

WBS Module Applications 2022-23 – What you need to know

FOR WARWICK STUDENTS EXTERNAL TO WBS

Module applications for 2022-23

The WBS module application system for 2022-23 will open at 2pm on Tuesday 8th March 2022. It will close at 2pm on Wednesday 4th May 2022.

Module applications will be accepted throughout this period. The applications do NOT operate on a first come, first served basis. All applications will be considered after the application close date of Wednesday 4th May.

All applications for WBS modules must be done through BOTH my.wbs and your home departments' systems (see more below).

What you need to do

When making your module application you MUST submit your application on my.wbs AND submit through your Department's systems or processes (often eVision but check with your home department). If you do not submit on BOTH my.wbs and your Department's systems you will NOT have a place on a module.

If you have never applied for a module in WBS before you must first create an account on my.wbs. Go to my.wbs.ac.uk/registration and use your University number (excluding the 'u') and IT password to create an account.

Once you are on my.wbs you will find the module application system under the Admin tab on your my.wbs homepage or by clicking on your photo logo in the top right corner.

Include any modules applications for both term 1 (autumn) and term 2 (spring). Submit your application by 2pm on Wednesday 4th May. Please make sure that the submit button is clicked and you get acknowledgement from system that your application has been made. You are advised to submit in plenty of time before the deadline so that if you have any queries about your submission they can be resolved. **Late submissions will not be accepted.**

Also submit your modules via your Department's systems or processes. Please note that timescales may differ in your Department but you must ensure you are registered with your Department otherwise you will not be able to complete the module.

Where to find information

Information about modules

From early-mid March you will find information about WBS modules on my.wbs. From the Undergraduate homepage select 'Module Information – By Module 2022-23' from the Resources menu on the right hand side.

The module information here includes module overviews (information on module aims, structure and assessment methods), video introductions to modules, previous lecture slides, 3 year average marks for modules, and term data. (Please note that not all information is available for every module).

The module application system also displays module information when you click on the name of a module within it. The system will only show you the modules that are available for your course and will also show any pre-requisites that are required in order to study a module. If you have not studied the required pre-requisite(s) you will not be able to select that module.

Information about module applications

From early-mid March you will also find supporting information that will be useful in considering your module application. Go to the WBS Undergraduate homepage on my.wbs and select 'Module Application Information 2022-23' from the Resources menu on the right hand side. Information here includes support on choosing modules and more information about pre-requisites for WBS modules.

Other support and information

The WBS Module Fair will be held 2.15 – 5pm on Wednesday 9th March 2022. Look out for more information on my.wbs and turn up on the day to speak to WBS staff and students about the modules offered by WBS.

If you would like to consider your module selection in relation to your career please contact your departmental Careers Consultant for more information.

If you have any general questions please do get in touch with the WBS Undergraduate Team:

- By email: undergraduate@wbs.ac.uk
- In person: Visit us in the WBS Undergraduate Office, room 0.002c, ground floor. We're open 10am-4pm Mon to Thur and 10am-3.30pm Fri during term time.
- By virtual appointment: MS Teams appointments are bookable – use the [link here](#) or see 'Appointments' in the A-Z on my.wbs

What happens after module applications closes

All applications received by 2pm on Wednesday 4th May will be considered together. Students will be allocated to modules with priority given to students for who the module is a core or required module on their course. There are limits to each module and your space on a module is not guaranteed but we will always try to give students as many opportunities as possible to attend their first choice modules. Where a module is over-subscribed we will seek to expand the module to take more students, but this is subject to teaching and timetabling capacity.

We aim to confirm places on modules by early-mid July. If you have not received one (or more) of your first choices you will be contacted at this time. Once all students are confirmed onto modules the module application system will re-open. The system then remains open until term begins and you will be able to select or change onto any modules that have places remaining (please remember that your home department must be kept updated as well). The only exception to this is for a period of around 10 days in September (dates to be confirmed) when the module application system will close to allow incoming Exchange students, from our global University partnerships, to make their applications.

Please keep reviewing my.wbs and your Warwick emails over summer and if you have any questions please do get in touch.