UNIVERSITY OF WARWICK

Proposal Form for New or Revised Modules (MA1 - version 7 - April 2014)

Approval information	
Approval Type	☐ New module ☒ Revised module ☐ Discontinue module
Date of Introduction/Change	01/10/2018
If new, does this module replace another? If so, enter module code and title:	
If revised/discontinued, please outline the rationale for the changes:	ES95B Project removed as a post-requisite as this is not required to be stated and is not applicable to MSc Humanitarian Engineering students. Remove explicit mention of site visit. Reduce the number of assessments from 6 to 3, by (i) removing 10% for 'participation', (ii) removing Technical Note, as written communication is assessed adequately elsewhere, (iii) combining Reflective Essay and Research Essay. Furthermore, the Technical Report previously required as pre-work to the module but not assessed will now be assessed along with the Oral Presentation.
Confirmation that affected departments have been consulted:	Changes were made in consultations between the School of Engineering, WMG and the Centre for Applied Linguistics

Module Summary	
1. Module Code (if known)	ES97I
2. Module Title	Communication and Leadership
3a. Lead department:	School of Engineering
3b. Teaching Split (if known):	School of Engineering 20% Centre for Applied Linguistics 80%
4. Name of module leader	Dr Alan Bloodworth
5. Level	UG: ☐ Level 4 (Certificate) ☐ Level 5 (Intermediate) ☐ Level 6 (Honours) PG: ☒ Level 7 (Masters) ☐ Level 8 (Doctoral) See Guidance Notes for relationship to years of study
6. Credit value(s) (CATS)	15

Module Summary	
7. Principal Module Aims	To prepare students for working effectively individually and in teams to complete the MSc course and in preparation for their careers in industry.
8. Principal Learning Outcomes	By the end of the module students should be able to: • Identify and evaluate information presenting the output in a well-structured and appropriately referenced literature survey. • Critically evaluate data and present the information in a well-reasoned and presented report having a recognised technical structure. • Demonstrate inter-cultural communication awareness through understanding and applying relevant concepts and frameworks • Evaluate and communicate complex information via oral presentation. • Work constructively as a team to address a public concern; to evaluate a complex issue and provide a sound, systematic and accessible presentation of that issue to a public audience; appraise and effectively respond to team and cultural issues.
9. Timetabled Teaching Activities (summary)	21 hrs lectures, 9 hrs seminars. **Total of 30 hours.**
10. Departmental Web-link	http://www2.warwick.ac.uk/fac/sci/eng/eso/modules/year4/es97i/
11. Other essential notes	The module is taught in a five-day intensive block (excluding Wednesday afternoon). The module is available to students on more than one programme. Assignment questions will be tailored to be appropriate to the student's programme. The module is different to the standard technical module in that it is delivered in unison with Centre for Applied Linguistics and differences in assessment methods will be apparent.
12. Assessment methods (summary)	Oral Presentation (10 minutes) and Technical Report (1000 words) 30% Public Engagement Exercise (1 hour Group exercise with peer assessment) 20% Research and Reflective Essay (3000 word) 50%

Module Context

13. Please list all departments involved in the teaching of this module. If taught by more than one department, please indicate percentage split.

School of Engineering 20%
Centre for Applied Linguistics 80%

14. Availability of module

Degree Code	Title	Study Year	C/OC/ A/B/C	Credits
H214	MSc Tunnelling and Underground Space FT	M1	C	15
H214	MSc Tunnelling and Underground Space FT	M1	OC	15
H214	MSc Tunnelling and Underground Space PT	M2	OC	15
	MSc Humanitarian Engineering FT	M1	B	15
	MSc Humanitarian Engineering PT	M1	B	15
	MSc Humanitarian Engineering PT	M2	B	15
	MSc Humanitarian Engineering with Management FT	M1	O	15
	MSc Humanitarian Engineering with Management PT	M1	O	15
	MSc Humanitarian Engineering with Management PT	M2	O	15

15. Minimum number of registered students required for module to run

1

16. Pre- and Post-Requisite Modules

None

Module Content and Teaching

17. Teaching and Learning Activities *(totals for module – please see guidance)*

Module duration (weeks)	1
Lectures	21 hours
Seminars	9 hours
Tutorials	
Project Supervision	

Module Context	
Demonstration	
Practical Class/Workshops	
Supervised time in studio/workshop	
Fieldwork	
External visits	
Work based learning	
Placement	
Year abroad	
Other activity *(please describe): e.g. distance-learning, intensive weekend teaching etc.*	120 hours of guided independent learning

18. Assessment Method (Standard)

Type of assessment	Length	% weighting
Unseen Test		
Written Examinations		
Practical Examinations		
Assessed essays/coursework	Public Engagement Exercise (1 hr, group exercise, with Peer Assessment)	20%
	Oral Presentation (10 mins) and Technical Report (1000 words)	30%
	Research and Reflective Essay (3000 words)	50%
18a. Final chronological assessment *(please see guidance)*	Research and Reflective Essay	

19. Methods for providing feedback on assessment.

Written feedback on all assignments. Verbal feedback on Oral Presentation and Public Engagement Exercise.

20. Outline Syllabus

- Information skills: Use of word processors, spreadsheets, database software.
- Library skills: journals, patent specifications, abstracting and citation indexes. On-line computer search of databases: WoS, Engineering Village, etc. Preparing to search; Finding information; Evaluating information; Working with information; Staying legal
- Writing skills: literature survey, technical reports

Module Context
- Presentation skills: oral presentations; objectives, visual aids.   - Public engagement: public speaking, managing expectations and public relations.   - Team working skills: personal awareness, non-verbal communication, verbal communication, inter-personal skills, personal action plans. Effective teams: composition and operation. Myers Briggs Type Indicator (MBTI) and Management Teams Roles indicator (MTRi). Leadership skills.   - Cultural skills: understanding cultural diversity, effective communication across cultures   - Career management skills: Career action plans, reactive and proactive job hunting, understanding the recruitment process

21. Illustrative Bibliography

- Adler, N. J. & Gundersen, A. (2008). *International dimensions of organizational behaviour*. Mason, Ohio: Thomson/South-Western.
  http://encore.lib.warwick.ac.uk/iii/encore/record/C__Rb2230330
- Comfort, J. & Franklin, P. (2014). *The mindful international manager: How to work effectively across cultures (2nd ed.).* London: Kogan Page. Available as an e-book at: http://encore.lib.warwick.ac.uk/iii/encore/record/C__Rb2930435
- Dickens, A., Ewington, N. & Trickey, D. (2006). *A world of difference: Working successfully across cultures.* London: WorldWork Ltd.
- Hall, E. T. (1989). *Beyond Culture.* Garden City, NY: Anchor Books. http://encore.lib.warwick.ac.uk/iii/encore/record/C__Rb2153552
- Spencer-Oatey, H. & Franklin, P. (2009). *Intercultural interaction: A multidisciplinary approach to intercultural communication.* Basingstoke: Palgrave Macmillan. Available as an e-book at: http://encore.lib.warwick.ac.uk/iii/encore/record/C__Rb2612959
- Head, S. P. (2014). *How to avoid a near life experience, 3rd edition.* Steve Head Ltd. http://encore.lib.warwick.ac.uk/iii/encore/record/C__Rb2861344

22. Learning outcomes

Successful completion of the module leads to the learning outcomes. The learning outcomes identify the knowledge, skills and attributes developed by the module.

Learning Outcomes should be presented in the format "By the end of the module students should be able to..." using the table at the end of the module approval form:

Resources
23. List any additional requirements and indicate the outcome of any discussions about these.
N/A

Approval	
24. Module leader's signature	Dr Alan Bloodworth
25. Date of approval	25 April 2018
26. Name of Approving Committee (include minute reference if applicable)	School of Engineering and WMG Course and Module Approval Committee (CMAC), Minute 269-17/18
27. Chair of Committee's signature	Professor Gillian Cooke
28. Head of Department(s) signature	Professor David Towers

Examination Information	
A1. Name of examiner (if different from module leader)	
A2. Indicate all available methods of assessment in the table below	

% Examined	% Assessed by other methods	Length of examination paper
0%	30% Oral Presentation (10 minutes) and Technical Report (1000 words) 20% Public Engagement Exercise ((1 hour Group exercise with peer assessment)) 50% Research and Reflective Essay	N/A

A3. Will this module be examined together with any other module (sectioned paper)? If so, please give details below.	
A4. How many papers will the module be examined by?	☐ 1 paper ☐ 2 papers
A5. When would you wish the exam take place (e.g. Jan, April, Summer)?	
A6. Is reading time required?	☐ Yes ☐ No
A7. Please specify any special exam timetable arrangements.	
A8. Stationery requirements	
No. of Answer books?	
Graph paper?	
Calculator?	
Any other special stationery requirements (e.g. Data books, tables etc)?	

Examination Information		
A9. Type of examination paper		
Seen?	☐ Yes	☐ No
Open Book?	☐ Yes	☐ No
Restricted?	☐ Yes	☐ No
If restricted, please provide a list of permitted texts:		

LEARNING OUTCOMES		
(By the end of the module the student should be able to....)	Which teaching and learning methods enable students to achieve this learning outcome? (reference activities in section 17)	Which summative assessment method(s) will measure the achievement of this learning outcome? (reference activities in section 18)
Identify and evaluate information presenting the output in a well-structured and appropriately referenced literature survey.	Lectures, seminars	Research and Reflective Essay, Oral Presentation and Technical Report
Critically evaluate data and present the information in a well-reasoned and presented report having a recognised technical structure.	Lectures, seminars	Oral Presentation and Technical Report
Demonstrate inter-cultural communication awareness through understanding and applying relevant concepts and frameworks	Lectures, seminars	Research and Reflective Essay
Evaluate and communicate complex information via oral presentation.	Seminars	Oral Presentation and Technical Report, Public Engagement Exercise

LEARNING OUTCOMES		
(By the end of the module the student should be able to....)	Which teaching and learning methods enable students to achieve this learning outcome? (reference activities in section 17)	Which summative assessment method(s) will measure the achievement of this learning outcome? (reference activities in section 18)
Work constructively as a team to address a public concern; to evaluate a complex issue and provide a sound, systematic and accessible presentation of that issue to a public audience; appraise and effectively respond to team and cultural issues.	Lectures, seminars and self-study	Public Engagement Exercise