ASSOCIATE TUTOR – Independent End Point Assessor, Digital and Technology Solutions professional (DTSP) degree apprenticeship

WMG is one of the largest departments at the University of Warwick with over 800 staff, world renowned for providing innovative solutions to industry through its research, development and education programmes. Our industry focussed education portfolio includes nearly 3,000 students studying management, technology and applied engineering subjects, at postgraduate and undergraduate level. We have high expectations for our teaching and our courses are regularly ranked top in the UK and amongst the leading courses in their field in the world.

JOB PURPOSE:

As part of our exciting BSc (Hons) Digital and Technology Solutions (DTS) Degree Apprenticeship programme, apprentices undertake an End Point Assessment (EPA) as detailed in the DTS Standard (ST0119) assessment plan. We are seeking EPA Assessors with technical expertise (typically evidenced by a relevant postgraduate/doctoral qualification and experience) and the ability to conduct assessments in one of the following areas: [Software, Data and software with data streams]. Assessors will need to have flexible availability during the assessment period between 22nd of April and 13th of May for the mock presentations and between 20th of May and 10th of June for the final presentation. The contract for this post will be hourly paid, and actual pay will be determined by the work undertaken. Each assessment is allocated a total of 5.5 hours per presentation. This includes activities such as reviewing projects and portfolios, delivering practice or formal presentations, and marking, composing, and uploading feedback. The number of allocated assessments will depend on the type of expertise and the number of available assessors.

The 5.5 hrs will be paid £32.6 per hour. You will be paid £26.23 per hour if you are required to attend any mandatory training.

DUTIES AND RESPONSIBILITIES:

1. To attend mandatory training sessions or meetings arranged by the department.
2. To read apprentices projects and portfolios.
3. To assess and provide feedback to the apprentices' mock and real presentations in line with the EPA assessment plan.
4. To undertake duties related to EPA administration, such as uploading marks and feedback.
5. To comply with and be responsive to reasonable requests, made by the EPA Coordinator, to ensure completion of assessment and return of marks in good time for the final Exam Board.

KNOWLEDGE, SKILLS & QUALIFICATIONS

- Sufficient breadth and depth of specialist knowledge, in the discipline and of teaching methods and techniques to work within own area.

- Demonstrate familiarity with the knowledge base of digital & technology solutions and have designed and delivered taught modules (which have been subject to peer observation, evaluation, and validation).
- Demonstrate close familiarity with the requirements of the BSc (Hons) Digital & Technology Solutions Degree Apprenticeship standard.
- Have considerable experience of the assessment of Digital & Technology Solutions apprentices against professional requirements.
- Demonstrate awareness of the technical competencies, technical Knowledge and understanding, underpinning professional, interpersonal, and business skills, and Behaviour requirements (as set out in the DTS Standard) and the grading criteria (as set out in this DTS End Point Assessment Plan)
- Holds a postgraduate qualification and professional experience in a relevant discipline.
- Familiarity with a variety of strategies to promote and assess learning.
- Understanding of equal opportunity issues as they may impact on areas of teaching.