

# Philip Leverhulme Prizes

## Guidance for Nominees 2015



The Leverhulme Trust

**Please note that an individual may only be nominated for one of the 18 subject areas in which the Trust is offering Prizes between 2014 and 2016.**

### PRIZES

Each Prize has a value of £100,000. This is paid in two equal instalments to the prize-holder's employing institution or organisation.

### ELIGIBILITY OF THE PRIZE-HOLDER

- Nominees must hold either a permanent post or a long-term Fellowship in a UK institution of higher education or research that would extend beyond the duration of the Philip Leverhulme Prize. Those otherwise without salary are not eligible to be nominated. Nominees should normally have been awarded their doctoral degree not more than ten years prior to the closing date of 14 May 2015. However, nominations are accepted for those who do not meet this requirement if they have had a distinct career break. Nominators should make an explicit statement of such circumstances where nominees received their highest degree earlier than 14 May 2005.
- Prizes are awarded to individuals. The Trust Board will not consider making an award where two (or more) nominations are received for substantially the same body of work.

### USE OF A PRIZE

Expenditure from the award may be used for any purpose related to the advancement of the research or artistic practice of the prize-holder, provided that the items of expenditure fall within the categories classically eligible for the support of the Trust. Examples include research assistance, teaching replacement, travel and subsistence, consumables (including specialist books, databases and similar materials), technical support, or computing and software. The principal ineligible items are capital equipment, augmentation of the prize-holder's salary, and institutional overheads.

### NOMINATIONS

Nominations are to be made by the nominee's head of department (or equivalent). There is no restriction on the number of nominations an institution can make, but normally no more than two Prizes will be granted in any one subject area to any one institution.

### TIMING

The closing date for the receipt of nominations is **4pm on Thursday 14 May 2015**. Decisions will be made by the Trust Board by the end of November 2015. Prizes can be taken up on the first of a month between 1 December 2015 and 1 November 2016.

### NOMINATION PROCEDURE

- Nominations can only be made on the Leverhulme Grant Application System via the Trust's website: [www.leverhulme.ac.uk](http://www.leverhulme.ac.uk).

- Nominations must be approved and submitted to the Trust by the nominee's institution by **4pm on 14 May 2015**. Institutional approval is required **both** from the head of department and from an administrative officer on behalf of the institution.
- Nominated referees will also be required to provide their references via the online system. Nominees will be informed of the result of their nominations by the end of November 2015.

#### **FURTHER INFORMATION**

Please call 020 7042 9862 or email [bkerr@leverhulme.ac.uk](mailto:bkerr@leverhulme.ac.uk)