

Content Recommendations for the Teaching Profile of Evidence Document

Teaching Focused Promotions, University of Warwick

Applicants for teaching focused promotions should have available a Teaching Profile of Evidence document to accompany their promotion application. This document should be concise, no more than a few pages long. The document should add detail and evidence of impact to information provided elsewhere in the promotion application rather than provide new information as the document may not always be requested / considered. Impact could be measured in a number of ways, for example, in improved module evaluation scores; increased student numbers; examples of good practice then adopted by colleagues; policy changes at departmental, faculty, university levels; or changes in practice beyond the university either nationally or internationally. [Highlighting evidence of external recognition / validation is particularly valuable where this is relevant.](#)

It is helpful to collate information on roles and activities, feedback and impact on an ongoing basis, and then use relevant information from this information set when writing any Teaching Profile of Evidence, Advance HE Fellowship, NTF application etc.

Below are some suggestions of what applicants may want to include in a Teaching Profile of Evidence document. Note that these are only suggestions. Not all of the suggestions may be relevant to any individual promotion applicant. The suggestions are not meant to be exhaustive.

- A summary table of all teaching experience, for example for the most recent three or five years:

Module	Roles	Student Numbers	Module Evaluation Scores	Notes
Module Code	e.g. Module Leader		Scores	e.g. Technologies introduced
Module title	Lecturer		Increases in scores over time	Delivery method
	Tutor			Innovations
	Supervisor			Enhancements to student learning

In addition to the table above, in the document you can also provide more details of changes made to a module and the impacts that they have had on students, colleagues, departmental practice etc.

- A summary table of relevant talks given:

Date	Title	Audience	Notes
		e.g. Workshop Conference University / faculty committee	e.g. evidence of university / national impact adoption by others

A summary table of publications in addition to those listed in a CV:

Date	Title	Publication Type	Publisher	Notes
		e.g. Short article	e.g. The Conversation	e.g. Web link
		Review	WIHEA webpage	Citation numbers
		Blog		Online views count
		Podcast		
		Case study		
		Teaching resources		
		Textbook contribution		

- Lists of editing (for example blog, journal or handbook editing); reviewing (for example external department/programme assessor roles, journal article or conference paper review activities); external examiner; WIHEA; professional body; training workshop coordinator roles etc. with evidence of impact in these roles
- Information on administrative/leadership roles related to teaching and learning at departmental, faculty, university and national levels, demonstrating impact in these roles
- Information on personal tutoring roles, numbers of students tutored
- Quotations to demonstrate impact, for example from
 - PDRs
 - Teaching observations
 - Module evaluation survey results
 - WATE award nominations
 - Advance HE Fellowship / NTF assessors
 - External examiners
 - Professional body recognition assessors
 - Chairs of faculty / university education committees
 - SSLCs
- A summary table of CPD (Continuing Professional Development):

Course Attended	Date	Provider	Impact