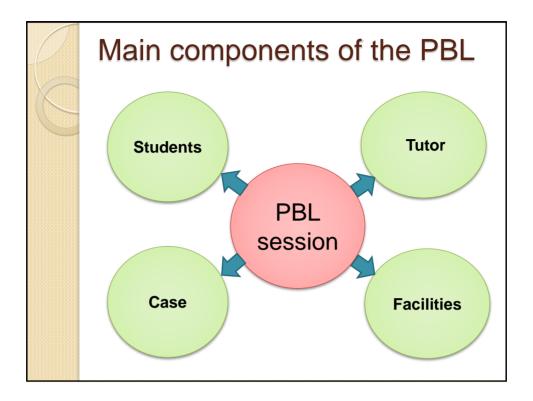


Dr Svitlana Zhelezna MB BS, MPA Clinical Teaching Fellow, UHCW NHS Trust October 2013 svitlana.zhelezna@uhcw.nhs.uk

Framework:

Introduction and basics	10 minutes
Small group discussion: Participants' experience in facilitating small groups, working in small groups on strategies how to manage dysfunctional	25 minutes
groups	
Proposed strategies and take home message	10 minutes
Question time	10 minutes



Common questions:

- Is there anything I need to do when I first commence my role as the group's facilitator?
- How can I ensure that my group is moving in the right direction?
- How can I facilitate the discussion without dominating the group?
- How can I encourage elaboration of knowledge?

Non-negotiable Ground Rules:

- Attendance and punctuality
- Using white boards, think aloud
- Compulsory steps:
 - Identification of a problem
 - Hypothesizing
 - > Recording relevant information
 - Identifying learning objectives
- Regular reflection and evaluation of the group dynamic and individuals' progress

Student centred environment:

- >Empower students, not control
- Do not rush to ask questions or provide information, give this opportunity to the students
- Monitor your interactions and reflect upon

Role modelling:

- Be prepared for the tutorial
- Come on time
- >Ask students for feedback
- Acknowledge mistakes
- >Create professional portfolio
- Update knowledge on recent developments in PBL

Possible students roles:

- ▶ Chairman
- ➤ Scribe
- ▶Group recorder
- >Additional resources' manager
- Group representative







Working in Small Groups discuss previous experience in dealing with problems while teaching – 15 min





Ranking of group problems by tutors and students, where 1 - most frequent and 12 - least frequent and hindrance to learning of group problems as rated by students and where 5 - strongly agree, 1 - strongly disagree.

Problem	Tutor ranking	Student ranking	Hindrance to learning
Quiet student—very quiet, rarely contributes to discussion, shy	2	1	<mark>2.0</mark>
Lateness, absenteeism—student arriving late or not turning up for tutorials	1	2	<mark>2.7</mark>
Dominant student—talks a lot, tries to control the direction of	<mark>3</mark>	<mark>3</mark>	<mark>3.6</mark>
discussion, prevents others from contributing			
Psychosocial	5	4	2.7
Tutorial process (the group and/or clinical reasoning process) is disorganized, haphazard or 'sloppy'	6	5	3.5
Lack of commitment—student not making an effort to participate properly, implying that PBL is not useful	4	6	2.9
Group or students express frustration with the tutor's lack of content- expertise	12	7	3.4
Personality clash—student not relating well to another student	7	8	3.2
Group engages in superficial study of the problem	9	9	3.7
Group 'shortcuts' the tutorial process by combining sessions	8	10	2.9
Group rushes through tutorials to get the 'diagnosis' or finish early	10	11	3.4
Bullying—student(s) teasing or 'picking on' others making others the subject of jokes	11	12	2.8

Managing Dominant Students:

Facilitator's actions:

- Allocate expert roles
- Using "buddy system"
- Group feedback on everyone's participation
- Directly approach a student outside the tutorial

Students' actions:

- Using gentle indirect coercion
- Rotating roles
- Time restriction
- •Ignoring or telling them to be quiet.

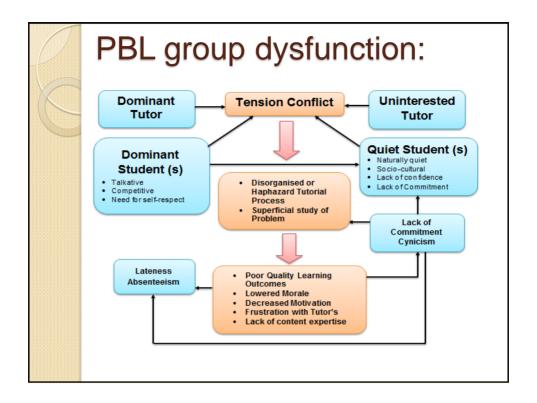
Managing Quiet Students

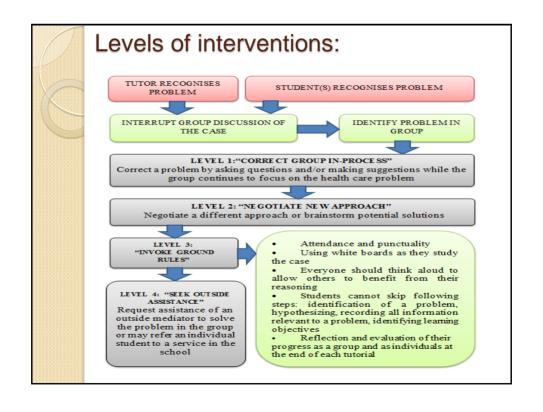
Facilitator's action:

- Ask other students to involve "quiet" members in discussion
- Compulsory minimal report back to the group
- Bringing concerns to the group
- Approaching individually

Students' actions:

- Finding out a quiet student's area of expertise
- Giving time to answer
- Enquiring about the underlying reasons
- Confronting in a nonjudgemental way





PBL Process Evaluation – How did I do? On a scale of a 1-5 score (1 = Very poor; 5 = Excellent) How do you feel that you have performed in this problem case?	
Skills:	Score
Group skills. I actively participated in the work of the group showing a	
sensitivity to group needs as well as self needs and demonstrating	
respect for the aspirations of all members of the group	
Learning skills. I effectively identified group and individual learning	
needs and identified the appropriate learning resources	
Reasoning skills. I demonstrated an ability to critically evaluate	
information, to synthesize and to critically appraise data.	
Feedback skills. I demonstrated an ability to provide constructive	
feedback to the group, promoting the group's ability to learn.	
In terms of "Interest" I would rate this case as:	
Overall I would rate our group performance in this case as:	
AND (One sentence only)	

1.I could do better in the following:

2.1 feel I did a good job in the following:

Take home message:

- Creation of student-centered facilitation style
- Sharing your experience with colleagues
- Regular evaluation of the group dynamic



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Thank you for your attention!



Zaporozhian Cossacks Writing a Letter to the Turkish Sultan (1880-1891)

