

SCHOOL FOR CROSS-FACULTY STUDIES, GLOBAL SUSTAINABLE DEVELOPMENT DIVISION

MINUTES 1ST EXTRAORDINARY SSLC MEETING 2018-19

The First Extraordinary Meeting of the SSLC of the Global Sustainable Development Division of the School for Cross-Faculty Studies was held at 4pm on Wednesday 6th June in room R1.15.

AGENDA

1. Apologies and Conflicts of Interest Standing Secretary

Members: Kieran Marrable (Standing Co-Chair), Todd Olive (Standing Co-Chair, Standing Secretary), Dr. Rebecca Stone (Departmental Liaison), Mishaal Bhurgri, Emily Bunce, Alex Grantham, Katharine McEnergy, Hollie Ryan, Natalye Yang.

Apologies: Rhys Hillan (exam), Josefa Voigt (Monash).

Not Present: Elena Pecoraro.

2. Committee Chair & Committee Secretary Elections Standing Co-Chairs

Elections for the positions of Committee Chair were held by majority vote in a secret ballot, overseen by the Departmental Liaison.

Committee Chair candidates: Kieran Marrable, Katharine McEnergy.

Across two rounds of voting, no candidate was elected as Committee Chair due to a tie in the number of votes cast.

The Committee requested the Secretary to conduct an election by email.

Committee Secretary candidates: Todd Olive.

TO was elected as Committee Secretary for the 2018-19 SSLC.

3. SSLC Charter Standing Secretary

The SSLC Charter was presented to the Committee, and the relevant information outlined by the Committee Secretary.

Following the meeting, the SSLC Charter was ratified by Kieran Marrable as Standing Co-Chair and Todd Olive as new Committee Secretary. **A copy will be displayed on the GSD SSLC Noticeboard, located on Floor 3 of the Ramphal Building, and a scanned copy will be distributed to all Members, the GSD office, and the Head of the School for Cross-Faculty Studies.**

4. Second Election Round Standing Secretary

The Committee resolved to request the Students' Union to open nominations for the Second Election Round on Monday of week one, term one in the new academic year.

The Committee requested the Secretary to liaise with the Students' Union to arrange this.

5. Frequency of Meetings Chair

The Committee resolved to meet three times a term, in weeks 3, 6, and 9.

The Committee resolved to hold an extraordinary meeting in week 1 of term 1 to address outstanding issues.

6. SSLC Representative for Open Days RS

Katharine McEnergy volunteered to represent the SSLC at the Open Days on June 22nd and 23rd.

Todd Olive
Co-Chair & Secretary to the GSD SSLC
t.olive@warwick.ac.uk

The Committee requested the Secretary to establish a rota for filling out in the extraordinary meeting of week 1, Term 1.

7. Debt, Money & GSD – Scheduling Issue

RS

The Committee was informed of a request by the GSD Division for the SSLC to consider a scheduling issue for the Debt, Money & GSD module. Due to timetabling clashes, an assessed conference session could only be timetabled on Wednesday afternoon of week 8, term 2, a time usually reserved for student society activities.

The Committee resolved to recommend that the Division proceeds with the plan for the session, though noted that the situation is not ideal. The Committee recommended that the Division provides early warning to students taking the module at the start of both terms 1 and 2, and two weeks prior to the session, and give students the opportunity to switch modules following the notification at the start of term 1, should they desire.

8. Module Approval & Catalogue Consultation

Standing Secretary

The Secretary reported to the Committee that a request for consultation had been made by a member of university staff, regarding changes to module approval and the module catalogue. The Secretary noted that the consultation document would be sent out to all Members with a copy of the meeting's Minutes, and strongly requested that all Members consider their position prior to a discussion of the consultation document in the first meeting of term 1.

The Committee requested the Secretary to invite the consultation author to attend the discussion.

9. Any Other Business (AOB)

Chair

AG expressed concern regarding the timing of the poster presentation for GD107.

The Committee recommended that the lecture on the presentation be moved to the first week of term 3, to allow all groups more time to prepare the poster outside of the exam season.

TO reported on discussions from the preceding GSD Staff Meeting regarding Honours-level module marking differentials for 2nd and 3rd years. The Committee resolved to strongly recommend that the Division proceeds with a trial of the proposal, which will constitute marking 2nd and 3rd years differently on *technical* points of academic writing, such as referencing quality. Content marking will not be differentiated.

10. Date of First 2018-19 Meeting

Chair

The Second Extraordinary Meeting of the SSLC to the GSD Division of the School for Cross-Faculty Studies will be held on Wednesday afternoon of the first week of term one in the 2018-19 academic year. The exact time and location will be confirmed by the Committee Secretary at a later date.