

The Department of Economics

Undergraduate Incoming Full Year and Part Year Exchange Students

Module Handbook: 2024 – 2025

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Welcome

We look forward to welcoming you to The Department of Economics and we hope you are looking forward to your time here.

We recognise that there is a lot of information to digest when you first arrive and that you will have a lot of questions. You will have the opportunity to ask these in the week commencing 23rd September when there will be a mandatory departmental Welcome meeting and presentation. You will have the opportunity to meet with the Director of Student Opportunities, the Programme Manager and Carol Rice, a member of the undergraduate team who specializes in exchange students to ask any questions. The details will be sent to you via your Warwick email prior to Welcome Week. You will receive lots of information and general guidance around module selection, module choices and registration.

There is a campus map which can help you find your way around Warwick. This can be found here [Campus Maps \(warwick.ac.uk\)](http://warwick.ac.uk/campusmaps)

This module handbook provides information regarding modules available to full year and part year exchange students, sometimes referred to as visiting students. We welcome lots of exchange students annually, and while with us, you will study modules alongside our full-time Undergraduate students. We will do our best to accommodate you on your preferred modules, but this is subject to change. Part Year students have a smaller selection to choose from as unfortunately we are unable to offer all our modules on a part year basis.

If you have any questions in the first instance, please contact our friendly and experienced Undergraduate Programmes team economics.ugoffice@warwick.ac.uk Alternatively, you can refer to our FAQ's or a key member of personnel below.

Director of Student Opportunity: Taha Movahedi Taha.Movahedi@warwick.ac.uk

Director of Undergraduate Studies: Professor Elizabeth Jones Elizabeth.H.Jones@warwick.ac.uk

Deputy Director of Undergraduate Studies: Emil Kostadinov Emil.kostadinov@warwick.ac.uk

Programme Manager: Jo Turrall jo.turrall@warwick.ac.uk

Exchange student Coordinator: Carol Rice economics.ugoffice@warwick.ac.uk

Undergraduate Office economics.ugoffice@warwick.ac.uk

Economics Pastoral Team economics.pastoral@warwick.ac.uk

[IT Services Help Desk: help@warwick.ac.uk](mailto:help@warwick.ac.uk)

Please familiarise yourself with staff in the wider Economics Department

<https://warwick.ac.uk/fac/soc/economics/staff/>

Important Module Information

The teaching year for undergraduates is split into three terms, each of which are ten weeks in duration.

Autumn term October — December
Spring term January — March
Summer term April — June

*Teaching takes place in the Autumn and Spring terms with examinations taking place in May and June.

Each module will typically consist of two one-hour lectures a week and followed by a module support and feedback session or seminar class, which can be weekly or fortnightly.

Most modules have pre-requisites, and you will need to ensure that you have appropriate prior knowledge and skills to take these modules. We must assume that you meet these when you submit your module choice form. As modules for different years are taught in the same slots in the week, you may find clashes. If this happens, you will need to choose an alternative module. As an exchange student in Economics, you are required to take 50% of Economics modules. It is sometimes possible for you to take some modules from external departments, and this depends upon the consent of the department concerned.

Those students who are with us for the full academic year have more flexibility in terms of module selection and can choose any module on our webpages – so long as any prerequisites are met. These modules will carry the full module credit load as the student is fulfilling all components of the module e.g. will take the exam component in the summer.

Part Year students are limited to the modules that appear on the part year module list. If the module you wish to take does not appear on the list, then you are not permitted to select it. You will need to ensure that you meet any required pre-requisites. These modules carry a lesser credit weighting because part year students will not take the exam component of the module and are assessed by a specially created assignment. Part year students should be prepared for their Learning Agreement to look quite different to how originally anticipated.

IMPORTANT: If you are a part year student, the modules you study will carry fewer credits than published on our webpages. For example, if you are studying for the Autumn or Spring terms only, the module will be weighted at **12 CATS** and **not 15**.

If you are studying in Autumn and Spring, the module will be weighted at **24 CATS** and **not 30**.

Students here for the full academic year must take **120 CATS** which equates to **60 ECTS**, as is the expectation for full year students. Please see page 7 for a full breakdown of Warwick credit load requirements.

Students who come for more than one term are not permitted to change modules after the third week of the first term they are studying here.

Credit Accumulation and Transfer Scheme (CATS)

Warwick uses the [Credit Accumulation and Transfer Scheme \(CATS\)](#) to express credit weightings for each unit of learning. Credit is expressed in quantified form so that achievement in different contexts can be broadly compared in terms of intellectual depth (level) and relative volume (number of credits). In common with other UK universities, the University of Warwick equates 2 Warwick credits to 1 ECTS credit. For example:

12 CATS = 6 ECTS 24 CATS = 12 ECTS	15 CATS = 7.5 ECTS 30 CATS = 15 ECTS
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The CAT Scheme equates 1 credit (or credit point) with 10 hours of learning effort or notional learning time, used as a measure of volume. Notional learning time is the number of hours which it is expected that a learner (at a particular level) will spend, on average, to achieve the specified learning outcomes. This might comprise a variable combination of contact time, (lectures, seminars, labs etc.) and self-directed learning time (background reading prior to classes, research for written assignments, and examination preparation). Thus, a module allocated 30 credits or 'CATS points' should require students to commit approximately 300 hours of work to achieve the learning outcomes for the module.

Modules are typically available at either 12 CATS, 15 CATS, 24 CATS or 30 CATS (full year students only) in Economics

Warwick CATS Requirements

The recommended course load for exchange students is the following for each period of study, dependent on whether you register for 12 CATS or 15 CATS modules, or a combination of the two:

Autumn Term only:

Standard 48 CATS	(4 x 12 CATS modules)
Minimum 36 CATS	(3 x 12 CATS modules)
Maximum 60 CATS	(5 x 12 CATS modules)

Autumn and Spring Terms:

Standard 96 CATS	(8 x 12 CATS modules)
Minimum 84 CATS	(7 x 12 CATS modules)
Maximum 96 CATS	(8 x 12 CATS modules)

Spring only:

Standard 48 CATS	(4 x 12 CATS modules)
Minimum 36 CATS	(3 x 12 CATS modules)
Maximum 60 CATS	(5 x 12 CATS modules)

Spring and Summer Terms:

Standard 60 CATS	(5 x 12 CATS modules)
Minimum 48 CATS	(4 x 12 CATS modules)
Maximum 72 CATS	(6 x 12 CATS modules)

Full Academic Year:

Standard 120 CATS	(10 x 12 CATS modules)
Minimum 96 CATS	(8 x 12 CATS modules)
Maximum 120 CATS	(10 x 12 CATS modules)

It is recommended that you take the standard load rather than the maximum load.

*You **must** be registered for a minimum of 3 modules per term (36 CATS) to ensure you meet the requirement to be considered a full-time student at Warwick.*

Modules from external departments

You can opt to select modules from external departments. However, you must take at least 50% of Economics modules. Please note that not all schools and departments can accommodate part-year exchange students.

If you want to choose a module from an external school or department, you must approach the relevant department to ask about the points below.

- a) they accept Exchange students.
- b) if there is space/availability on that module.
- c) you must obtain express permission or approval from the external school or department.
- d) once confirmed you must inform the Economics Undergraduate office and provide the approval you have received.

There is information how to approach external departments here:

<https://warwick.ac.uk/fac/soc/economics/current/ug/modules>

Is there anything else I should consider when applying for modules outside Economics?

Be aware that by studying in a different department you may experience different teaching styles, different student support and different assessment requirements, which you will need to adapt to. You will submit assignments to other departments through different systems so will need to allow time to get up-to-speed with their systems too.

Also be aware that if you are taking modules that are aimed at different year groups (for example if you are a finalist and are taking modules aimed at 2nd year students), if the module has an exam, your exam may be timetabled at a different time to the rest of your exams.

How you will be assessed

Every module is approved with a set of characteristics, including a specified credit weight, defined intended learning outcomes, and assessment methods (which may include a choice of assessment methods).

The achievement of learning outcomes is tested and measured by one or more assessments e.g. a module might have only one piece of assessment (for example a written exam or a long essay), or a module may be assessed by several different components (for example a group work presentation and a class test, or an assessed essay and an exam etc.).

For second and final year modules, our students will usually do some coursework during the year followed by the summer in-person examination counting for most of the final mark. Unless an exchange student is present for the entire academic year, module marks for exchange students are based on assessed work only and part year exchange students should be aware that this will be the case.

Help in essay writing and other study skills for your time at Warwick are available from the Library and Careers & Skills. Further information can be found within the Assessments and Examination section of the UG Handbook.

<https://warwick.ac.uk/fac/soc/economics/current/ug/handbook/assessments-and-examinations?search=assess#essay-writing-guidance>

You are advised to read this section to find out more information about assessments in the Economics Department.

Standard Assessments

Standard Assessments are assessment methods that have been formally approved for all students undertaking the module. This will apply to students here for the full academic year.

Part Year Assessments

Assessments are alternative special assessment methods formally approved specifically for inbound exchange students who study at the University for part of a year.

For example, a student who studies at Warwick for Autumn term only, will be unable to sit the summer term examination, and so an alternative special assessment is set.

Academic Integrity

Warwick takes academic integrity seriously. Before preparing for assessments, tests or examinations, students are expected to look at resources to ensure they do not breach the principles of the University's Academic Integrity Framework. More information will be available during your Welcome meeting and you will be asked to complete a Moodle course. You can view guides provided by the Economics Department on the [Academic Integrity webpage](#).

Registering for your modules

The Undergraduate Office will do this on your behalf, due to the complexity around registering for modules that are available to you and ensuring that the correct assessment methods are applied. We want to simplify this process for you as much as possible and so we ask that please do not register any modules yourself as they will be removed.

You should complete and submit the module form entitled 'Module Choice for Visiting Exchange Students', ensuring that the modules you select are correct, depending on your duration with us and that you meet the prerequisites. By annotating these on your form, we must assume that you do. You should also include any modules from external departments.

<https://warwick.ac.uk/fac/soc/economics/current/ug/resources/visitingstudentsmodules>

***Part year students can only choose from the part year module list. If the module you desire does not appear on the list, then it is not available to you. Modules are subject to change.**

Full year students can choose from the modules on our webpages, but you are still required to complete and submit the form. Again, we must assume that you meet any prerequisites.

<https://warwick.ac.uk/fac/soc/economics/current/ug/modules>

For Autumn starters – Registration opens in Welcome Week. Should you wish to change a module at any time, you can do this up until the end of week 3. We cannot make any changes after this.

For Spring starters – Registration opens in the first week of the Spring term and will close at the end of week 3. We cannot make any changes after this.

For full year students - registration opens in Welcome Week. Should you wish to change a module at any time, you can do this up until the end of week 3. We cannot make any changes after this. However, if you wish to make any changes to your module registration for the second term, you can do so in the first week of the Spring term up until the end of week 3. We cannot make any changes after that.

Department: ECONOMICS - September 2024/25

Module			Method of Assessment/CATs Credits							
Code	Title	Full CATs credits	Autumn Term Only	CATs credits (40%)	Autumn & Spring Terms	CATS Credits (80%)	Spring Term Only	CATs credits (40%)	Spring & Summer Terms	CATs credits (60%)
EC104	The World Economy: History and Theory	30	1 x 1200 word essay and Seminar Participation	12	2 x 1200 word essay and Seminar Participation	24	1 x 1200 word essay and Seminar Participation	12	Not Available	NA
EC109	Microeconomics 1	30	Not Available	NA	4 x tests	24	Not Available	NA	Not Available	NA
EC119	Mathematical Analysis	15	4 x problem sets & 5 MCQ tests	12	Not Available	NA	Not Available	NA	Not Available	NA
EC122	Statistical Techniques A	15	Not Available	NA	Not Available	NA	2 x test	12	2 x tests and 1 x 1.5 hour examination	15
EC124	Statistical Techniques B	12	Not Available	NA	Not Available	NA	2 x test	9.6	2 x tests and 1 x 1.5 hour examination	12
EC133	Linear Algebra	15	Not Available	NA	Not available	NA	4 x problem sets and MCQ tests	12	4 x problem sets, MCQ tests and 1 x 2 hour examination	15
EC138	Introduction to Environmental Economics	15	Not Available	NA	Not available	NA	1 x presentation + policy brief	12	1 x presentation + policy brief and summer exam	15
EC139	Mathematical Techniques A	15	2 x tests	12	Not Available	NA	Not Available	NA	Not Available	NA
EC140	Mathematical Techniques B	12	2 x tests	12	Not Available	NA	Not Available	NA	Not Available	NA
EC201	Macroeconomics 2	30	1 x test	12	2 x tests	24	1 x test	12	Not Available	NA
EC202	Microeconomics 2	30	1 x test	12	2 x tests	24	1 x test	12	Not available	NA
EC203	Applied Econometrics	30	1 x test	12	2 x test + assignment	24	Not Available	NA	Not Available	NA

EC204	Economics 2	30	1 x 2000 word essay, 2 x MCQ tests and participation and engagement	12	2 x 2000 word essay, 4 x MCQ tests and participation and engagement	24	1 x 2000 word essay, 2 x MCQ tests and participation and engagement	12	Not available	NA
EC205	Development Economics (Macroeconomics)	15	1 x 2000 word essay	12	Not Available	NA	Not Available	NA	Not Available	NA
EC208	Industrial Economics 1: Market Structure	15	1 x 1200 word essay, 1 problem set	12	Not available	NA	Not Available	NA	Not Available	NA
EC220	Mathematical Economics 1A	15	1 x test	12	Not available	NA	Not Available	NA	Not available	NA
EC221	Mathematical Economics1B	15	Not available	NA	Not available	NA	1 x test	12	1 x test and 2 hour exam	15
EC226	Econometrics 1	30	1 x test, problem sets and MCQ tests	12	1 x tests, 1 x assignment, problem sets and MCQ tests	24	Not Available	NA	Not Available	NA
EC230	Economics of Money and Banking	15	2 x class tests	12						
EC231	Industrial Economics 1: Strategic Behaviour	15	Not Available	NA	Not Available	NA	Problem set, and 1 x MCQ test	12	Problem sets, 1 x MCQ test and 2 hour exam	15
EC233	Development Economics (Microeconomics)	15	Not Available	NA	Not Available	NA	1 x written report	12	1 x written report, 2 hour exam	15
EC301	Mathematical Economics 2: Dynamic, Uncertainty and Asymmetric Information	15	Not Available	NA	Not Available	NA	1 x test	12	1 x test and 2 hour exam	15
EC306	Econometrics 2: Time Series	15	Not Available	NA	Not Available	NA	1 x assessment	12	1 x assessment and 2 hour exam	15

EC307	Macroeconomics in the EU	15	Not Available	NA	Not Available	NA	Presentation	12	Presentation + 2 hour exam	15
EC310	Topics in Development Economics	15	Not Available	NA	Not Available	NA	1 x 2000 word essay	12	1 x 2000 word essay and 2 hour exam	15
EC312	International Economics	15	1 x test	12	Not Available	NA	Not Available	NA	Not Available	NA
EC313	The International Economic System in the twentieth Century	15	Not Available	NA	Not Available	NA	1 x 2000 word essay and group presentation	12	1 x 2000 word essay, group presentation and one 2 hour exam	15
EC318	Labour Economics	15	1 x test	12	Not Available	NA	Not Available	NA	1 test and 2 hour exam	15
EC320	Economics of Public Policy	15	Policy brief and 1 x MCQ test	12	Not Available	NA	Not Available	NA	Not Available	NA
EC334	Topics in Financial Economics: Corporate Finance and Markets	15	Not Available	NA	Not Available	NA	1 x essay	12	1 x essay and 2 hour exam	15
EC336	International Trade	15	Not Available	NA	Not Available	NA	1 x test	12	1 x test and 2 hour exam	15
EC338	Econometrics 2: Microeconometrics	15	2 x assignments	12	Not Available	NA	Not Available	NA	Not Available	NA
EC339	Applied Macroeconomics	15	2 x assignments	12	Not Available	NA	Not Available	NA	Not Available	NA
EC345	Behavioural Economics: Theory and Applications	15	1 x test	12	Not Available	NA	Not Available	NA	Not Available	NA
EC349	Data Science	15	Not Available	NA	Not Available	NA	1 x assignment	12	Presentation + 2 hour exam	15

Your Learning Agreement

Your Learning Agreement must be scanned and submitted to the Undergraduate Office by email. It will be checked and any amendments to your agreement will be made manually. This will then be signed, stamped, and scanned to you by email.

Your Certificate of Arrival

Certificates of Arrival must be signed by Student Mobility. Please email them to studyabroad@warwick.ac.uk

Extension requests for coursework

In principle the rules applying to you if you are a visiting or exchange student is the same as for other students. In practice we treat exchange students a little differently for two reasons.

1) Most Warwick degree students do not face formal assessed coursework deadlines and penalties for late submission affecting their degree classification until their second year. Therefore, they have had a whole first year to learn about good practice, library access, the computer network, juggling home and overseas travel and family commitments and so on. Exchange students may face assessed coursework deadlines almost immediately on arrival, with less opportunity to adjust beforehand.

2) Warwick degree students are working to obtain a Warwick degree. Exchange students are here to work for a degree for their home institutions, partly to gain broader educational benefits from living and studying in another country.

In considering exchange students' requests for short, assessed coursework deadline extensions the Department will start with the same rules as those applying to Warwick degree students. However, we will also consider the two factors listed above. We will not agree to such requests automatically or without a case being made. However, we will agree to exchange students' requests for extensions, particularly concerning those first items of coursework normally submitted in December and January, more readily than similar requests from Warwick degree students. You can apply for an extension via the Personal Circumstances portal in Tabula

Examinations

Part Year Exchange students here for just the autumn term; just the spring term or the autumn and spring terms but not the summer term, will not take examinations.

For some modules there will be separate examinations for second year and for finalists. The finalist's examination will usually come first and exchange students will be registered to take this version.

Monitoring points for incoming Exchange Students

As an incoming student, you have some responsibilities to the Department, just as we have some responsibilities to you. We want to ensure that you are coping with your work and engaging with your course while you are with us.

In the table below, you will find a list of 13 Monitoring points across the three terms. You must ensure that you meet each one of the Monitoring points during the time that you are with us. If you miss too many, we will get in contact with you to check on your wellbeing and we will also inform the Office for Global Engagement about our concerns regarding your attendance and engagement.

Economics based students on incoming Exchange

Autumn term

Monitoring Point	Description	How to meet this point	Timing
1.	Attendance at Department Welcome Meeting	Tutor to note attendance in Tabula	Week 0
2.	Confirmation of module choices with UG Programme Manager in Economics	Online form submitted to Programme Manager	Week 2
3.	Attendance at module support and feedback class for economics module	Personal tutor and student to note the meeting in Tabula	Week 4
4.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 6
5.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 7
6.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 9

Spring Term

7.	Attendance at the Spring Term Departmental Welcome Back	Tutor to note attendance in Tabula	Week 15
8.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 17
9.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 19

Economics based students on incoming Exchange

Autumn term

10.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 21
11.	Attendance at module support and feedback class for economics module	Tutor to note attendance in Tabula	Week 23

Summer Term

12.	Attendance at the Exams Briefing session	Tutor to note attendance in Tabula	Week 31
13.	Attendance at an examination	Your exam script constitutes attendance	Week 35-38

Academic Guidance

Exchange students have access to a wide range of support for academic guidance.

Your Exchange Co-Ordinator:

Taha Mohavedi is the Director of Student Opportunities for Economics and is on hand to provide dedicated support and academic guidance throughout your studies in Economics.

If you would like assistance or advice in selecting modules or building your perfect learning plan, contact Carol Rice or Jo Turrall by emailing economics.ugoffice@warwick.ac.uk or you can come to the Undergraduate Office room S0.88 in the Social Sciences Building.

Your Personal Tutor:

On arrival, you will be allocated a Personal Tutor. Becoming part of the learning community at Warwick and making the most of your studies brings lots of opportunities, new ways of working, and sometimes challenges, that your Personal Tutor can guide you on.

Personal tutoring is one way the University builds a learning community and supports your learning development. Personal Tutors are academic staff whose key responsibilities in this role are to be an accessible and approachable departmental point of contact. They aim to provide responsive academic and routine wellbeing support and guidance that supports your learning development and experience.

Typical things you might want to discuss with your Personal Tutor include:

- Making the transition into your exchange studies in Economics.
- Tips on how to feel part of your department, your knowledge of disciplines and the wider university.
- How to develop your skills and abilities as an independent learner.
- Advice on any learning feedback you have received or about how to develop your academic performance.
- Advice on where to find development opportunities and other sources of support e.g. pastoral, which you may need.
- If you have any questions on specific modules, contact the Module Leader for guidance. You will find their contact details on the Economics webpages.

FAQ's

Arrival

Term dates

<https://warwick.ac.uk/study/termdates/>

How can I find my way around Warwick?

There is a campus map which can help you find your way around Warwick. This can be found here [Campus Maps \(warwick.ac.uk\)](http://warwick.ac.uk)

Where do I get my Certificate of arrival signed?

Certification of arrival must be signed by the Student Mobility team. Their email is studyabroad@warwick.ac.uk

Module Registration

How can I register for modules and when does module registration open for exchange students?

Module registration opens in Welcome Week. The Undergraduate Office register modules on your behalf. Instructions can be found in the handbook on page 9 under the heading Registering for Your Modules.

I am a part year student and the module or modules I wish to take do not appear on the part year module list. What shall I do?

Unfortunately, as a part year/visiting student you are limited in terms of what we can offer modules wise. This is because we are limited in terms of what we can offer on a part year basis. Only students that are here for the full academic year can study the full module range, provided they meet the prerequisites. In short, if it is not on the list then you are not permitted to take it.

I am an exchange student from another department, and I am keen to take an Economics module. How can I apply for this?

We do allow external exchange students to take our modules and you must be able to demonstrate that you have the prerequisites or equivalents to study them. Please send an email to economics.ugoffice@warwick.ac.uk with your request and we will reply by return if we are able to accommodate you. Please do not register anything on Evison without express permission from us.

Will I find problems with the availability of the modules while registering in September due to the number of people enrolled?

Whilst we can't guarantee availability it is unlikely that you will encounter such issues.

I am a Full Year Exchange student and I plan to take a module from an external department, but it is not on the approved module list. What shall I do?

You can apply to take a module that doesn't appear on the approved module list. You can find the form in the Approved Options tile on the link below and this opens when module registration opens. You must wait to receive approval from the Module Coordinator before registering as it may be rejected.

<https://warwick.ac.uk/fac/soc/economics/current/ug/modules>

How many CATS am I expected to take?

Usually, you will have agreed what you are required to take by your home institution. However, Warwick does have minimum and maximum number of CATS that you must adhere to. Please refer to page 6 of the handbook.

I have pre agreed number the number of CATS I need to take with my home institution, how many modules can I take?

Usually, you will have agreed what you are required to take by your home institution. If not, Warwick does have a minimum and maximum number of CATS that you must adhere to. Please refer to page 6 of the handbook.

My Learning Agreement I made with my home institution includes a module that does not appear on the part year module list. What do I do?

Unfortunately, you will need to choose an alternative from the part year module list. As a part year/visiting student you are limited in terms of module choices as we are limited in terms of what we can offer on a part year basis. You must ensure that you meet the published prerequisites. Only students that are here for the full academic year can study the full module range, provided they meet the prerequisites.

My institution says that I must take the modules I have pre agreed with them what do I do about this?

This situation happens every year. Unfortunately, it is not always possible to take the modules you have pre agreed. This is because we can only offer some modules on a part year basis and not the whole range. Students here for the full year have a better chance, prerequisites fulfilled, to get a place on the modules they have chosen. In this situation you must liaise with your home institution and explore whether an exchange programme is right for you.

Where do get my Learning Agreement signed and stamped?

You must scan your agreement to the UG Office after module registration. It will be assessed for accuracy and any changes or amendments will be made manually. This will then be returned to you via email.

economics.office@warwick.ac.uk

Why have the CATS weightings been amended on my Learning Agreement?

As a part year student e.g. Autumn, Autumn and Spring, Spring and Summer, you do not fulfil the exam component of the module, rather you will be assessed by a special assignment, therefore it carries fewer credits. For example, a 15 CAT module will be worth 12 CATS or 6.00 ECTS and a 30 CAT module will be worth 24 CATS or 12 ECTS.

I have enrolled for Autumn and Spring or Spring and Summer and I want to leave early. What do I need to do?

You will need to get in touch with Student Mobility and have the discussion with them. Please note, the earlier you come to that decision, the better, as sometimes it is not possible.

studyabroad@warwick.ac.uk

Seminars and Lectures

How do I sign up for seminars and lectures?

Seminars are self-sign up through the Tabula portal and you will receive an email notification when they are open.

How do I report my absence from a seminar or lecture?

You are allowed two periods of self-certified sickness per academic year. You are required to complete and submit a self cert form which is administered by the Undergraduate Office

<https://warwick.ac.uk/fac/soc/economics/current/ug/resources/selfcert> Students must not approach the class tutor to report an absence.

Is it possible to change my seminar time?

We will only action changes to seminars if there is a genuine academic clash.

Where can I find the wellbeing and pastoral support help which is available at Warwick?

Email economics.pastoral@warwick.ac.uk or drop into room S0.91 on the ground floor in Social Sciences to speak with our Student Support and Progress Officers.

Alternatively, you can contact the central Wellbeing and Student Support

<https://warwick.ac.uk/services/wss/>

I cannot see my timetable in MyWarwick, what shall I do?

We strongly advise that you refer to Tabula for your timetable. It is more reliable in terms of updates taking effect quickly.

How do I access my monitoring points?

You can view these on the Attendance tab in Tabula on your profile.

How can I find out the locations of my seminars and lectures?

Refer to the interactive campus map [Campus Maps \(warwick.ac.uk\)](http://warwick.ac.uk)

I am taking a module which requires group work. However, not all my group is engaging.

Speak to the tutor who is teaching your class.

Exams

I have extra time for exams at my home University. How can I get reasonable adjustments at Warwick?

You will need to make an appointment to be assessed by Disability Services in the first instance and they will notify us of any recommendations they have made.

<https://warwick.ac.uk/services/wss/students/disability/>

I have extra time but this has not been added onto my test.

Contact the Undergraduate Office in the first instance.

I have failed a module. What do I do now?

The pass mark for a module is 40%. Anything from 39% or less is classed as a fail. You will be offered the chance to resit in September and you will be informed of this decision via email after the exam board has convened.

I am writing to inquire about the academic criteria for passing the year. Specifically, I would like to know if it is possible to pass the year if I fail one of the modules, provided that my overall grade average is above 40%.

Yes, it is possible to pass your year even if you fail one of your modules. The pass rate for a module is 40%, 39% or below is classed as a fail. You will be offered the option to resit in September if this applies to you.

I need to get my Certificate of Departure signed. Where do I go to get this?

Certification of Departure must be signed by the Student Mobility team. Their email is studyabroad@warwick.ac.uk

Results and Transcripts

When will my results be released?

For Autumn term only students they will be released in the mid to late spring term.

For Autumn and Spring term students they will be released mid to late summer term.

For Spring and Summer and Full Year they will be released in mid to late July.

You will be notified when they are ready by email, and you will be able to view them on Tabula.

When can I access my transcript and how do I go about this?

Warwick do not provide hard copies, instead they are electronic and are accessed and viewed via GradIntel.
<https://warwick.ac.uk/services/academicoffice/studentrecords/records/hear/>

How can I get a reference request?

You should approach your Personal Tutor in the first instance, if not, you may approach any academic member of staff who taught you.

I am having IT issues, what can I do?

Please email helpdesk@warwick.ac.uk

Glossary of Terms

Academic Credit

Credit is a measure of the quantity of learning contained in a module or course. Students are awarded credits when they complete and pass a module and achieve learning outcomes at a threshold level. The number of credits awarded is the same for every student who passes the module and extra credits cannot be given to reward good or excellent performance. The level of achievement in a module - how well a student has done - is captured in the module mark.

Credit does not tell you how "difficult" a module is - this is captured by the level of the module (EC1xx, EC2xx etc.).

CATS

Warwick uses the Credit Accumulation and Transfer Scheme (CATS) to express credit weightings for each unit of learning.

Course

A coherent programme of study leading to a named award. This includes degrees, diplomas and certificates and is made up of modules.

Department

An academic department is a division of a university or school faculty devoted to a particular academic discipline. Economics is a department of the University of Warwick.

Exchange Student

A student that temporarily attends a university in a different country, while a student from that University switches places with them. There must be a reciprocal exchange agreement in place between both Universities, and the students will return to their main University of study at the end of the reciprocal exchange programme. The students are fully enrolled in classes from one term to one academic year but are not admitted to the University in a degree-seeking status.

Faculty

An academic department is a division of a university or school faculty devoted to a particular academic discipline e.g. Economics resides in the Faculty of Social Sciences.

HE

HE stands for "Higher Education". The University of Warwick is a higher education institution.

Lectures and Seminars

Students will typically be taught via a mixture of lectures and seminars. Lectures tend to be in larger groups, typically in groups of 200 - 450, and seminars (alternatively known as tutorials) are classes taught in smaller groups of around 20. You will have around 15 hours of contact time each week, and on top of this will be expected to complete around 20 hours of independent study. Independent study may include preparing for seminars and lectures by reading set texts or working through problem sets, participating in group work, writing essays and reports and revising for tests and examinations.

Module

A block of study leading to specified learning outcomes which are assessed. Modules are allocated credit points based on the notional amount of student learning time. Examples of our modules are '*Project Management*', or '*International Business Strategy*'.

Visiting Student

A student that temporarily attends a university in a different country outside of an exchange agreement. Also referred to as Exchange students. The students will return to their main University of study at the end of the Visiting/Exchange programme. The students are fully enrolled in classes from one term to an academic year but are not admitted to the University in a degree-seeking status and are subject to Warwick tuition fees.