

Johnstone, Catherine

From: Organisational Dev Resource
Sent: 18 January 2022 14:01
Subject: Open Programme Workshop Availability

This email is being sent to all staff on the OD newsletter distribution list

Dear colleagues,

We currently have places available on a range of Open Programme sessions as follows:

Date	Time	Session
20/01/2022	12:00-15:00	Dignity and Respect
11/02/2022	12:00-15:00	

24/01/2022	09:30-12:30	Challenging Inappropriate Behaviours
15/02/2022	09:30-12:30	
09/03/2022	13:30-16:30	
24/03/2022	12:00-15:00	

09/02/2022 and 10/02/2022	10:00-16:00 Day 1 10:00-13:00 Day 2	Continuous Improvement (formerly SCD) (attendance is required on both days)
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17/02/2022	09:30-15:00	Mentoring Skills
17/03/2022	09:30-15:00	

17/02/2022	09:00-16:00	High Performing Teams
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03/03/2022	09:30-11:00	Introduction to Committee Servicing
03/03/2022	11:30-13:00	Making Every Minute Count
03/03/2022	14:00-15:30	Minute Writing in the Warwick Style

Please note that you are only required to attend one date for the above workshops, with the exception of Continuous Improvement which is a two-day workshop requiring attendance on both days.

If you would like to attend, please follow the links above to complete the booking form for the relevant session.

If you have any further queries, please do get in touch.

Kind regards.