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| Aspect | Yes/No | Comments |
| 1. The writer’s own position on the issues is clear.
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| 1. It is clear what the reasons are for the writer’s point of view.
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| 1. The conclusions are clear, based on the evidence, and written in tentative language where appropriate.
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| 1. The material included is the most relevant to the subject.
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| 4. All sections of the assignment are relevant to the question. |  |  |
| 5. Reasons are presented in the best order and lead clearly towards the conclusion. |  |  |
| 6. The argument (line of reasoning) stands out clearly from other information.  |  |  |
| 7. Reasons are clearly linked to one another and to the conclusion(s). |  |  |
| 8. Main reasons and key points stand out clearly to the reader. |  |  |
| 10.There is reference to relevant theories. |  |  |
| 11. The writer makes use of other people’s research as supporting evidence to strengthen the argument. |  |  |
| 12.The writer has cited the source of information for evidence and theories to which he or she refers. |  |  |
| 13.The writer makes a reasoned evaluation of views that do not support his or her own argument. |  |  |
| 14. The reasoning is mainly analytical and contains only brief, essential descriptive writing. |  |  |
| 15.The argument(s) are free from inconsistencies. |  |  |
| 16.The writer has given clear indications of levels of probability or uncertainty. |  |  |
| 17. The writer’s beliefs are not unfairly distorting the argument. |  |  |
| 18. All the required aspects of the assignment are covered. |  |  |