full year modules (24/30 CATS)
- £210 for one term modules (12/15 CATS)

Most academic modules with 2 hours contact time per week also have several workshops (not every week) for speaking practice and grammar reinforcement.

For more information on fees and module descriptions, please see the Language Centre website.

Postgraduate students

Postgraduate students (taught course or research) can study on the academic programme and are advised to consult their department in the first instance, as they may be able to offer funding. A fee applies to these modules – please see the Language Centre website for this information.

Staff

A member of University staff can take one of our academic modules using Warwick Learning Account (WLA) vouchers. Please follow this link for information on how to obtain these vouchers: <http://www2.warwick.ac.uk/study/cll/wla/>

For further information, please contact the Language Centre office either by email at academic.language@warwick.ac.uk or by telephone on 024 7652 3462.

Academic Enrolment

Registration for academic modules has to be made in person. If you wish to take one of our academic modules for credit, you must gain permission to do so from your department prior to enrolling.

How to enrol:

1. Visit the Language Centre in the first week of the autumn term. Our academic enrolment takes place on Wednesday 2, Thursday 3 and Friday 4 October 2013 9am to 4pm.
2. Meet a tutor for a short, informal assessment of your language level and be assigned to a class. You are advised to bring your timetable!
3. Make appropriate payment (if required).
4. You **must** complete the Language Centre's online enrolment form fully whilst in the Centre to ensure that you have a place on the required module.

Please note: Our enrolment days are very busy, so please come prepared to queue! We try to get through everyone as quickly and efficiently as possible. Places are allocated on a first come, first served basis so arrive early to avoid disappointment.

After enrolment:

If you are taking the module for credit as part of your degree studies, you must register the module on your eMR (online module registration).

It is essential to keep your eMR entry up to date if you change any of the original registration details. Failure to do so may result in you not being correctly registered, being unable to take the appropriate exam and possibly being deficient in CATS.

Exam marks

After the examination period, your marks are sent to your home department. It is their responsibility to give you your final mark after your results have been discussed at the relevant departmental and Faculty Examination Board.

For further information on these modules, please see the academic section of our website: www2.warwick.ac.uk/fac/arts/languagecentre/ **Please note:** if you wish to take an academic module with the Language Centre, but are not a student of the University of Warwick, please contact us by email at academic.language@warwick.ac.uk.

Academic Modules List

Module code	Name and level	CATS	Class hours per week
Arabic			
LL290	Arabic beginners (accelerated)	24/30	4
LL131	Arabic 1	24/30	3
LL233	Arabic 2	24/30	3
LL259	Arabic 3	24/30	3
Chinese (Mandarin)			
LL265	Chinese Beginners (accelerated)	24/30	4
LL130	Chinese 1	24/30	3
LL227	Chinese 2	24/30	3
LL230	Chinese 3	24/30	3
LL239	Chinese 4	24/30	3
LL245	Chinese 5	24/30	3

Module code	Name and level	CATS	Class hours per week
LL254	Chinese for business (level 5)	24/30	2 + workshops
LL261	Chinese 6	24/30	2 + workshops
LL260	Chinese intermediate (accelerated)	24/30	4

French

LL262	French beginners (accelerated)	24/30	3
LL255	French intermediate (accelerated)	24/30	3
LL146	French 1A	12/15	2 + workshops
LL147	French 1B	12/15	2 + workshops
LL266	French 2A	12/15	2 + workshops
LL267	French 2B	12/15	2 + workshops
LL268	French 3A	12/15	2 + workshops
LL269	French 3B	12/15	2 + workshops
LL270	French 4A	12/15	2 + workshops
LL271	French 4B	12/15	2 + workshops
LL209	French 5	24/30	2 + workshops
LL241	French 6	24/30	2 + workshops
LL304	French 7	24/30	2 + workshops
LL251	French for business (advanced 2)	24/30	2 + workshops
LL305	French for business (advanced 3)	24/30	2 + workshops

German

LL263	German beginners (accelerated)	24/30	3
LL148	German 1A	12/15	2 + workshops
LL149	German 1B	12/15	2 + workshops
LL272	German 2A	12/15	2 + workshops
LL273	German 2B	12/15	2 + workshops
LL274	German 3A	12/15	2 + workshops
LL275	German 3B	12/15	2 + workshops
LL276	German 4A	12/15	2 + workshops
LL277	German 4B	12/15	2 + workshops
LL212	German 5	24/30	2 + workshops
LL229	German 6	24/30	2 + workshops

Module code	Name and level	CATS	Class hours per week
Japanese			
LL129	Japanese 1	24/30	3
LL225	Japanese 2	24/30	3
LL226	Japanese 3	24/30	3
LL232	Japanese 4	24/30	3
LL258	Japanese 5	24/30	2 + workshops

Portuguese

LL292	Portuguese beginners (accelerated)	24/30	3
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Russian

LL293	Russian beginners (accelerated)	24/30	3
LL150	Russian 1A	12/15	2 + workshops
LL151	Russian 1B	12/15	2 + workshops
LL278	Russian 2A	12/15	2 + workshops
LL279	Russian 2B	12/15	2 + workshops
LL280	Russian 3A	12/15	2 + workshops
LL281	Russian 3B	12/15	2 + workshops
LL282	Russian 4A	12/15	2 + workshops
LL283	Russian 4B	12/15	2 + workshops

Spanish

LL264	Spanish beginners (accelerated)	24/30	3
LL257	Spanish intermediate (accelerated)	24/30	3
LL152	Spanish 1A	12/15	2 + workshops
LL153	Spanish 1B	12/15	2 + workshops
LL284	Spanish 2A	12/15	2 + workshops
LL285	Spanish 2B	12/15	2 + workshops
LL286	Spanish 3A	12/15	2 + workshops
LL287	Spanish 3B	12/15	2 + workshops
LL288	Spanish 4A	12/15	2 + workshops
LL289	Spanish 4B	12/15	2 + workshops
LL228	Spanish 5	24/30	2 + workshops
LL203	Spanish 6	24/30	2 + workshops
LL303	Spanish 7	24/30	2 + workshops
LL128	Spanish for International Business 1	24	2 + workshops
LL223	Spanish for International Business 2	24	2 + workshops

Academic FAQs

Q. What are the differences between the academic and LLL courses?

A. Academic modules can form part of a degree, or can be taken as an extra course of study. Students are expected to study the language seriously, by devoting a significant amount of private study time outside the classes, by completing all the non-assessed course work that is set by the tutor and by taking the termly examinations. LLL courses tend to progress at a more moderate pace, with less work at home. However, there will be an element of assessment, and students are expected to demonstrate commitment to study by regular attendance and participation during classes.

Q. Can I withdraw?

A. Yes – if you are taking an academic module not for credit, that is fine but the Language Centre operates a no refund policy unless there are exceptional circumstances (please see terms and conditions on page 20). However, you must notify us by email. If you are taking it for credit, you will need to check with your department first and make sure that you will have enough CATS from your other modules for this year. You then need to formally notify the Language Centre by email at academic.language@warwick.ac.uk. It is also the students' responsibility to ensure that their eMR is updated to reflect the withdrawal.

Q. Can I change to taking an academic module not for credit?

A. Yes – providing that this change does not leave you deficient in credits, and that your department is in agreement with this change, you can take this module as an additional module for zero CATS. Please note that if you wish to do this, you will have to request this formally to your department and the Language centre, and then pay the fee for academic module.

Q. Can I change my CATS during the year?

A. It is only possible to change the value of your CATS with the authorisation of your department. If a change to CATS value is made, it is the student's responsibility to inform the Language Centre of this.

Q. I feel that I've been assigned to the wrong level, what should I do?

A. First you will need to contact your tutor with your concerns as soon as possible. Please note that a decision such as level change cannot be made by our office staff, so you must talk to your tutor and get permission from them.

Q. When and how do I get my marks?

A. In terms of final results, if you are taking the module for credit, the marks will be released to you by your department, after the exam boards have met. Once you have received your mark, you can ask for a mark break down from the Language Centre, by emailing academic.language@warwick.ac.uk, from your Warwick account. Please note that marks will only be communicated by email, not verbally, and that the office will not issue any result break down information until your department has already issued your results officially.

If you are not taking the module for credit, you can request your results from the office after the exam boards by emailing academic.language@warwick.ac.uk from your Warwick account.

External qualifications

Test de connaissance du français (TCF)

We now offer sessions throughout the year for students and members of the public to take the TCF – Test de connaissance du français.

The TCF is the French language test awarded by the French Ministry of Education. It assesses a person's level of French language for general purposes. It is intended for people who are not native French speakers and who, for professional, personal or academic reasons, wish to have their competency in French assessed and certified simply, reliably and quickly.

All candidates receive a certificate of results that grades them at one of six levels (from A1 to C2) on the competency scale defined by the Council of Europe (Common European Framework of Reference for Languages). This means that it is not possible to fail the TCF.

Please see the TCF section of our website <http://www2.warwick.ac.uk/fac/arts/languagecentre/> for further details, including the dates and fees for the next sessions, links to background information regarding the tests and information on how to register for the test.

French (Diplôme de français professionnel)

Please note that the DFP is usually taken in conjunction with an academic module, and is therefore taught for 20 weeks (term 1: 9 weeks, term 2: 10 weeks, term 3: 1 week).

British Sign Language (BSL) Level 1

Term	Unit	Exam date
1	Unit 101 (Introduction)	Saturday 30 November 2013
2	Unit 102 (Conversational)	Saturday 1 March 2014
3	Unit 103 (At school, college and work)	Saturday 14 June 2014

This course is for anyone interested in communication with and between deaf people. You will begin to recognise and use a range of signs which will be enough for you to engage in simple conversation.

For more information on our BSL course, including fees and class times, please see our website: <http://www2.warwick.ac.uk/fac/arts/languagecentre/lifelonglearning/>. You will not be required to buy a book for this course.

If you complete all 3 units you will achieve a recognised British Sign Language Level One qualification. For more information see <http://www.signature.org.uk/>

HSK Chinese Proficiency Test

Chinese Proficiency Test, Hanyu Shuiping Kaoshi (HSK), organized by OCLCI (Hanban), is designed to assess non-native speakers' proficiency in the Chinese Language. It produces a world-recognized qualification useful for your further study, internship/placement, and career development especially in the Chinese speaking community.

For more information, including future test dates, fees and information on how to register for the test, please see the HSK section of our website <http://www2.warwick.ac.uk/fac/arts/languagecentre/services/hsk/>

Languages for Lifelong Learning (LLL)

We offer a wide range of foreign language courses that take you from beginner to beyond advanced level. All are taught via communicative methods involving active learning and useful language skills.

Wherever possible, there will be various day and evening time slots available for each course. The timetable for our LLL classes is normally published in September and is available at <http://www2.warwick.ac.uk/fac/arts/languagecentre/lifelonglearning/> We cannot guarantee that we will be able to run all advertised classes, as this will depend on the level of demand.

The class size for our general group (G) courses is limited to 24 students; for our small group (S) and LfP courses the class size is limited to 12 students. Please note that in exceptional cases we reserve the right to exceed this by one or two.

LLL certificate criteria

If you are taking one of our LLL courses, you may be eligible for a certificate awarded by the Language Centre.

In order to be eligible for a certificate, students must comply with the following requisites:

1. Attend a minimum of 10 classes over terms 1 and 2
2. Complete all assessments/ portfolio/tasks
3. Achieve sufficient can-do statements to progress to the next level

Please note: Certificates will be issued during the summer vacation. If you are eligible for a certificate, you will be contacted by the centre. Please ensure that we have your correct updated electronic and permanent home address.

LLL Structure

The course will consist of 22 x 2 hour sessions (20 x 2 hours taught, and 2 x 2 hours for assessments and feedback). Please note that the fee for this course is for the taught lessons only; the assessment and feedback sessions are free of charge.

The first two terms will focus mainly on teaching and learning, whilst the third term will be utilised for revision and assessing in order to obtain evidence for progression and certification.

Term 1 (Autumn term)

9 sessions (assessment on teaching week 9 / academic week 10)

Term 2 (Spring term)

10 sessions

Term 3 (Summer term)

3 sessions: Week 1: revision
Week 2: assessment
Week 3: feedback

Fee:

General group £240 or 4 WLA vouchers
Small group £320 or 4 WLA vouchers

LfP Structure

The course will consist of 19 x 2 hour sessions

Term 1 (Autumn term) 9 sessions

Term 2 (Spring term)

10 sessions

Fee: £320 or 4 WLA vouchers

Possible courses in the summer term

Summer Taster courses

If you are thinking of studying a new language but are not sure if you want to commit to long term learning, or simply want to learn enough for your foreign holiday come and try one of our Summer taster courses first.

We offer short courses aimed at absolute beginners and near-beginners as an introduction to the language in Chinese, French, German, Italian and Spanish.

If you like it, you can continue learning with us in the autumn on either our LLL or Academic programmes.

Duration: 10 weeks

(Monday 28 April 2014 – Friday 4 July 2014)

Fee: £120 or 2 WLA vouchers.

Continuation courses

Our Continuation courses take place in the summer term and are offered to all our beginners' levels and LfP classes.

Students are given the chance to practice what has been learnt in the two previous terms, with an emphasis on listening and speaking. Difficult grammar points will be revisited and reinforced.

Attending these courses will help you shorten the gap between the end of one academic year and the beginning of the next one.

Duration: 7 weeks

(Monday 19 May 2014 – Friday 4 July 2014)

Fee:

General group £84 or 2 WLA vouchers
Small group £118 or 2 WLA vouchers

Conversational courses

Our Conversational courses start one week after the LLL courses end in order to allow students to consolidate and reinforce what has been learnt during the academic year. There will be an emphasis on listening and speaking. Difficult grammar points will be revisited and reinforced.

These courses will be offered at the following levels:

- Post beginners merged with Lower intermediate (taught at Post beginners level)
- Intermediate merged with Higher intermediate (taught at Intermediate level)
- Advanced 1 merged with Advanced 2 (taught at Advanced 1 level)

Attending these courses will help you shorten the gap between the end of one academic year and the beginning of the next.

Duration: 7 weeks

(Monday 19 May 2014 – Friday 4 July 2014)

Fee: £84 or 2 WLA vouchers.

LLL Course List

Please note: Courses with a reference number beginning with L offer a certificate scheme (see page 14 for more details).

Courses with a reference number beginning with a P **do not** offer a certificate, as these are designed for languages and levels where clients wish to return to the same level. If required, we can provide you with a certificate confirming attendance; please email us on language.enquiries@warwick.ac.uk to request this.

Reference	Group Size	Name/Level
Arabic		
L11	G	Beginners
L13	S	Post-Beginners

Chinese (Mandarin)		
<i>Anyone wishing to take a Lifelong Learning course in Chinese must attend a consultation with a tutor prior to enrolling.</i>		
L31	G	Beginners
L33	G	Post-Beginners
P34	S	Lower Intermediate/Intermediate
P36	S	Higher Intermediate

French		
L41	G	Beginners
L43	G	Post-Beginners
L44	G	Lower Intermediate
L45	G	Intermediate
L46	S	Higher Intermediate
L47	S	Advanced 1
L48	S	Advanced 2
P49	S	Culture/conversation for advanced students

German		
L51	G	Beginners
L53	G	Post-Beginners
L54	G	Lower Intermediate
L55	G	Intermediate
L56	S	Higher Intermediate
L57	S	Advanced 1
L58	S	Advanced 2
P59	S	Culture/conversation for advanced students

Greek		
P61	S	Beginners
P64	S	Lower Intermediate
P65	S	Intermediate
P66	S	Higher Intermediate

Italian		
L71	G	Beginners
L73	G	Post-Beginners
L74	G	Lower Intermediate
L75	G	Intermediate
L76	S	Higher Intermediate
L77	S	Advanced 1
L78	S	Advanced 2
P79	S	Culture/conversation for advanced students

Japanese		
L81	G	Beginners
L83	S	Post-Beginners

Portuguese		
L101	G	Beginners
L103	S	Post-Beginners

Russian		
L111	G	Beginners
L113	S	Post-Beginners
P116	S	Higher Intermediate
P119	S	Culture/conversation for advanced students

Spanish		
L121	G	Beginners
L123	G	Post-Beginners
L124	G	Lower Intermediate
L125	G	Intermediate
L126	S	Higher Intermediate
L127	S	Advanced 1
L128	S	Advanced 2
P129	S	Culture/conversation for advanced students

Languages for Lifelong Learning Enrolment

You can enrol online at <http://www2.warwick.ac.uk/fac/arts/languagecentre> throughout September if you are a beginner or if you are absolutely sure of your level. Please note that you cannot change level once you have enrolled online without the specific consent of your class tutor and the office (an administrative fee of £50 may be charged for this).

If you need help determining your level, there are two ways in which to meet a tutor to discuss the appropriate level for you in your chosen language:

1. The Language Centre holds three consultation evenings in September 2013 (see page 6 for dates).
2. You can visit the Language Centre in the first week of term from Monday 30 September to Wednesday 2 October:
 - meet a tutor for a short, informal assessment of your language level and be assigned to a class. *You are advised to bring your diary or timetable!*
 - complete the Language Centre's online registration form and ensure you have declared any prior study. (Credit and Debit card payments are taken online)

There is an opportunity in the first term for transfer requests if a student feels that a class is too easy or too difficult a level for them. Such requests should be made to your tutor in the first instance, who will discuss this with you and complete the relevant request form if deemed appropriate. The deadline for transfer requests is teaching week 4 of term 1 (week commencing 28 October 2013).

Staff using Warwick Learning Account (WLA) vouchers

If you wish to pay for your LLL course using WLA vouchers, please apply to the Centre for Lifelong Learning (CLL) at the earliest opportunity so that you receive your voucher numbers before you enrol. Please read the relevant details at: <http://www2.warwick.ac.uk/study/cll/wla/>

You must ensure that you have forwarded your WLA voucher numbers to the Language Centre **within 7 days of your enrolment**. Failure to do so may result in your place being allocated elsewhere.

Lifelong Learning FAQs

Q. Can I repeat the same level on LLL?

A. Yes, if you have not been recommended to progress to the next level. Please note that it will be at the discretion of the language team to allow students to stay in the same level. If it is felt that an individual may be 'too good', i.e. potentially discouraging other new entrants who may lack confidence, they will be asked to progress to the next level.

Q. Can I repeat the same level on LfP?

A. Yes

Q. How do I know which level to enrol for?

A. If you have progressed from the previous level, you should enrol for the next level. If this is your first time on the LLL programme, you should have a meeting with an appropriate member of the language staff for level allocation. Please contact us on language.enquiries@warwick.ac.uk and we will be happy to put you in touch with the relevant person.

Q. If I am unable to complete or attend the course am I entitled to a refund for lessons missed?

A. We operate a no refund policy, except in the following cases:

- If we have to cancel the course
- If you are unable to attend and you notify us at least one week before the start of the course
- In very special circumstances (medical reasons or relocation - proof required for both). This does not include other commitments.

Q. How do I know which book to buy?

A. Core text books are listed on the website for each module <http://www2.warwick.ac.uk/fac/arts/languagecentre/lifelonglearning/>. However, please do not buy a text book unless you are absolutely sure of your level, and have had a diagnostic conversation with a tutor first. If you are a beginner, clearly this does not apply.

Q. Should I consider an academic class instead of an LLL class?

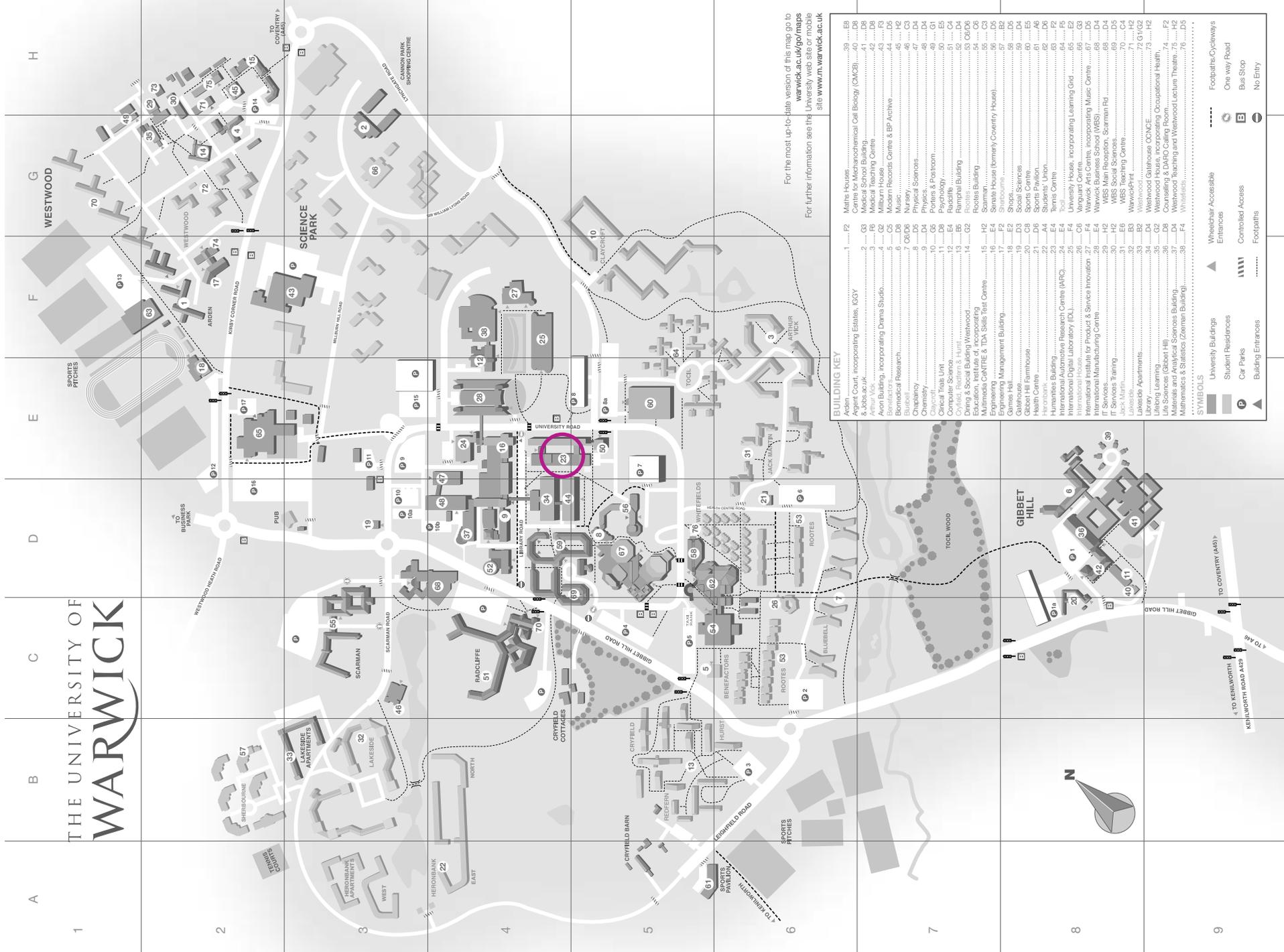
A. Yes, if you wish to progress at a faster pace and feel that you have the time to commit to further independent study.

Q. I am a first-year student. I want to take level 2 in the academic programme in my second year of university. If I take LLL beginners this year, can I progress?

A. If you wish to take level 2 in the academic programme in 2014-15, you should take level 1 (academic programme) this year, as a paying non-accredited student (if your degree programme does not allow you language credit in first year). The LLL beginners course does not prepare you to progress to a level 2 academic module.

Q. When will I get my certificate?

A. Certificates will be issued during the summer vacation. If you are eligible for a certificate, you will be contacted by the centre. Please ensure that we have your correct updated electronic and permanent home address.



THE UNIVERSITY OF
WARWICK

For the most up-to-date version of this map go to warwick.ac.uk/go/maps or mobile site www.warwick.ac.uk

BUILDING KEY

Arden	1	F2
Argent Court, incorporating Estates, IGGY & Jobs.ac.uk	2	G3
Arts Building	3	G2
Arts Building, incorporating Drama Studio	3	G2
Benefactors	5	C5
Biomedical Research	6	D8
Blusell	7	D6/D6
Capability	8	D5
Chaplaincy	8	D5
Civico	10	G6
Civil Engineering	11	D8
Computer Science	12	E4
Cyber & Robotics & Human-Computer Interaction	13	B5
Education, Institute of, incorporating Multimedia Centre & TDA Skills Test Centre	14	G2
Engineering	16	E4
Engineering Management Building	17	E2
Engineering	17	E2
Galileo	19	D4
Health Centre	21	D6
Heronbank	22	A4
Heronbank Building	22	A4
International Automotive Research Centre (IARC)	24	E4
International Digital Laboratory (IDL)	25	F4
International House	26	C6
International Institute for Product & Service Innovation	27	F4
International Manufacturing Centre	29	H2
IT Services Training	30	H2
Jack Martin	31	E6
Lakeside	32	B3
Lakeside Apartments	32	B3
Library	34	D4
Lifelong Learning	35	G2
Life Sciences (Gibbet Hill)	37	D8
Materials and Analytical Sciences Building	37	D4
Mathematics & Statistics (Clemens Building)	38	F4
Mathematics	38	F4
Mathematics	38	F4
Maths Houses	39	E8
Centre for Mechanochemical Cell Biology (CMCB)	40	D8
Medical School Building	41	D8
Medical Teaching Centre	42	D8
Modern Records Centre & BP Archive	44	D5
Music	45	H2
Nursery	46	C3
Physical Sciences	47	D4
Physical Sciences	47	D4
Porters & Postroom	49	G1
Psychology	50	E5
Radcliffe	51	C4
Rampart Building	52	D4
Rootes Building	54	C6
Scammell	55	C3
Senate House (formerly Coventry House)	55	D5
Shakespeare	57	B2
Social Sciences	59	D4
Sports Centre	60	E5
Sports Pavilion	61	A6
Students Union	62	D6
Teach Centre	64	F5
Teach Centre	64	F5
University House, incorporating Learning Grid	65	E2
Vanguard Centre	66	G3
Warwick Arts Centre, incorporating Music Centre	67	D5
Warwick Business School (WBS)	68	D4
WBS Main Reception	68	D4
WBS Social Sciences	69	D5
WBS Teaching Centre	70	C4
WarwickPri	71	H2
Westwood	73	H2
Westwood Gateway, OCNCE	73	H2
Westwood House, incorporating Occupational Health, Counselling & DAPO Gating Room	74	F2
Westwood Teaching and Westwood Lecture Theatre	75	H2
Vitalistics	76	D5

SYMBOLS

University Buildings	▲	Wheelchair Accessible Entrances
Student Residences	■	Controlled Access
Car Parks	P	Footpaths
Building Entrances	▲	
Footpaths/Cycleways	—	One way Road
Bus Stop	B	Bus Stop
No Entry	⊘	No Entry

1. All students should make sure they select the correct Language and Level when enrolling online to secure a place on the course.
2. Places are only guaranteed once payment (including when the WLA voucher numbers) has been received.
3. Places are not transferable to other people and deferrals to the following year are not possible.
4. Warwick Learning Account (WLA) users will be expected to attend regularly and complete assessments/portfolios. Failure to do so may result in a charge being levied for the place taken. A place will not be reserved without your voucher numbers (obtainable from the Centre for Lifelong Learning - <http://www2.warwick.ac.uk/study/cll/wla/>)
5. Confirmation of your enrolment will come in the form of an automated email reply generated by the system. However, this does not secure a place on the course. You will receive a confirmation email just before the course starts providing the details.
6. It is the student's responsibility to ensure the contact details and email address are correctly entered online. As this information will be used throughout the year for documentation and certification where applicable.
7. The maximum class size per class is advertised on our website, though in exceptional cases we reserve the right to exceed this by one or two students.
8. We operate a no refund policy, except in the following cases:
 - If we have to cancel the course
 - If you are unable to attend and you notify us at least one week before the start of the course
 - In very special circumstances (medical reasons or relocation - proof required for both). This does not include other commitments.
9. In the case of course cancellation (for example sudden tutor unavailability or where enrolment is below the minimum group-size stated) a full refund will be given for remaining classes.
10. Programme transfers – students wishing to move from the LLL programme to Academic or vice versa will need to inform the Language Centre office by Friday 8 November. Please note that this will incur an admin fee of £50.00.

Part-time Degree programme

Flexible entry requirements, flexible study patterns

Part-time Degrees
Childhood, Education and Society
Classics
English and Cultural Studies
European Studies
French Studies
Health and Social Policy
Historical Studies
Humanities
LLB Law
Social Studies

Finance
Student loans,
scholarships and
bursaries for
eligible
students

University Certificates usually give entry to a relevant degree and may give credit towards the degree. Other qualifications may also give credit.

024 7615 1155

warwick.ac.uk/cll



The **Language** Centre

Language Learning Opportunities 2013-14

Contact details

tel: **024 7652 3462**

or go online for full details & secure enrolment:

web: **<http://go.warwick.ac.uk/languagecentre>**

email: **language.enquiries@warwick.ac.uk**

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