

**SSLC OF THE GLOBAL SUSTAINABLE DEVELOPMENT DIVISION,
SCHOOL FOR CROSS-FACULTY STUDIES**

CHAIR: KATHARINE MCENERY

SECRETARY: TODD OLIVE

2ND EXTRAORDINARY SSLC MEETING 2018-19

Dear Colleagues,

The Second Extraordinary Meeting of the SSLC of the Global Sustainable Development Division of the School for Cross-Faculty Studies was held at **1pm** on **Wednesday 3rd October** in room **R3.38**.

MINUTES

1. Apologies and Conflicts of Interest

Secretary

Members: Todd Olive (Committee Secretary; Meeting Chair; 2-Econ), Dr. Gioia Panzarella (Departmental Liaison), Mishaal Bhurgri (2-Psych), Alex Grantham (2-Bus), Rhys Hillan (3-GSD), Kieran Marrable (3-Phil), Elena Pecoraro (3-PAIS), Hollie Ryan (2-PAIS), Josefa Voigt (3-Bus).

Guests: Emma Worrall (Arts Faculty Rep – Undergraduate), Emma Morrison & Tarny Athwal (University Strategic Programme Delivery).

Apologies: Katharine McEnery (Committee Chair; lab scheduling; 2-Life), Emily Bunce (driving theory test; 2-GSD).

2. Notice, Quorum & Meeting Chair

Chair

The Secretary notified the Committee that, due to the absence of the Committee Chair, the Secretary had been asked to assume the Chair for the Meeting.

The Chair declared that sufficient notice had been given, determined that quorum had been reached, and declared the Meeting open.

3. Notice of Resignation

Secretary

The Secretary notified the Committee of the resignation of Natalye Yang, delegate for GSD & Sociology, 2nd Year.

By unanimous vote, the Committee determined to hold an election by co-option to fill the unoccupied position. **The Committee determined that co-option will be held at the opening of the 17th October meeting, and requested the Secretary to notify all GSD & Sociology 2nd Years of the process and request candidates to attend.**

4. Elections Update

Secretary

The Secretary notified the Committee that nominations had opened, and that all cohorts had been informed of the process.

The Secretary notified the Committee of a problem raised by a 1st Year GSD & Business student that prevented the individual from standing in the election. The Committee unanimously voted to annul the 1st Year GSD & Business election, and to reschedule it for the second round of voting to be held later in the term.

The Secretary, following work with the individual involved and the Students' Union, was able to resolve the issue preventing the individual standing in the election before nominations closed, removing the need for voting to be postponed.

*Kind regards,
Todd Olive
Secretary to the GSD SSLC
t.olive@warwick.ac.uk*

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5. Module Approval & Catalogue Consultation

EM & TA

EM & TA briefly introduced the purpose of the consultation, being to improve the university-wide facility for centrally storing and accessing module information. Committee responses were noted as follows:

- The Committee generally expressed positivity regarding the proposed changes, particularly that WBS and other parts of the university previously storing their module information separately would be included in the new facility
- The Committee suggested a category/search functionality, which would allow modules to be found by theme, rather than just by department
 - **SPI Action: to be considered, though potentially for development during the second project phase**
- The Committee raised an issue regarding module registration on joint degrees, meaning that students are required to inform both departments of their choices if taking a different number of modules with a particular department
 - **SPI Action: beyond the scope of the Module Approval project, however feedback will be passed on to the Module Selection project currently ongoing for further investigation**
- The Committee raised an issue regarding the 60 CATS Study Abroad module, which caused difficulties selecting the correct number of modules
 - **SPI Action: beyond the scope of the Module Approval project, however feedback will be passed on to Teaching Quality and the central Study Abroad team to investigate**

EM later confirmed that the team would be providing updates to the SSLC as the project progresses.

If any further feedback is produced by Members, they are requested to submit items to the Secretary for passing on to the SPI.

The Committee thanked the SPI for their attendance and expressed willingness to provide continuing feedback as the project progresses.

6. Arts Faculty

EW

EW, Arts Faculty Undergraduate representative, introduced herself and her role to the Committee, and requested feedback on how the SSLC felt that GSD could be better included in the Faculty.

- The Committee suggested that Faculty-level support had been largely non-existent to date
- The Committee suggested that a Faculty-Level ‘SSLC of SSLCs’ could be established, with a nominated representative from every constituent SSLC in attendance
- The Committee resolved to send any further feedback via the Secretary

7. Open Days & Offer Holder Open Days Rota

Secretary

The Secretary apologised for not producing the formal Rota document for filling in in time for the Meeting.

The Committee resolved to produce the Rota at the 1st Normal Meeting on 17th October.

GP to ensure that information about Open Days is sent by email, as well as distributed on Facebook, to ensure that all students in the Division are reached.

*Kind regards,
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8. GSD Careers Fair

TO

The Committee noted their support for a GSD careers fair. Points and questions were raised by the Committee as follows:

- An in-person fair would be good for networking, and potentially more engaging, given the facility to be interactive and ask questions
 - Though the Committee noted that a webinar would be better than nothing
- The Committee would like to query whether the Division would collaborate with or plan with mind to talks held by GSDsoc and the central Careers department so as not to create duplication
- The Committee expressed sentiment that a large, major fair attended by students outside of GSD in addition to GSD students would be welcomed, provided that a key focus was maintained on the GSD/sustainability element, which the Committee felt has often been ignored by employers or institutions in discussions with GSD students who have attended generic Careers events
- The Committee noted the example of the WBS Careers Fair in the previous academic year, at which all degrees were in theory represented, with the exception of GSD, which many did not know existed
- The Committee suggested that a diverse range of industries would be key to appealing to all students – noting the examples of sustainable fashion, volunteering, NGOs, and postgraduate opportunities, as well as more ‘traditional’ careers
- The Committee suggested that not just sustainable companies should be invited, as those trying to become so would present an excellent opportunity for GSD students to get involved in

9. Any Other Business (AOB)

Chair

- Psychology & GSD – 2nd years not being given the option in sign-up to take modules from a 3rd department
 - **GP to raise at Division-level**
- Business & GSD – the Committee noted that no representative from the Division attended the induction meeting
- The Committee conducted an initial review of the ‘Get Involved’ hub page in preparation for a later meeting

10. Date of Next Meeting

Chair

The First Normal Meeting of the Student-Staff Liaison Committee of the Global Sustainable Development Division of the School for Cross-Faculty Studies will be held at **1pm on Wednesday 17th October** in room **R2.41**.

*Kind regards,
Todd Olive
Secretary to the GSD SSLC
t.olive@warwick.ac.uk*