

Expenditure					
	Number	Estimate (per head)	Estimate (totals)	Actual (totals)	Comments
Travel					
External Speakers	10	100	403.25	403.25	
Delegates	1	30	27.65	27.65	Samuel Durugo - Steven paid, refunded from co-op
			430.90	430.90	
Accommodation					
Campus en-suite - delegates	see revenue		12205.00	12205.00	Cost-code
Campus en-suite - ext. speakers (# nights)	9	55	495.00	495.00	Cost-code, incl. P. Rowlett (MSOR) accomm
			12700.00	12700.00	
			Amount that can be allocated to LMS student fund:		275.00
Food - Warwick Food & Drink					
Tea/Coffee breaks - Thurs (2)	196	2.60	509.60	509.60	Cost-code
Tea/Coffee breaks - Fri (2, 1 discounted)	195	2.30	448.50	448.50	Cost-code
Tea/Coffee breaks - Sat (1)	195	1.30	253.50	253.50	Cost-code
Lunch - Thurs (discounted)	196	6.50	1274.00	1274.00	Cost-code
Lunch - Fri	195	7.50	1462.50	1462.50	Cost-code
Lunch - Sat	195	7.50	1462.50	1462.50	Cost-code
			5410.60	5410.60	
			Amount per delegate:		27.70
			Amount allocated to LMS speaker fund:		219.30
			Amount that can be allocated to LMS student fund:		277.00
Food - Warwick Accommm					
Dinner in Rootes Restaurant (Thurs)	190	17.00	3230.00	3230.00	Cost-code
Conference Dinner (Fri)	191	22.25	4249.75	4249.75	Cost-code
			7479.75	7479.75	
			Amount per delegate:		39.25
			Amount allocated to LMS speaker fund:		140.00
			Amount that can be allocated to LMS student fund:		392.50
Drink - Costcutter					
Juice for lunches/coffee (# cartons 1 litre)	112	0.90	100.80	100.80	Cost-code
Water (# bottles 2l)	50	0.50	25.00	25.00	Cost-code
Individual water bottles for speakers (# 500ml bottles)	24	0.43	10.32	10.32	Cost-code
			136.12	136.12	
			Amount per delegate:		0.51
			Amount allocated to LMS speaker fund:		10.36
			Amount that can be allocated to LMS student fund:		5.10
T-shirts/Hoodies					
T-shirts red/green	20	7.56	151.20	151.20	co-op-6/4/11-T (to Martine)
T-shirts black	1	8.40	8.40	8.40	co-op-12/5/11-T (to Martine)
			159.60	159.60	
Social					
Students Union			560.00	560.00	Cost-code
Balloons			6.00	6.00	co-op-12/5/11-T (to Martine)
			566.00	566.00	
			Amount per delegate:		2.65
			Amount allocated to LMS speaker fund:		0.00
			Amount that can be allocated to LMS student fund:		26.50
Conference Packs					
Bags (Templecombe Ltd)	225	2.00	450.00	450.00	Co-op-21/3/11-T (E234), 12/4/11-T(E216)
Conference Book Printing	225	2.35	528.00	528.00	cost-code
pens (box of 50) (ESPO)	5	3.66	18.30	18.30	Monica paid (E2.92 from funding, E15.38 instead of paying reg fees of E85)
pads (pack of 12) (ESPO)	17	21.18	360.06	360.06	Monica paid out of funding
lanyards (ESPO)	160	0.68	109.44	109.44	Monica paid out of funding
badge holders (packs of 25) (ESPO)	7	10.06	70.39	70.39	Monica paid (E69.62 instead of paying reg fees of E85, E0.77 given to us)
			1536.19	1536.19	
			Amount per delegate:		7.35
			Amount allocated to LMS speaker fund:		110.25
			Amount that can be allocated to LMS student fund:		73.50
Other					
thank-you chocolates			25.00	25.00	co-op-12/5/11-T (to Martine)
plastic cups (case of 2000) (ESPO)			27.58	27.58	Monica paid out of funding
Coffee Machine			0.80	0.80	Steven paid - refunded from co-op
Porter - Saturday			85.47	85.47	Cost-code
Cleaning charge			157.53	157.53	Cost-code
Costcutter delivery charge			2.99	2.99	Cost-code
Poster board, tables, chairs			57.00	57.00	Cost-code
Mini eggs for conference registration desk			15.00	15.00	Steven Paid - refunded from co-op
Post-conference committee dinner			95.31	95.31	Steven Paid - refunded from co-op
Committee handover meal			130.54	130.54	Steven Paid - refunded from co-op
			597.22	597.22	
Adjustments due to Bank charges - e.g. international payments					
			17.95	17.95	
TOTAL EXPENDITURE			29034.33	29034.33	
			estimate	actual	
Revenue-costs (surplus)			3643.64	3643.64	(A)
LMS Speaker budget returned			1621.84	1621.84	(B)
LMS Student budget returned			190.40	190.40	(C)
Final surplus (after LMS money returned, (A)-(B)-(C))			1831.40	1831.40	
			estimate	actual	

