

## GRADUATE STAFF-STUDENT LIAISON COMMITTEE

For the Post Graduate Taught Staff-Student Liaison Committee Meeting held on  
Wednesday 1<sup>th</sup> February 2017 at 2.00 pm in room S2.77.

**Staff representatives:** Yasmin Kosar; Anna Preston; Helen Riley; Sue Rattigan; Jeremy Smith; Kelly Taylor; Nick Zammit.

**Student representatives:** Jordan Barnard (MSc Econ); Gilda Romano (MSc Econ); Symbat Tassybayeva (MSc Econ); Canberk Yalcin (MSc Econ); Beatrice Falga (MSc EIFE); Mohammed Homoud (MSc EIFE); Matthew Chennells (MSc BES).

**Chairman:** Canberk Yalcin. **Secretary:** Gilda Romano.

**Missing staff representatives:** Carolyn Andrews; Sascha Becker; Robin Naylor.

### 1. Attendance of the members taken

### 2. Review of the last meeting minutes

The minutes from the last meeting were approved and the actions agreed by the Department were implemented accordingly.

### 3. Library issues

None to report. In case of any issues the students should contact the representatives who will email Helen Riley directly.

Mrs Riley reminds the students about the On Track programme which will run from March to July in the PG Hub, with a series of workshops focused on academic skills and extra help for the dissertation. The students should also be aware of the Shut Up & Work sessions, designed for students who struggle to focus on their work. On the webpage of the PG Hub <http://www2.warwick.ac.uk/services/library/pghub/> a detailed list of all the activities organized can be found.

The students can contact Mrs Riley for help to find data for the Econometrics Project. A Datastream terminal for financial time series is located in the Library and it is recommended to book a slot to use it.

### 4. Computing Issues

None to report.

### 5. Curriculum Organization, Design and Content

- a. Issue: For the International Trade module many students have requested an extra seminar as no seminars are scheduled for this module at the moment.

Action: The students should forward their request to the lecturer directly and discuss the matter with him personally.

### 6. Curriculum Development

- a. Issue: The room for the first lecture of Behavioural Economics wasn't big enough and many students had to stand up or sit on the floor.

Action: The room had been booked on the basis of the number of students registered in

the module, and more students showed up. The lectures have now been moved to a bigger room.

## 7. Teaching and Learning

- a. Issue: The students in Econometrics A have been provided with a set of slides different from the one the lecturer uses. The disparity between the two handouts and in particular the absence of some graphs and tables makes it difficult to follow the lecture.  
Action: The lecturer will be asked to provide the students with the set of slides she is using.
- b. Issue: Some students have requested the extra help of a tutor for Econometrics A.  
Action: Finding a PhD candidate who could tutor the students is difficult. The students should instead use the office hours of their lecturers and seminar tutors to ask further explanations in any unclear topic.

## 8. Methods of Examination and Assessment

- a. Issue: The students would like to know when the results of the January exams will come out.  
Action: It is not possible to say on which date the results will be available. The marking process takes at least 20 working days.

## 9. Student Support and Guidance

- a. Issue: The Careers and Skills workshop due to be held on Thursday 26<sup>th</sup> January 2017 had to be cancelled due to a lack of interest.  
Action: Some students hadn't understood the need to book a place via MyAdvantage. A new workshop will be rescheduled and it will be made clear to the students that they must book a place to attend it.
- b. Issue: The Academic Writing sessions clash with the lectures timetable.  
Action: Mrs Preston will contact the Academic Writing team in order to find a solution.

## 10. Any other business

- a. Issue: A microwave has been installed in the kitchen located next to room S2.77 for the use of the MSc students. In case of damage the microwave will be removed.  
Action: The representatives will inform the students.
- b. Issue: The External Examiner Report from the last academic year has been published.  
Action: The representatives will give communication to the students.
- c. Issue: The Institutional Teaching and Learning Review Report was published at the end of January.  
Action: The Department will give a response to the issues addressed in it and will make it available to students.
- d. Issue: A Bloomberg terminal will be installed in the Department and its use will be limited to EC-coded ID cards  
Action: GSSLC members will let other students know.