

PGR (MRes/ PhD) GRADUATE STAFF-STUDENT LIAISON COMMITTEE

Graduate Staff-Student Liaison Committee Meeting held on
Wednesday 26th October 2016, 1 – 2pm in Room S2.133

MINUTES

Staff representatives: Sharun Mukand, Jeremy Smith, Natalie Deven, Maryanne Heafey, Robin Naylor.

Student representatives: Apurav Bhatiya (MRes 1), Antonio Schiavone (MRes 2), Daniel Díez (MRes 2), Carlo Schwarz (PhD 1), Andy Ferrara (PhD 2).

Chairman: Andy Ferrara

Secretary: Daniel Díez

Missing members: Kelly Taylor, Helen Riley.

1. Attendance of the members taken.

2. Chair and Secretary elected: Andy Ferrara (Chairman) and Daniel Díez / Antonio Schiavone (Secretaries).

3. Library Issues: -

4. Computing Issues:

- MRes study room (S2.134)
 - Some computers don't work. New equipment is expected to be installed in the next weeks.
 - Printers need to be set up in all computers (one of them also needs to be connected to power and network).
 - Main software packages (Stata, R, LaTeX distributions, Matlab) to be installed in all computers.

5. Curriculum Organization, Design and Content

- **Module Selection: information and choices alternatives**

Suggestion to break modules in half, so that election is made by term. This would increase information at the time of selection and choice availability. Will be considered and analyzed.

6. Curriculum Development: -

7. Teaching and Learning on Courses:

MRes 1 assignments are not being made available in time. All classes are set by the end of the week (Wed-Fri), and hence Problem Sets should be made available on Friday to allow for enough time to work before the next lecture. Professors of all modules will be notified about this need.

8. Methods of Examination and Assessment:

Maryanne will make the final exam dates available shortly.

9. Student Support and Guidance

- **Access to printing room S2.130 for MRes 1 students:** Natalie will send request to allow access to all MRes 1 students.
- **MRes Study Room capacity/potential alternatives:** no additional space available. New furniture to arrive soon and probably increase capacity.
- **Departmental hires/leaves:** MRes and PhD students will be forwarded official information when a new hire/leave is confirmed.

Next meeting announced: Wednesday 7th December, 12 – 1pm, S2.77