

# UNIVERSITY OF WARWICK

## LIBERAL ARTS

### Student-Staff Liaison Committee

Minutes of a meeting of the Liberal Arts Student-Staff Liaison Committee held on Wednesday 24<sup>th</sup> November 2016 in R3.38.

Present: Sara Mahmud-Marshall (Chair) (SMM), François Desaulle (FD), Adrian Lawrence (AL), Laura-Céline Schildknecht (LCS), Magdalena Breyer (MB)

In attendance: Ceara Webster (Secretary) (CW), Dr Gavin Schwartz-Leeper (Academic Convenor) (GSL).

Apologies:

### ITEMS FOR CONSIDERATION

1. Digital Capabilities Project (Sophie Cookson, Amber Thomas).

RESOLVED:

Provided insight on how people collaborate online and how to create opportunities for students to access these resources, building on the six elements of digital capabilities for students in the social sciences area.

Introduced to Liam Jackson – the SSLC made aware to contact him if the SSLC needs additional support.

2. The SSLC itself

RESOLVED:

Need to attain feedback to enhance communication between the SSLC and course peers through intermittently asking questions in combination with formal feedback.

Potentially use surveys, the common room, and the Whatsapp chat to do this.

Establish the society's function and the relationship between the Liberal Arts Society and the Liberal Arts SSLC.

3. Week 0

ONGOING: Advocacy of full Week 0 for incoming First Year students; decision cannot be made until February due to complexities in the process.

4. Module feedback form

RESOLVED:

Use the feedback form that is attained by the university to supplement information the SSLC may attain. Division of students between members of the SSLC. Format yet to be decided.

5. Study groups

RESOLVED: Study groups will take place on Monday and Wednesday. Reminders should be issued on the day on both platforms (Facebook and Whatsapp). Some form of indication of who is attending as incentive (e.g. 'Like' the status if attending).

**AOB:**

1. Module signing up

Tightening up so that first years and second years are prepared in the first week; ensure reservations for certain quotas of Liberal Arts students on modules that have pathways available to them.

2. Module CATs

Head of departments (tell their SSLCs) about 15 CAT modules as opposed to 30 CAT modules; may encourage interest in other subject areas if modules with lower amounts of CATs are available.

3. Offer holder days and open days

Ask who may be interested in helping on offer holder days and open days. Obtain a list of names.

**Date of Next Meeting – To be determined.**