

# Exhibitor Terms and Conditions

---

## Exhibitor Terms and Conditions for the 2022 IEEE Workshop on Wide Bandgap Power Devices and Applications in Europe (WiPDA Europe)

### **1. Binding terms**

1.1. These terms and conditions, to which you (the “Exhibitor”) hereby agree to be bound, apply to your Tabletop Exhibition at the **2022 IEEE Workshop on Wide Bandgap Power Devices and Applications in Europe (the “Workshop”)** and provision of such Workshop by The University of Warwick, University House, Kirby Corner Road, Coventry, CV4 8UW (the “University”). These terms and conditions form the entire agreement between the University and you with respect to the Workshop.

(Hereinafter the “Parties” or “Party” respectively)

### **2. Definitions**

2.1. In this Agreement the following expressions shall have the meanings set out below.

“Agreement or Terms and Conditions” means these terms and conditions any other appendices, documents or websites referred to or attached hereto;

“Background IPR” means all IPR owned by or created or developed by the University other than arising from this Agreement;

“Workshop” means the 2022 IEEE Workshop on Wide Bandgap Power Devices and Applications in Europe (WiPDA Europe); at the University of Warwick from the 18<sup>th</sup> September 2022 until 20<sup>th</sup> September 2022;

“Confidential Information” means all information disclosed whether orally, in writing or by any other means, (including without limitation obtained as a result of any demonstration or being allowed access to any premises where the disclosing party may carry on business) which has value by virtue of not being publicly or generally known;

“Force Majeure” means in relation to either Party, any circumstances beyond the reasonable control of that Party, including without limitation, acts of God, governmental actions, war or national emergency, riot or civil commotion, fire, explosion, epidemic or similar, strikes, lock outs or other form of industrial action (other than those relating to either Party’s workforce);

“Foreground IPR” means all IPR created or developed by the University during the course of this Agreement;

“IPR” means patents, registered designs, trade marks and service marks (whether registered or not), domain names, copyright, design right, trade secrets, know how and all similar property rights in inventions, computer

programs, designs, and Confidential Information and other intellectual property rights whatsoever and wherever subsisting;

“Fee” means the total payment plus any applicable Value Added Tax, to be made by the Exhibitor to the University in accordance with the package applied for by you and accepted by us, more particularly described in

<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

“Exhibitor Marks” means the designs, logos, trade names and marks (registered and unregistered) of the Exhibitor supplied by the Exhibitor in accordance with Clause 5.6 and such other marks, logos or designations as the Parties may agree from time to time

“Tabletop Exhibition Package” means the exhibitor package applied for by you and accepted by us, more particularly described in  
<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

2.2 Where the context so admits or requires words denoting the singular include the plural and vice versa and words denoting any gender include all genders.

2.3 Clause headings are purely for ease of reference and do not form part or effect the interpretation of this Agreement.

### **3 Package**

3.1 The number of Tabletop Exhibition Packages are limited, as described in

<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

3.2 The prospective Exhibitor applies for a Table Exhibition Package using the form available in

<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

The prospective Exhibitor should check that Tabletop Exhibition Package is available in the moment of submitting their application. The completed form is sent by email to

wipda-europe.2022@warwick.ac.uk

3.3 If the application is successful, the University grants to you Tabletop Exhibition Package as agreed through the application process, the benefits of which are detailed in

<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

3.4 The decision will be communicated to the prospective Exhibitor by email. The decision is final and cannot be appealed against.

### **4 Fee**

4.1 The Fee is payable by the Exhibitor to the University together with any applicable Value Added Tax. If the Exhibitor is located outside the United Kingdom, the Exhibitor agrees to

pay the University the Fee, plus any applicable Value Added Tax, direct taxes or withholding tax or other taxes that may become payable which shall be paid by you. The University will be indemnified to the fullest extent by the Exhibitor for any taxes relating to the country in which the Exhibitor is located or other local taxes that are imposed on the University in conjunction with or arising from the matters described in these terms and conditions.

4.2 The University will submit an invoice for the Fee on receipt of a completed and successful electronic application from the Exhibitor and the Exhibitor shall pay such Fee within fourteen (14) days of receiving the invoice (“Due Date”).

4.3 If the Exhibitor is a sponsor/supporter of the Workshop, a discount will be applied to the Exhibitor Fee, as defined in

<https://warwick.ac.uk/fac/sci/eng/wipda2022/sponsorship-and-exhibition/>

4.4 If the Exhibitor issues or has already issued a purchase order, memorandum or other agreement covering the work to be provided under this Agreement, it is agreed that such document is for the Exhibitor’s own internal purposes only, all terms and conditions contained in such a document which are additional to or inconsistent with these Terms or Conditions shall be of no force or effect. For the avoidance of doubt the only supplemental documents which shall be valid to vary these Terms and Conditions are those which are stated to be for such purpose and expressly referred to in these Terms and Conditions.

4.5 If any sum payable to the University by the Exhibitor is not paid by the Due Date, then without prejudice to any other rights and remedies it may have, the University may suspend performance of its obligations under this Agreement and/or charge interest on a daily basis at the rate of four (4) per cent above the Barclays Bank base rate on any sums remaining unpaid from the Due Date until the date that payment is made in full.

## **5 Intellectual Property**

5.1 Title to all Background IPR shall remain with the Party providing it.

5.2 The Exhibitor hereby grants to the University a royalty-free, non-exclusive, non-transferable licence to use the Exhibitor Marks and any other IPR of the Exhibitor contained in material provided by the Exhibitor for the purpose of this Agreement. For the avoidance of doubt, at all times title to and interest in the Exhibitor’s IPR shall be the sole and exclusive property of the Exhibitor.

5.3 The Exhibitor will defend, indemnify and hold the University harmless against all claims and proceedings arising from alleged infringement of any third party’s intellectual property rights by reason of the use by the University of the Exhibitor Marks or the marks of another party authorised by the Exhibitor. As a condition of this indemnity the University must:

(a) Notify the Exhibitor promptly in writing of any allegation of infringement that it becomes aware of;

(b) Make no admission relating to the infringement;

(c) Allow the Exhibitor to conduct all negotiations and proceedings and give the Exhibitor all reasonable assistance in doing so (the Exhibitor will pay the University's reasonable expenses for such assistance).

5.4. Any Foreground IPR developed by the University during and for the purposes of this Agreement shall remain with the University.

5.5. The University shall use reasonable endeavours to ensure that the Exhibitor Marks are used only in the form, colour, design, style and manner directed or approved by the Exhibitor and provided by the Exhibitor in writing from time to time.

5.6. Exhibitors are responsible for providing high quality logos to the University (format EPS, Illustrator or JPEG minimum resolution 300DPI) and company synopsis (max 100 words) for use on the WiPDA Europe 2022 website <https://warwick.ac.uk/fac/sci/eng/wipda2022/> and in the printed Workshop programme. Logos and information to be supplied electronically with the online order form or by 9<sup>th</sup> of September 2022 at the latest.

5.7 If the Exhibitor is applying for an advert on the Workshop programme, the Exhibitor is responsible for creating the advert that will be included in the programme.

## **6 Confidentiality**

6.1 The Parties agree to treat any Confidential Information received from the other in confidence and to use it only for the purposes of the Workshop.

6.2 The above commitment of confidentiality shall not apply to any information which is already in or comes into the public domain otherwise than through the fault of the receiving party or has been independently developed by the receiving party.

6.3 The Exhibitor shall not use the University's name or logo in any press release or product advertising, or for any other promotional purpose, without first obtaining the University's written consent.

6.4 The Exhibitor acknowledges that the University is subject to the provisions of the Freedom of Information Act 2000 and the Environmental Information Regulations 2004 ("FOIA") and shall fully assist the University in complying with its Information disclosure obligations ("Information" has the meaning given to it under S84 FOIA).

6.5 The Exhibitor shall and shall procure that its permitted sub-contractors shall:

6.5.1 Deliver to the University all requests for Information immediately and in any event within three (3) working days of the Exhibitor receiving such request.

6.5.2 Provide all the information required by the University in a format that is acceptable to the University as soon as practicable and in any event within five (5) working days.

6.5.3 Provide all necessary assistance as requested by the University to enable the University to respond to such request within the time for compliance set out in Section 10 of the FOIA (or Regulation 5 of the Environmental Information Regulations).

6.6 The University shall be solely responsible for determining if any of the Information is exempt from disclosure under the FOIA.

6.7 The University shall exercise reasonable endeavours to seek your views in relation to Information falling under Clause 6.6. For avoidance of doubt, the University may disclose without consulting or obtaining consent, or despite having taken your views into account.

## **7 Data Protection**

7.1 Each party shall comply at all times with the Data Protection Act 2018 , the General Data Protection Regulation (UK GDPR) , and any relevant replacement/subsequent UK privacy legislation, for the purposes of performing its obligations and exercising its rights under these terms and conditions (“Data Protection Legislation”) and shall not perform its obligations under this Agreement in such a way as to cause the other party to breach any of its obligations under the Data Protection Legislation.

7.2 Data collected will be retained securely by the University and in line with the period stated in the privacy notice.

## **8 Liability**

8.1 Except as expressly stated in this Agreement, to the extent permitted by law, all conditions, warranties, terms and representations, whether express or implied, by statute, common law, custom, trade usage or otherwise are wholly excluded.

8.2 The University shall not be liable to you under this Agreement for any loss of income, loss of actual or anticipated profits, loss of contracts, loss of business, or for any indirect or consequential losses of any kind, whether such loss or damage was foreseeable or in the contemplation of the Parties and whether arising in or for breach of contract, tort (including negligence), breach of statutory duty, indemnity or otherwise.

8.3 The Parties agree that the liability of the University under this Agreement shall be limited to the value of the money received by the University under this Agreement.

8.4 Nothing in this clause 8 shall operate to exclude or restrict the liability of the Parties for death or personal injury arising from negligence.

8.5 The Exhibitor will at all times maintain insurance, with a reputable insurance company.

8.6 The Exhibitor shall comply with all requirements in relation to health and safety whether contained in national law and guidance or University policies and procedures during the event.

## **9 Termination**

9.1 This Agreement shall take effect from the date of the University’s approval of the submitted application form and shall terminate on the first anniversary of the Agreement unless terminated earlier in accordance with this clause 9.

9.2 Without prejudice to any other right or remedy, either Party may terminate this Agreement at any time by notice in writing to the other Party:

9.2.1 if the other Party is in material breach of this Agreement and the breach is not remedied within thirty (30) days of the other Party receiving notice of it; or

9.2.2 if the other Party becomes insolvent, or takes or suffers any similar or analogous action in any other jurisdiction; or

9.2.3 an event of Force Majeure continues for a period of or exceeding two (2) weeks.

9.3 The following obligations and provisions shall survive the expiry or termination of this Agreement for any reason: clause 5 (Intellectual Property), clause 6 (Confidentiality), clause 7 (Data Protection) clause 8 (Liability) and clause 9 (Termination).

9.4 If the Workshop is cancelled by the University due to an event of Force Majeure then the University shall refund any sums paid to it by the Exhibitor less any costs that have already been incurred or unavoidably committed to by the University.

## **10 Bribery Act 2010**

10.1 Both Parties shall:

10.1.1 comply with all relevant requirements which shall mean all applicable laws, statutes, regulations, and codes relating to anti-bribery and anti-corruption including but not limited to the Bribery Act 2010 and any amendment thereto;

10.1.2 comply with and maintain in place throughout the term of this Agreement its own anti-bribery and anti-corruption policies as well as Adequate Procedures (as defined in S7(2) of the Bribery Act 2010 and the guidance provided under S9); and

10.1.3 not engage in any activity, practice or conduct which would constitute an offence under S1, 2 or 6 of the Bribery Act 2010.

## **11 General**

11.1 Neither Party shall act or describe itself as the agent, employee or partner of the other, nor shall it make any commitments on the other's behalf, and nothing in this Agreement is intended to create an agency, partnership or employment relationship.

11.2 Both Parties will be liable for any delay in performing its obligations under this Agreement in the event of Force Majeure and each Party shall use its reasonable endeavours to minimise the effects of an event of Force Majeure.

11.3 Any notice given under this Agreement shall be deemed well served if it is sent by recorded delivery addressed to the address above. The day of service shall (unless the contrary is proved) be deemed to be two (2) days after the date of posting.

11.4 No failure to enforce a right by either Party shall constitute a waiver under this Agreement.

11.5 This Agreement and its Appendix constitutes the entire understanding between the Parties relating to the Workshop and may only be amended in writing signed by duly authorised representatives of the Parties.

11.6 Notwithstanding that any provision of this Agreement may prove to be illegal or unenforceable, the remaining provisions of this Agreement shall continue in full force and effect.

11.7 Neither Party shall assign or transfer any of its rights or obligations under this Agreement without the prior written consent of the other Party.

11.8 Except as expressly set out in this Agreement, nothing in this Agreement shall confer on any third party any benefit or the right to enforce any provision of this Agreement.

11.9 This Agreement shall be governed by English Law and the Parties hereby submit to the exclusive jurisdiction of the English courts.