Faculty of Arts Education Committee Newsletter
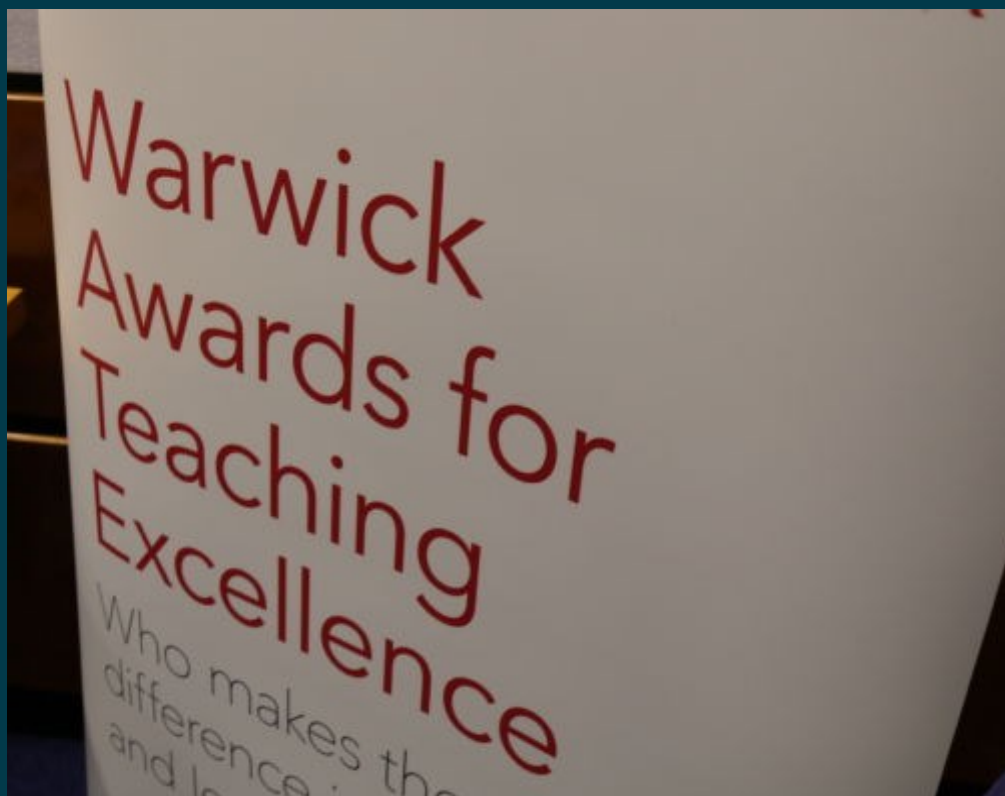
Issue 4: March 2019

Warwick Awards for Teaching Excellence

The Warwick Awards for Teaching Excellence and Awards for Postgraduates Who Teach celebrate individuals, nominated by students and colleagues from across the University, for their commitment to improving the student learning experience. Their work has had a transformative effect on students in the Faculty of Arts (and beyond!) Last year Paul Prescott from English won a WATE and Roxanne Douglas from English and IATL a WATE PGR. When Paul was asked his recipe for a 'perfect inspiring teacher' he suggested: 12oz subject knowledge; 12oz empathy; Sprinkling of provocation and A spacious, well-equipped kitchen. Roxanne commented that she has learned from her students 'That there is more to academic success than learning to engage with course content – there is and should be community building and room for self-care and good mental health practices.' For more on the awards see: www.warwick.ac.uk/wate

Faculty of Arts WATE Winners
Paul Prescott (English & CLS) (2018); Yvette Hutchison (Theatre) (2016) ; Michael Scott (Classics) (2016); Clare Rowan (Classics) (2015) ; Jack Elliot (History) (2014); Cathy Hampton (SMLC) (2012) ; Cathia Jenainati (CFS) (2012, 2005); Tim White (Theatre) (2012) ; Nicolas Whybrow (Theatre) (2010); Salvador Ortiz-Carboneres (SMLC) (2008) Lifetime achievement; Tony Howard (English& CLS) (2008); Carol Rutter (English & CLS) (2007); Kate Astbury (SMLC) (2007); Sarah Richardson (History) (2006) ; Zahra Newby (Classics) (2006, 2003); David Morley (English & CLS) (2005); Erica Carter (SMLC) (2005) ; Jim Shields (SMLC) (2004); Alison Cooley (Classics) (2004)

Faculty of Arts WATE PGR Winners
Roxanne Douglas (English & CLS, IATL) (2018); Kathryn Thompson (Classics) (2017) ; Rob Daniel (English & CLS) (2015); Jack McGowan (English & CLS) (2015); Roxanne Bibizadeh (English & CLS) (2014); Laura Wood (English & CLS) (2014); Jonathan Durham (SMLC) (2013); Joseph Jackson (English & CLS) (2013); Paul Whitehouse (English & CLS) (2012); Anne Haughton (History of Art) (2012) ; David Lees (SMLC) (2012)

Arts Faculty Education Committee

Feedback from Review of Assessment Meeting, 23 January 2019

Diversity of Assessment

More diverse assessment methods generally welcomed. Recognition that creativity and assessing different skills was essential. Discussion of assessment loads in terms of student 'effort hours' welcomed, particularly important for joint degree students. Questions raised about the proposal that there should be no choice of assessment within a module.

Progression, Remedying Failure and Timing of Examinations

Allowing students to remedy failure quickly was welcomed but there were some concerns about changes in the shape of the academic year if there were exams in January and August.

Mitigating Circumstances

Work of review group and proposal for central information store welcomed.

Examination Procedures

Innovations welcomed.

Feedback from Arts Faculty Education Committee, 30 January 2019

UG Student Representative Reports

Reports on Liberating the Curriculum (Arts Faculty UG Rep) and Student Voice (Arts Faculty UG Rep and Faculty Student Experience Co-ordinator) received. Please share with SSLCs.

University Draft Employability Strategy

The committee recognised that importance of increasing the visibility of employability and the need to increase focus on supporting students in this area as well as sharing best practice. Concerns that implementing some areas of the strategy (specifically badging) would not be supportive to student development.

Ethical Review of Student Work

Fuller guidelines given later in this newsletter.

ARTS FACULTY EDUCATION COMMITTEE TEAM 2018-19

Chair: Sarah Richardson

Deputy Chairs: Jenny Burns and Oliver Davis

Secretary: Clare Watters

Assistant Secretary: Kymberley O'Hagan

Assistant Secretary (FYBOE): Claire Glover

For Arts Education Committee E-mail: artsedcttee@warwick.ac.uk

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KEY DATES FOR 2018-19

Term 3, Week 1, FYBOE briefing

8 May 2019, 1400-1600 Arts Faculty Education Committee

26 June 2019, 1000-1200 FYBOE

Ethical Support for UG Student Research

All **student** research undertaken in the Faculty of Arts which involves human participants, their tissue or data, should be approved at departmental/school level. Humanities and Social Sciences Research Ethics Committee (HSSREC) will only need to review applications from students where the research is particularly high-risk (e.g. very sensitive topics, involving locations which pose a high risk to the student, involving the Prevent Duty) or if the funding body requires full ethical review. Departments and schools should have reviewing processes and procedures in place in order to review all student research projects involving human participants which do not require HSSREC review. HSSREC is responsible for overseeing ethical review processes and procedures for student research within the departments and schools. The key questions which departments/schools should be able to answer are:

1. Who is the main contact within the department for research ethics?

2. What information and support is available to students whose research would require ethical review?

3. What is the application process for obtaining ethical approval?

4. What template documentation is provided to students? For example, application form, participant information sheet, consent form.

5. What records are kept by the department for those applications that have been through the ethical review process?

Departments/schools should keep a record of approvals granted to students to be reported back to HSSREC (usually requested 3 times per year). As a minimum, these reports should include: Student name; Level of study; Title of research project; Supervisor; Application outcome (e.g. amendments required, approved – no amendments, etc.); Date approval granted.

These reports are fed back to the Research Governance and Ethics Committee. Occasionally HSSREC will request to see a full student application, for Quality Assurance purposes. We are looking to ensure that all Departments in the Faculty have robust procedures in place for student research at all levels.

Proposed Delegated Arts Sub-Faculty Ethics Review Process

The main purpose of the Arts sub-faculty ethics committee will be to review student ethics applications for departments and schools which have no formal ethical review procedure in place. The sub-faculty committee will be run by a small number of academics (2-4) made up from the departments/schools which would wish to use the sub-committee when necessary. These academics will receive training from the HSSREC secretary to ensure that they know what to look for when reviewing student ethics applications and when applications need to be escalated to HSSREC. By having a single, faculty-wide process, the recording and reporting of applications and approvals will be more efficient, no low-risk student projects would need to come through HSSREC and all departments and schools within the Arts Faculty will have access to a robust and transparent system to review student research needing ethical approval.

The Arts Faculty Education Committee supported the idea of a Sub-Faculty Ethics Review process for UG students and the secretary of HSSREC is looking further into guidance on the legal implications for its establishment.

For more information, contact Dr Rosie Bellamy, secretary of HSSREC.

HIGH PRIORITIES FOR THE BOARD OF GRADUATE STUDIES 2018-19

WARWICK

Graduate School

- Governance Communication with Faculty Education Committees to be improved

- Centres for Doctoral Training management. Review of the role of the Graduate School in management of CDTs

- Determine policy re PGR recruitment, particularly in relation to university size and shape strategy – modest growth requires 3% increase per annum

- Admissions: Continue ongoing discussions re admissions requirements / English language requirements / special cases.

- Scholarships, conditions: Approve maternity pay policy details. Further discuss policy re sick pay / TWD.

- Hardship / REF funds: Policy and Disbursement of hardship funds

- Research degree administration; Scholarship application system; (UAS) under development. Online exam system due by August.

- Plans for future of PG Hub Consequent on changes in Senate House

Image: Kushal Talsania/The Boar

Faculty of Arts Successes in the Students Union Elections

Congratulations to students from the Faculty of Arts who were successful in winning a number of key posts in the recent students union elections .

Education Officer and Deputy President: Chloe Batten

Chloe Batten (English and CLS) has been elected as Education Officer and Deputy President. Her priorities are to liberate education and lead decolonisation projects, following recent work by the Education Executive. Some of her policies include the rights of students in disciplinary processes, releasing exam timetables earlier, more free resources and making lecture capture more accessible.

Postgraduate Officer: Alice Churm

Alice Churm (Film and TV) is the new Postgraduate Officer, succeeding Ellie King (History). Alice wants PGs to get more involved in SU societies and sports clubs, increase funding for resources and improve conditions and working environments for postgraduate study.

Democracy and Development Officer: Milly Last

Milly Last (Classics and Ancient History) campaigned on two key issues: to make the SU more representative and developing a university-run bus service, creating a live checking facility on the MyWarwick App, and making single term tickets cheaper.

Sports Officer: Charlotte Lloyd

Charlotte Lloyd (History) won a closely fought race and aims to develop MyWarwick Sports and Team Warwick as well as tackling issues such as alcoholism and homophobia in sport.

Arts Faculty students were also successful in part-time positions including LGBTUA+ officer, Connie Gordon (English and CLS); Ethnic Minorities Officer, Taj Ali (History) and Environment and Ethics Officer, Rebecca Brown (English and CLS).

FACULTY EDUCATION COMMITTEE NEWSLETTER

The Faculty Education Committee Newsletter will be published twice a term. As well as news from the Education Committee the Newsletter will share best practice; celebrate our students and alumni; and focus on key areas of educational strategy. If you would like to have an item included please contact Sarah Richardson

FACULTY OF ARTS INTRANET

Check out the resources available on the Faculty of Arts Intranet.

Arts Employability, Careers and Skills: Resources include news and information on the careers of humanities and creative arts students.

Teaching Support

Provides teaching advice and resources including resources for personal tutoring, module design, mitigating circumstances and assessment.

Arts Faculty Technology Enhanced Learning Forum: 26th March 1-4pm, Teaching Grid

Come along to find out more about technology enhanced learning activities in the Faculty of Arts. The full agenda can be found **here** and you can book your place **here**. Light refreshments (Tea/Coffee/Cake) will be available.

Programme

Teresa MacKinnon (SMLC) - Digital teaching and learning in language teaching

Jonathan Davies (History) - Digital humanities research project/assessment

Sarah Richardson (History) - Audio feedback

Bo Kelestyn and Lauren Schrock (WIHEA) - Arts E-squad for #digital wellbeing at Warwick

Laura Waller (Library) - Digital student support and accessibility tools