

## Chemistry IT Support Fund

If you are struggling to meet the cost of the IT equipment you need to undertake your course, then you may be eligible to receive a short-term laptop loan from Warwick Library, receive a long-term laptop loan from the Chemistry Department, or to apply for a non-repayable Chemistry IT Support Bursary. You can apply via three tracks.

**Track 1:** Hire a laptop for free from Warwick Library for a 28-day period here: [Student Device Loans \(warwick.ac.uk\)](#). This track is to support a short-term need while your current laptop is being fixed or replaced.

**Track 2:** Apply for a long-term laptop on loan from the Chemistry department. These laptops have been chosen with input from key staff and students to ensure they meet your study needs throughout your time at Warwick.

**Track 3:** Apply for an amount of up to £50 to cover the cost of additional Chemistry specific drawing/visualising equipment (e.g., a drawing tablet, external webcam, or a phone holder).

### Track 1 is open to all students

To apply for Track 1, please complete the [Student Device Loans \(warwick.ac.uk\)](#).

**Track 2 is open to all students (but excludes those students who have successfully applied for funds from central University hardship funds -**

<https://warwick.ac.uk/services/wss/funding/hardshipfunding/>).

To apply for Track 2 please contact the Student Experience Team at [chem.experience@warwick.ac.uk](mailto:chem.experience@warwick.ac.uk) with the subject line '**Chemistry IT Support Fund Application Track 2**'.

When applying, please ensure you add your:

- Full name,
- Student ID number.

Once we have received your application, the student experience team will assess your eligibility. You will be notified of the outcome by email within 10 working days. If successful, you will be able to collect your laptop within 5 working days. The laptop loan will last for your entire period of study.

You are responsible for maintaining the laptop and returning it at the end of your studies (either before graduation, or earlier if you choose to leave the department through the Temporary or Permanent Withdrawal routes).

The cost of the laptop will be added to your Central Student Record. If not returned, these costs will prevent you from graduating, and debt recovery will be used if you leave the department prior to graduation.

**Track 3 is open and available to all undergraduate Chemistry students.**

Bursaries from this departmental fund are needs-related and assessed on an individual basis. As a result, we are unable to give a clear indication of whether you are eligible to receive an award until an application has been submitted and the assessment process completed. There is no guarantee that funds will be awarded in every case and consequently, some applications will be unsuccessful.

To apply for Track 3, please email [chem.experience@warwick.ac.uk](mailto:chem.experience@warwick.ac.uk) with the subject line 'Chemistry IT Support Fund Application Track 3', cc'ing your Personal Tutor or one of the Senior Tutors.

When applying, please ensure you add your:

- Full name,
- Student ID number,

We will assess your application on the basis of your email but might invite you for a brief conversation to help us make a faster decision. You will be notified within five working days and any award made will be paid within a further 10 working days. You will need to add your bank details onto e-vision as soon as you have received a confirmation of the award.

We will assess your application based on your need and on the basis of your email but might invite you for a brief conversation to help us make a faster decision. You will be notified on the same day and any award made will be paid within a further 10 working days. You will need to add your bank details onto e-vision as soon as you have received a confirmation of the award.

**PLEASE NOTE: all approved applications are submitted to the Finance team fortnightly.**

If you have any questions related to the Chemistry IT Support Fund or the application process, please do not hesitate to contact us at [chem.experience@warwick.ac.uk](mailto:chem.experience@warwick.ac.uk).