

Journal of PGR Pedagogic Practice (Vol. 4)

AUTHOR GUIDELINES

Article Submissions

For our fourth issue of the Journal of PGR Pedagogic Practice, articles must be submitted to PGRteachercommunity@warwick.ac.uk by **midnight 8th September**. With your submission, please include your **name, institution affiliation, student status/role, email address, 250-word bio**, and **personal picture** (optional).

Article Format and Word Limits

Our journal aims to facilitate the mutual personal and professional development of postgraduates who teach through their participation in dialogue across disciplines amongst an inclusive community of peers. We welcome high-quality reflections from PGRs and other early career researchers who teach in any capacity (including but not limited to lecturing, laboratory demonstrating, seminar teaching, one-to-one tuition, student co-creation) in any discipline (or, indeed, supporting student experience in any way such as a residential tutor, sports coaching, peer mentoring, etc.), from Warwick and beyond, and from those who support the professional development of PGRs.

We therefore particularly encourage personal reflection and the use of first-person pronouns in submissions. As the journal seeks to contribute to an interdisciplinary discussion, we especially encourage submissions to consider both individual lessons learned and what others might learn. To best sustain a dialogue, we would prefer succinctness over length and word limits should only be exceeded in exceptional circumstances.

We recommend contributions should fall into one of the following categories:

1. **Critical reflections:** personal reflections on PGR teaching practice, or reflections on a conference, symposium, or workshop (500–3000 words)
2. **Review articles:** overviews summarising the current understanding of a topic, highlighting key papers and authors and their relevance to PGR practice (1500–3000 words).
3. **Conversations:** dialogues between PGRs comparing their teaching practice,

especially across disciplines or pedagogic traditions, or interviews with academics, administrators, policymakers, etc. (2000–4000 words).

4. **Research articles:** more substantive original evidence-based research and exploring its relevance and consequences for PGR teaching practice (3000–5000 words).
5. **Responses:** you may opt to sustain a dialogue with previous submissions including short responses or a series of responses (250–1500 words).

The fourth issue will be published on the Warwick PGR Teaching Community website.

Fourth issue deadlines and schedule

1. **Abstract submission deadline:** 31th July 2024
2. **Acceptance notification:** 12th August 2024
3. **Optional workshop:** Late–August (TBA)
4. **Submission of finished article:** 8th September 2024
5. **Editorial review:** 22th September 2024
6. **Revisions due:** 30th September 2024
7. **Publication via Warwick PTC website:** late October 2024

Rights and Permissions

Authors retain their rights to items published in the journal. We conceive of the journal as a place to enter into a peer dialogue.

Submission formatting and style guide

While our journal will reflect on a range of teaching experiences, we expect submitted articles to possess a good academic quality to sustain a constructive dialogue. Submissions should consider the relationship between PGR practice and the pedagogic literature.

For our fourth issue, please avoid excessive text formatting as submissions will be imported into the digital journal as plain text. **Submissions should be submitted in Microsoft Word (all 7 items must be in one document; must be editable and not password-protected).** They should adhere to the following format:

1. Cover Page: article title, author name(s), affiliation and student

- status/role, email addresses. (one page)
2. Title + 250 word abstract + Four–six key words (one page)
 3. Main text (Title + main text)
 4. References (APA 7)
 5. Appendix
 6. Ethical claim: institutional/supervisor approval + participant consent + no conflict of interests (mandatory)
 7. Acknowledgments (optional)

Format: Times New Roman, size 12, single–spaced, one line space after paragraphs, left alignment, margin: Normal

Email submission only to PGRteachercommunity@warwick.ac.uk, cc Meifang.Zhuo@warwick.ac.uk and Yanyan.Li@warwick.ac.uk,

Email title and article title:

JPPP–author name(s)–article type–word count (main text)

E.g., JPPP–Sara&Lucy–Research Article–4530

Full articles must be sent by 8th September 2024. Late submissions will not be considered.

Note:

1. Any personal data pertaining to students (or any human participants) needs ethics clearance before it is gathered. It is the authors' responsibility to ensure this is obtained. Authors can only use personal data, quotes from people etc., where this clearance has been obtained, and data must be used as per that clearance (which may or may not involve anonymisation or pseudonyms depending what their ethics application/consent forms specified). If in doubt, please contact the editorial team.
2. Submission declaration:
When authors submit an article to JPPP, it is implied that:
 - the work described has not been published previously except in the form of a preprint, an abstract, a published lecture, academic thesis or registered report.
 - the article is not under consideration for publication elsewhere.
 - the article's publication is approved by all authors and tacitly or explicitly by the responsible authorities where the work was carried out.

–if accepted, the article will not be published elsewhere in the same form, in English or in any other language, including electronically without the written consent of the copyright–holder.

3. For writing assistance, see the helpful guidance offered by the Exchanges journal [here](#).

Legacy

The Journal of PGR Pedagogic Practice is organised by a multidisciplinary team of postgraduates for all postgraduates, and anyone interested in supporting their practice. We hope that by sharing our experiences, we can learn from each other and build up a strong community of support!

While the journal’s scope in the short–term is anticipated to be semi–formal, there is scope in future to develop a formal peer–review process. We are therefore also interested through this call for papers in ascertaining whether or not there is support for this sort of initiative in the future. If you or a peer might be interested in becoming a part of the PGR Teaching Community and supporting PGRs who teach through the journal by joining our editorial team, please contact us at

PGRteachercommunity@warwick.ac.uk.

Journal of PGR Pedagogic Practice team:

Youn Affejee (WMG)

Irsa Ajmal (WBS)

Farzan Dar (Law)

Yanyan Li (Applied Linguistics)

Adma Read (Life Sciences)

Yvette Wang (Applied Linguistics)

Meifang Zhuo (Applied Linguistics)

