

# Department of Economics – Academic Integrity

## At-a-Glance Guide

The Department of Economics is committed to ensuring honesty in academic work so that the quality of degrees is upheld, and students can be proud of their achievements. As such we adhere to the university's [Academic Integrity Framework](#) and to [Regulation 11](#).

This guidance relates to any case of suspected academic misconduct in the Department of Economics. If you have any queries, please email [economics.integrity@warwick.ac.uk](mailto:economics.integrity@warwick.ac.uk)

### Types of Misconduct (this list is not exhaustive):

- Plagiarism, (this would also include the deliberate and detailed presentation of concepts generated via artificial intelligence or similar as one's own work), self-plagiarism, taking a copy of another's work.
- Collusion, contract cheating (including code), personation; accessing unauthorised materials.
- Submitting fraudulent mitigating circumstances.
- Fabrication or falsification of research including results/data.
- Accessing or attempting to access unseen materials in a closed-book examination when not permitted.

For detailed definitions and guidance on types of misconduct, please refer to the [Economics Academic Integrity page](#).

### Poor Academic Practice:

- Poor Academic Practice typically occurs due to inadequate referencing or poor paraphrasing.
- Often citations are used but sentences have been copied and pasted directly from original source.

### Group work:

- All students within the group are considered responsible for the piece of work submitted and as such are expected to ensure, as far as is practicable, that no misconduct has taken place.
- If misconduct is found within a piece of group work, penalties may be applied to the whole group.

### Shared Notes:

- Studying and working with fellow students is encouraged, however be mindful of copying from 'shared notes' as you don't know who else in the group may have done the same.

### Outline of the department's process for investigating suspected academic misconduct:

- Marker/A&F coordinator reports suspected case to Academic Integrity Team.
- If there is a case to answer the student is called to Academic Conduct Panel (ACP) and/or asked to submit written statement.
- At the ACP, the student will be asked to discuss their approach to the assignment and informed of Academic Integrity good practice.
- Any admission of misconduct will be contemplated when a penalty is considered.
- Students will not be assessed on their knowledge during the ACP.
- Evidence is reviewed by the ACP, and a recommendation made to the Deputy Head of Department (Teaching & Learning).
- DHoD makes decision.
- Student is informed of outcome.

There are 10 days to appeal the outcome and ask for the case to be referred for review by the University Academic Integrity committee (students must provide supporting evidence of why the sanction is unreasonable).

### Further links:

- Department of [Economics Academic Integrity page](#)
- [University Academic Integrity Framework](#)
- [Regulation 11](#)
- [Avoiding Plagiarism](#) course
- [Introduction to Referencing](#) course
- Department [video](#) on plagiarism

**Turnitin:** is plagiarism software that the University uses to help support academic standards. Turnitin searches the internet, universities' records, and published and unpublished sources to see if wording within the assignment matches other work. The more matches, the higher the Turnitin score.

All work that students submit to Economics will be run through this programme and will undergo checks by markers. Any concerns will be referred to the Academic Integrity Team.

Students should not submit their work to online plagiarism checkers as this will generate a high Turnitin score.

**Online Translators:** Students should not use online translating tools, as this is not demonstrating ability.

### Vivas

- A viva may be carried out prior to the meeting of an ACP to determine if a student's understanding matches that of the submitted assessment.
- Students will be given 24- and 36-hours' notice of a viva and the viva should last typically no longer than 30 minutes.
- Students will be asked questions relating to the assessment. Please see [Code of Conduct](#) for further details.