

UNIVERSITY OF WARWICK	
Department	Mathematics Institute
Level	1
Module Code	MA101
Module Title	Mathematics Mock Exam
Exam Paper Code	MA1010
Exam Paper Title	Mathematics Mock Exam
Duration	2 hours
Exam Paper Type	Fixed time

STUDENT INSTRUCTIONS

1. Read all instructions carefully. We recommend you read through the entire paper at least once before writing.
2. There are **three** questions. Full marks may be obtained by correctly answering **all three questions**.
3. You should only submit answers to three questions when there are more than three. If you submit more than three then only the first three questions attempted (including compulsory question, if there is one) will be marked for credit.
4. Question 1 carries 40 marks, the remaining questions 30 marks each.
5. Answers **MUST be submitted in a PDF format**. The PDF can be generated by handwriting answers and scanning, writing on a tablet or typesetting. A **single PDF** should be submitted wherever possible. The maximum file size is 100 MB.
6. Where handwritten answers are permitted, please ensure you write legibly, preferably in dark blue or black ink. If you use a pencil, please ensure it is not too faint to be captured by scan or photograph. It is your responsibility to ensure your work can be read.
7. You should start each question on a new page and write the page number on each page.
8. You must include a cover sheet containing your ID number, the module code, the date of the examination and the numbers of the questions that you have answered.
9. If uploading photographs or scanned copies of your work, please check for legibility before uploading. It is your responsibility to ensure your work can be read.
10. Your file name should take the format:
IDnumber_modulecode_version.PDF (e.g. 1234567_ST208_final.PDF)
11. You are permitted to access module materials, notes, resources, references via the internet during the online assessment.



12. Unless otherwise stated all interactive websites and software capable of performing calculations or visualisations are prohibited in Mathematics and Statistics examinations. Annotation and word processing software such as Word, Pages and TeX distributions are permitted. Prohibited software includes (but is not limited to); R, Minitab, Mathematica, MatLab, Geogebra, Sage and Excel. A calculator is **NOT** permitted, nor required, in this examination.

13. You must not communicate with any other candidate during the assessment. You must also not communicate with third-parties including, but not limited to, those on Internet forums and chat rooms.

14. By starting this assessment, you are declaring yourself fit to undertake it. You are expected to make a reasonable attempt at the assessment by answering the questions in the paper.

You must read the important information on the next pages.

IMPORTANT INFORMATION

- The examination paper and submission of your answers is delivered via Moodle. However, you must access the assessment via a link from the Alternative Examinations Portal. You must not share or use a link shared by anyone other than an authorized staff representative.
- **You must know how to navigate to the AEP and how to access the examination paper in Moodle and how to submit your answers.** Not knowing how to access the examination paper is not grounds for mitigating circumstances on technical grounds. Guidance is available at:
warwick.ac.uk/statistics/currentstudents/assessment/onlineexaminations.
- We strongly recommend you use Google Chrome or Mozilla Firefox to access the Alternative Exams Portal.
- You should keep the Alternative Examinations Portal open at all times during the assessment to receive announcements about corrections to the paper. You should not assume that announcement notifications will be audible as this will depend on your status.
- You are granted an additional 45 minutes beyond the stated duration (2 hours) of this assessment for administration.
- You **must spend only the duration of the examination writing your answers.**
- The **45 minutes additional time should be used for administration only.** This time includes all administration including downloading, page numbering, scanning, file transfer, uploading, file checking and minor technical delays.
- This assessment **starts and ends at a fixed time.**
- If you **begin later than the fixed start time and submit after the fixed end time without accepted mitigating circumstances to account for the late start then you will be awarded a zero grade for the assessment.** If you are delayed in accessing the paper by up to 10 minutes you should take evidence of the issue note of the time that you access the paper, and then spend the normal duration of the examination writing your answers. If you are delayed by more than 10 minutes please contact MAandSTexamssupport@warwick.ac.uk.
- The time displayed in the countdown in Moodle does not include the 45 minutes administration time.
- If you navigate from the page in Moodle containing the examination paper and then use the back button to return the countdown time will not be accurate. You will need to press F5 to refresh the page and display an accurate timer.
- You must ensure **in advance** that you are able to use appropriate technology (e.g. scanning apps or tablet writing software) to produce a PDF of your answers. Unfamiliarity or use of inappropriate techniques is not eligible for mitigating circumstances.

Full guidance on scanning applications and producing good quality scans can be found at <https://warwick.ac.uk/fac/sci/statistics/currentstudents/assessment/online submission>
- You are responsible for ensuring that you upload the correct file and that your answers are clear and legible. We **strongly recommend** that you upload your file to the submission system and then **open the file from the submission system to check that the file is correct** before finalising your submission.

- **Checking your answers and taking extended breaks are not acceptable uses of the administration time.**
- Incorrect file submissions, missing pages and illegible answers are not generally eligible for mitigating circumstances. However, corrected files submitted via the mitigating circumstances portal within a (very) short amount of time will be considered for eligibility by a panel.
- If you have an agreement that entitles you to additional time (reasonable adjustment) no late submission penalties will be applied if you submit within your allowed time (which is the same amount of time as you would receive under normal conditions). Students with approved Alternative Exam Arrangements (Reasonable Adjustments) that permit extra time and/or rest breaks will have this time added onto the stated duration.
- If you do not submit within your allowed time, and do not have accepted mitigating circumstances, you will not receive a grade for the assessment.
- If you encounter difficulties and submit late, your mitigating circumstances will only be accepted if you can **account for the full 45 minutes of administration time.**
- If you encounter issues during the examination (e.g. poor internet connection), **you must write down the timings, take evidence when the issue occurs and submit a mitigating circumstances claim** if you miss the deadline.
 - You should not assume that an issue will resolve quickly and should make sure that you collect information and evidence if an issue presents itself.
 - You must write down the time the issue started, how long it lasted, and any other information which is relevant for determining the extent and duration of the problem.
 - Evidence of technical issues may include a screenshot, photograph or video. The evidence must show the time and duration of the issue. **If there is no evidence for issues in a situation where it would have been possible to take evidence then a claim will not be accepted.**
 - If you miss the deadline you may be unable to submit within the examination submission system. If you are unable to submit part or all of your answers, you **must immediately email your answers** to MAandSTexamssupport@warwick.ac.uk.
 - You should make a mitigating circumstances claim in Tabula (profile, personal circumstances tab) as soon as possible.
- Claims for mitigating circumstances relating to technical issues in examinations must be received **within 3 working days of the examination** for the panel to consider for you to receive a mark for the examination. Claims received later than this can only be considered for reassessment.
- Mitigating circumstances claims may receive requests for additional information that will help your claim to be accepted. Requests must be responded to within 5 working days or the panel will need to make a decision without the additional information and may result in your claim not being accepted.

SUPPORT DURING THE ASSESSMENT

Academic Support

- If you have an academic query, contact the invigilator (using the 'Contact an Invigilator' tool in AEP) to raise your issue.
- Please be aware that two-way communication in AEP is not currently possible. Cohort information will be posted in an announcement which will be delivered via the Alternative Examinations Portal. Individual responses, if appropriate, will be sent by **email**.
- Academic support will normally be provided for the duration of the examination (i.e. for a 2 hour (+45 min) exam starting at 09:00 GMT, academic support would normally be provided between 09:00 and 11:45 GMT). Responses to academic queries will be sent via AEP announcements.
- If you do not get a response within 20 minutes you should make, and write down, your own **justifiable** assumptions to enable you to answer the question.

Operational Support

- Use the Alternative Exams Portal (using the 'Contact an invigilator' tool in AEP) to **seek advice immediately if during the assessment period:**
 - You are unable to follow a link to your assessment
 - You believe you have been given access to the wrong online assessment
 - You are unable to submit your answers
 - You experience technical difficulties

Operational support will be available between 09:00 and 17:00 GMT on the day of the examination.

Technical Support

- Technical support is available for the duration of the examination.
- Check in advance that all expected examinations appear in your view of the Alternative Examinations Portal. Write to the Mathematics and Statistics Exams Support email account (MAandSTexamssupport@warwick.ac.uk) immediately if an expected assessment does not appear in your view of the Alternative Exam Portal.
- If you are still unable to view the examination in AEP after 10 minutes please contact the Mathematics and Statistics Exams Support email account MAandSTexamssupport@warwick.ac.uk
- If you are experiencing technical issues during the examination and have access to the Alternative Examinations Portal you should raise a query in there but you can also use MAandSTexamssupport@warwick.ac.uk. Please note that you will receive a response by email to your University of Warwick account.
- If you are unable to submit your answers you can email a file containing the answers to MAandSTexamssupport@warwick.ac.uk. Please note that this does not replace a mitigating circumstances claim.
- If you experience any technical difficulties with the Alternative Exam Portal you can also contact helpdesk@warwick.ac.uk