

# STUDENT-STAFF LIAISON COMMITTEE ANNUAL REPORT

It is the responsibility of the Academic Convenor to ensure the SSLC Annual Report is completed by or in consultation with student SSLC representatives and returned appropriately by the deadline, even if the Committee has not had its last meeting of the year by that date. Please type this Annual Report. Submission instructions can be found at: [warwicksu.com/sslc/reports/](http://warwicksu.com/sslc/reports/)

### 1. Which course or courses are covered by this Student-Staff Liaison Committee?

-MRes/PhD Economics (L1PJ/ L1PL)  
-PhD Economics (L1P2)

### 2. Membership

	Name
Academic Convenor	Sharun Mukand
Chair	Andy Ferrara
Secretary	Antonio Schiavone
Number of staff members:	8
Number of student members:	4

### Please indicate who, out of the following, attended at least one meeting of the SSLC this year?

	Attended at least one meeting? (y/n)
Students' Union representative	n
Subject Librarian	y
Careers Advisor	n
e-Learning Advisor	n

### 3. Meetings

How many times has the SSLC met during this academic year? 4

### 4. COMMUNICATION

Which of the following methods have been used to gather material for meetings?

Please tick or type "yes" in all appropriate boxes:

SSLC pigeon hole	
SSLC notice board	
Questionnaire	
E-Mail	
Departmental staff meetings	
SSLC Web-site	

Facebook/Twitter etc	
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4. COMMUNICATION continued	(yes/no)
Was a student representative of the SSLC invited to attend formal departmental/centre/collaborative course meetings to discuss SSLC business?	y
Was a student representative of the SSLC regularly invited to be a member of any additional departmental committees that discuss teaching and learning or resources?	y
Are there any training or information needs related to the SSLC system that have been identified this year? <i>If yes, please specify.</i>	?

#### 5. FOLLOW-UP FROM PREVIOUS YEAR'S SSLC ANNUAL REPORT

Were you able to obtain a copy of the previous year's SSLC annual report?	y
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#### 6. UNRESOLVED ISSUES

**Which of the issues discussed this year require further follow up and what steps are being taken?** (A copy of this report, containing detail of unresolved issues, will be made available to the SSLC next year, so please do ensure you include all detail of unresolved issues so that they can be followed-up)

-Issue of computers in the MRes hot desk room: ensuring all are working is an ongoing issue.

#### 7. EXTERNAL EXAMINERS' REPORT

Did the SSLC receive the External Examiners' report for the course(s) represented by the SSLC? **Yes**

If no, why not?

#### 8. CONFIRMATION FROM STUDENT REPRESENTATIVES – PLEASE SIGN BELOW

If this form is submitted by e-mail, **it should be sent by a student representative** in lieu of signature. **The draft form should be circulated to members of the SSLC by email. The Academic Convenor should keep a copy for departmental records.**

Chair of SSLC

Secretary of SSLC

Date 2<sup>nd</sup> November 2017

Andy Ferrara

