

Minutes of Meeting

Aims & Objectives Meeting

MEng Group Project - Data Analysis & Intelligent Systems

Date : 20/10/09

Room : F112 Time: 14.00

Present: Name

Apologies: None

Joel Litchfield - JL

Not Present: None

Simon Royle - SR

Taken By: HE

Stuart Craig - SC

David Morrey - DCM

Helen Eatock - HE

Mohammed Shahid - MS

Item	Details	Action
1	Aims & Objectives of the project are to be submitted to SR by end of play on the 21/10/09 for editing & submission to EUO.	All
2	Date and time of next team meeting to be established.	SR
3	Tasks were Allocated as follows:- DCM - MATLAB MS & HE - Interviews JL & SC - Research & Literature Review	As shown
4	Ensure rest of documentation from Evor is put onto scribd.com	HE