EARLY CAREER FELLOWSHIP
FUNDING GUIDELINES

This programme is designed to prepare completing Warwick doctoral candidates for independent academic careers. Successful applicants use the Fellowship to advance their research careers while engaging with the interdisciplinary activities of Warwick’s Institute of Advanced Study (IAS).

Award Value:
The Fellowship is awarded for an initial six months, with the option to extend to ten months upon the demonstration of satisfactory progress and participation. The Fellowship is not a salaried post, but provides a bursary to support the Fellow’s participation in the Accolade Training Programme. The bursary is based on 50% of the current Research Council stipend (e.g. £14,884 per annum full-time in 2018-19) which would currently amount to £616.00 per month. In addition, the Fellow is awarded £150.00 for research expenses and £350.00 to run a research-related activity. The Fellow will have access to the IAS and University facilities for the duration of the Fellowships.

Scheme Objectives:
During the tenure of their award, the Fellow commits to attending and fully participating in the Accolade Training Programme (www.warwick.ac.uk/accolade). Designed to prepare participants for an independent academic career, the Programme takes place at the IAS on Thursday afternoons during University term time. In addition, the Fellowship provides an opportunity to establish an independent research profile that will contribute to their ongoing career development.

Fellows are expected to:
- Attend the Accolade Training Programme
- Create academic outputs
- Organise research-related events
- Maintain an ePortfolio
- Participate in other IAS events.

Conditions:
1. The applicant will submit their thesis for examination by the specified call deadline. Any candidate who fails to submit their thesis for examination by the deadline will forfeit their award and may, if eligible, be able to apply in a subsequent round.
2. The Fellow will attend and actively participate in the Accolade Training Programme.
   2.1. In order to attend Accolade, Fellows will live a reasonable distance from University Campus for the duration of their award.
3. The Fellowship is awarded for an initial six months, with the option to extend to ten months upon the demonstration of satisfactory progress and participation.

3.1. Fellowships will only be considered for the four month extension period if the doctoral examination is successfully passed (i.e. has resulted in a recommendation to award with or without minor corrections).

4. The Fellow will detail their progress to the IAS throughout the tenure of their award.

5. The Fellow will not undertake other employment for more than 20 hours per week (0.5 FTE) during the tenure of their award.

6. The Fellow will maintain systematic contact with their nominated mentor(s) during the tenure of their award.

7. It is the responsibility of the Fellow to ensure that they have an appropriate visa where necessary and that acceptance of this award does not conflict with the terms and conditions of any existing visa.

8. All financial spending associated with this Fellowship will be conducted in accordance with the University’s Financial Regulations and with prior approval from IAS staff.

9. The Fellow will acknowledge support received from the Institute of Advanced Study in publications and any other outputs.

**Eligibility & Deadlines 2018-19:**

The scheme is open to completing Warwick students registered for a research-based doctorate at Warwick (excluding the Doctorate in Clinical Psychology). There are two calls each academic year. Candidates are advised to consult with the IAS if they have any queries regarding their eligibility before the submission of their application. Award announcements are usually expected to be issued within 8 weeks of the application deadline.

**18-19 Cohort 1:** Thesis to be submitted for examination between 1 May and 30 September 2018
- **Deadline for applications MIDDAY 14 May 2018** (call now closed)
- Early Career Fellowship commences October 2018 (start of Autumn Term)

**18-19 Cohort 2:** Thesis to be submitted for examination between 1 October 2018 and 30 April 2019
- **Deadline for applications MIDDAY 15 January 2019**
- Early Career Fellowship commences late April 2019 (start of Spring Term)

**19-20 Cohort 1:** Thesis to be submitted for examination between 1 May and 30 September 2019
- **Deadline for applications MIDDAY 7 May 2019**
- Early Career Fellowship commences October 2019 (start of Autumn Term)

**Note** – all deadlines are strictly enforced
Application Procedure:

From the Applicant - TWO documents, uploaded together to the application submission page

- A completed application form which includes:
  o A project statement of up to 500 words
  o A statement of up to 150 words on how their research would benefit from/contribute to the IAS
  o Signatures of the applicant’s Head of Department and Departmental Administrator
- The CV of the applicant (The CV will be no more than 2 single-spaced, single sides of A4)

From the Referees - ONE document per referee, uploaded to the reference submission page

- Letters of reference which aim to address the candidate’s:
  o Achievements: academic, as well as engagement, beyond immediate specialism
  o Contributions to the department: teaching, seminars, support with events
  o Academic and support related responsibilities
  o Awareness of and involvement with interdisciplinary research

It is the responsibility of the applicant to ensure that the application and academic references and reach the IAS by the deadline. Late or incomplete applications submitted will not be considered.

Assessment Criteria:

Applications will be considered by a panel of Warwick academic staff, including the IAS Director.

A. Academic Excellence - taking into account:
- Previous publication record, if any, arising from the doctoral research
- Conference papers, if any, based on the doctoral research
- Grants and fellowships awarded during postgraduate career
- Evidence of engagement with research community beyond immediate field
- Letters of reference

B. Quality of Proposed Activities - as detailed in project statement, taking into account:
- Intellectual ambition and scope of proposed programme of activities
- Ability of proposed programme to lead to the advancement the candidate’s postdoctoral research career
- Evidence of ongoing proactivity and clarity of objectives to achieve research goals.
- Feasibility (ability to accomplish stated goals within the Fellowship period).

C. Scope for Interdisciplinary engagement – taking into account:
- Applicant’s ability and willingness to situate his/her research project within the broader interdisciplinary research framework of the IAS.