

PGR (MRes/ PhD) GRADUATE STAFF-STUDENT LIAISON COMMITTEE

Graduate Staff-Student Liaison Committee Meeting held on
Wednesday 7th December 2016, 12 –1pm in Room S2.133

MINUTES

Staff representatives: Natalie Deven, Maryanne Heafey, Jeremy Smith, Nick Zammit, Sharun Mukand, Robin Naylor, Helen Riley.

Student representatives: Antonio Schiavone (MRes 2), Daniel Díez (MRes 2), Carlo Schwarz (PhD 1),

Chairman: Andy Ferrara

Secretary: Daniel Díez, Antonio Schiavone

Missing members: Kelly Taylor, Thijs Van Rens, Apurav Yash Bhatiya, Andy Ferrara.

1. Attendance of the members taken.

2. From last meeting:

(3) - Access to Research Exchange solved for MRes 1.

(4) - Software still not available and printers in the room but not installed. IT will be contacted again. Access to printing room and kitchen for MRes 1 still to be solved. (Granting access to badges is no more a departmental matter)

(7) - Teachers have been contacted reminding the shared concerns about problem sets and seminars timing and new communication will take place at the beginning of the next term too.

(8) - MRes 1 final exams have been added. Natalie will recheck for MRes 2 final exams.

3. Library Issues: -

- Helen Riley reminds MRes/PhD students to report to her if there is any unavailable books they may need.
- Helen Riley reminds MRes/PhD students to report to her for every kind of issue related to the library.

4. Computing Issues:

MRes study room (S2.134) : new desks arriving in January.

5. Curriculum Organization, Design and Content -

6. Curriculum Development: -

7. Teaching and Learning on Courses: -

8. Methods of Examination and Assessment:

- Request to free access to final exams: denied.

9. Student Support and Guidance

- No news on scholarships.
- Communication will be enhanced.
- Departmental hires/leaves: MRes and PhD students will be forwarded official information when a new hire/leave is confirmed.

10. Others

- Damages were done during Christmas party and refunding is needed. The person responsible is unknown.
- After an assault to a member of staff and a theft, 2 CCTV cameras were installed in the ground floor.

Next meeting announced: Wednesday 1st February 2017, 1-2pm, Room S2.77