

DEPARTMENT OF ECONOMICS

FINAL YEAR ECONOMICS WELCOME MEETING

Professor Jeremy Smith

The logo for Warwick Economics, featuring a stylized blue 'W' shape above the text 'WARWICK' and 'ECONOMICS'.

WARWICK
ECONOMICS

A very warm **Welcome back** to you all from

Professor Jeremy Smith
Director of Undergraduate Studies
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Please remember

- ▶ You have now completed 50% of your degree at Warwick through your year 2 assessed work.
- ▶ Final Year counts for the remaining 50% of your degree classification.
- ▶ Your degree class is predominantly determined by the CATS weighted average of your marks across your second and final year at Warwick.
 - ❖ So 70.0+=1st; 60-69.9=2-1, 50-59.9=2-2; 40-49.9=3rd; 35.0-39.9=Pass; <35=Fail.
 - ❖ Borderline zone within 2% points of all degree classes (3rd, 2-2, 2-1, 1st) where could be promoted based on predominance and acceleration)
- ▶ Balancing academic work, extra-curricular activities and looking for a job or further study after Warwick will be demanding of your time – please plan accordingly.

Pastoral Support

- ▶ **Pastoral Team** – Support available within the department, mitigating circumstances (eg. academic concerns, short-term/long-term illness or health concerns, bereavement etc.) **come and talk to us**
- ▶ **Daily Drop-In Sessions** – Run by the Pastoral Team. 2 hours per day throughout term-time
- ▶ **University Wellbeing Services** – Brief Consultations, Self-help Guides, Steps to Wellbeing, Counselling, CBT
- ▶ **Disability Services** – Reasonable adjustments, individual support requirements – make an appointment as soon as possible

Teaching and Learning 1

- **Lectures consist of a combination of pre-recorded material and in-person lectures.**
- **Pre-recorded material:**
 - Uploaded to module Moodle page either at the start of term or weekly
 - They will cover some of the content from a normal lecture
 - You should follow guidance about when to watch them
- **In-person lectures:**
 - These are timetabled (see Tabula) and are to be attended by students taking the module
 - These may be recorded (via Lecture Capture) as well so you can rewatch later (on Moodle)
 - Rewatching lectures should be a complement to attending NOT a substitute.
 - Usually 1-2 of these per week for each module

Teaching and Learning 2

- **Support and Feedback classes/seminars/tutorials:** Small Groups
 - Support and feedback classes only available face to face
 - Classes are weekly or fortnightly **usually from Week 3** (scheduled on Tabula in week 2-3)
 - For some modules, you'll be allocated to classes; in others you will choose your class on Tabula.
 - Some modules do not have classes
 - If you need to move class times, you must contact the UG office
 - Absences from classes are monitored. If you are unwell, submit a self-certification form. These are monitored!

Things to do

- Choose your optional modules (90 CATS) by 17 October 17:00.
 - ❖ Check your outside module is [approved](#) (otherwise complete you must complete the [unusual optional module form](#))
 - ❖ Check your outside module is [approved](#) (otherwise you must complete the [unusual optional module form](#))
 - ❖ Check you have the [pre-requisites](#) for any module you are taking this year
 - ❖ Check the registration requirements with external departments for their modules.
 - ❖ For WBS modules you need to register on both eMR and my.WBS
 - ❖ For all modules you **must** register on eMR
- Choose your classes (week 2 of this term)
 - ❖ Ensure these are consistent with your lectures slots.

Tabula Calendar

- ▶ Your Tabula calendar will initially only contain in-person lectures for modules the university system knows you are taking.
- ▶ This has implications
 - for your study planning
 - for optional module sampling
- ▶ Early this term you may want to sample several modules before making your module choices
 - For optional modules you have not yet chosen, you will need to look at the module Moodle webpage to get information. You will be able to view general information and potentially some pre-recorded material, and recordings of live sessions.
- ▶ For all modules, Tabula will not schedule when to look at the pre-recorded material
 - Please follow module guidance on this.

Communication

From Us to You:

- **Email:** from the Department: **check EVERY DAY**
- **Tabula:** Assessment marks/absences/PT log/etc:
- check accuracy of our records
- **Moodle Discussion Forums**
- **MyWarwick app**
- Module and UG **websites**
- **Economics UG Newsletters**

From You to Us:

- **Email:** use name@warwick email address.
NB we need up to date contact details
- **Admin Queries:** UG Office
- **Module content queries:** Module Moodle Discussion Forums rather than lecturer/tutor emails
- **Personal concerns:** Personal Tutor/Year Tutors/Senior Tutor
- Through SSLCs and Module/Course Evaluation



Monitoring Points

- ▶ The Department follows University guidelines and monitors student engagement.
- ▶ The Department has a series of monitoring points during the year. Check them on **Tabula**.
- ▶ The monitoring points include:
 - support and feedback class attendance
 - submission of assessments and tests
 - submission of module evaluations
 - exam attendance
- Further details on the exact nature of these monitoring points for your Degree and the number of points of engagement can be seen in the Undergraduate Handbook



Assessments

- ▶ **Submission** is via Tabula. Economics deadlines are 14:00
 - External modules: check other Departments' submission times/methods
- ▶ Submit well before the deadline to avoid **late submission penalties (5 marks per day)**, and **back up** your work
 - See the Handbook for regularly refused reasons for late submissions
- ▶ Check the rules on **plagiarism** – you completed a plagiarism module for PDM, but for a recap see the Handbook and Library resources
 - We take plagiarism very seriously. Last year, cases were pursued through the University, and a penalty of a 0% grade was imposed for that piece of work including exams.
- ▶ **Extension** and **exemption** requests should be made on Tabula via 'Mitigating Circumstances'.
 - Evidence is required and should be submitted within 1 week of the assessment date.
- **Self-certification is available but only for a limited number of assessments.**

Degree Regulations – see Handbook

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Undergraduate Handbook

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1: The Department and the University



Menu



In this section:

The Department and the University

The Department and the University

Welcome to the Department of Economics from the Director of Undergraduate Studies

Welcome to Economics at Warwick. I very much hope that you find your degree course interesting, challenging and rewarding. Our aim is to ensure that you will graduate with a degree from one of the best Economics departments in the UK, and that you will reach your full potential during your time here. As Director of Undergraduate Studies in Economics, my aim is to ensure that our courses are designed and delivered to the very highest standards in all dimensions of teaching, learning, development, assessment and feedback. This year is going to be very different with all of us developing new skills as we embark on online teaching and learning, but that won't change the quality, diversity or enthusiasm within our teaching and whatever the circumstances, you will continue to experience a first class education.

In less than 50 years, we have established ourselves at the forefront of both economic research and education in the UK and beyond and we attract students from all around the world due to our reputation for offering rigorous and exciting training, and the fact that so many employers are keen to work with our graduates. As a member of the academic staff, I feel very fortunate to be teaching at Warwick – in large part because of the calibre of our undergraduate students, whose energy, brightness and creativity continue to inspire (and challenge!) us as lecturers and supervisors.

I believe that Warwick provides an excellent environment for learning and for personal, professional and intellectual development. Teaching is informed by the very latest developments in research, and optional modules provide a great

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Degree Regulations

Make sure **your module choices** give you the correct number of CATS, at the right levels and from the appropriate Departments.

<https://warwick.ac.uk/fac/soc/economics/current/ug/handbook/>

see this section:

2. Your Degree Course > Degree Course Regulations

Separate regulations are set out for L100, L116, LM1D, GL11

For **joint degrees**, if you need further advice on what you can/can't take, contact
Isleide Zissimos (Economics) Isleide.Zissimos@warwick.ac.uk

Degree Regulation Changes

- ▶ You can only mitigate and have condoned up to 3 CATS of assessed work for any one module and a total of 6 CATS over the whole year.
- ▶ Exams will likely continue to be online, but upload time will now be **25 minutes**.
- ▶ Exams **not** submitted on time **MUST** be mitigated against and if the mitigation is accepted will have an FFA at the next available opportunity.
- ▶ If there is **no** mitigation (or the mitigation is **not** accepted) there will be a resit for late submitted exams. The resit exam mark will be capped at 40%.

Feedback and Contact

- ▶ Opportunities for feedback – it takes many forms
 - Individual assignment feedback; Generic feedback; module statistics
 - Lectures; Support and Feedback Classes; RAE meetings, RAE Helpdesk
 - Advice and Feedback hours by all Lecturers and Tutors
 - Discussion Forums
 - Personal Tutor; Year Tutor (Cecilia Lanata-Briones)
 - Director of Student Engagement and Progression (Christian Soegaard)
 - Senior Tutor (Amira Elasra)

Your Voice and Contact

- ▶ Many opportunities for you to use your voice to give feedback and stimulate change:
 - Module evaluations at the end of term
 - SSLC: Weekly virtual feedback drop-ins hosted by SSLC members
 - Student focus groups
 - Support and Feedback Classes; Live lectures
 - Advice and Feedback hours by all Lecturers and Tutors
 - Personal Tutor; Year Tutor (Cecilia Lanata-Briones)
 - Director of Student Engagement and Progression (Christian Soegaard)
 - Senior Tutor (Amira Elasra)

▶ SSLC: Student-Staff Liaison Committee



▶ 2022/23:

- Should you be interested in being part of the SSLC as a student representative, please nominate yourself through this link [Elections \(warwicksu.com\)](https://warwicksu.com/elections).
- The deadline for nominations is 7 October after which voting will begin.
- We have a limited number of places on the SSLC for each course and year, and we hope you will consider running in upcoming elections.



Academic Support

A range of academic support resources are available to you:

- ▶ The module team for module-specific information.
- ▶ The UG office for routine information about courses, submission, deadlines, attendance, assessments, etc. You can contact them via email - economics.ugoffice@warwick.ac.uk, book an online appointment or in person in S0.88.
- ▶ The UG office for more complex questions – e.g. course transfer, study abroad, temporary withdrawal, unusual options etc. The UG office will triage your case and refer you on to the appropriate person in the Department.
- ▶ A website for [FAQs](#)
- ▶ The Support and Progression Officer or Year Tutor/Senior tutor – in the event of an issue (e.g. health or other difficulties or circumstances) that is causing problems and which you might want us to consider for mitigation.

Economics Team



Ben Lockwood
Head of Department



Caroline Elliot
Deputy Head of
Department



Jeremy Smith
Director of UG Studies



Isleide Zissimos
Deputy Director UG Studies:
Joint-Degrees



Christian Soegaard
Deputy Director UG Studies:
Student Exp & Engagement



Claudia Rei
Deputy Director UG Studies:
Assessment & Feedback

Economics Team



Cecilia Lanata-Briones
UG Year 3 Tutor



Claire Johnson
Student Engagement &
Experience Coordinator



Amira Elasa
Senior Tutor



Orla Whelan-Davis
Student Wellbeing and
Progression Officer

Economics Team



Andrea Markoulakis
Advisor to OS students



Eman Abdulla
Advisor to female
students



Subhasish Dey
Director of Student
Opportunities



Atisha Ghosh
Academic
Careers Coordinator



Juliana Carneiro
Advisor to WP students

UG Office Team



Jo Turrall

Programme
Manager (UG)



Rebekah Ward

Senior
Undergraduate
Administrator



Bethany Cox

Senior
Undergraduate
Administrator



Carol Rice

Senior
Undergraduate
Administrator



Ram Govindaswam

Joint-Degrees
Co-ordinator



Mini Bhogal

Assistant
Programme
Manager

Further Academic Support

- ▶ RAE Helpdesk
- ▶ RAE Tutor
- ▶ Advice and Feedback hours of all staff (2 hours per week of term)
- ▶ Module Support and Feedback classes
- ▶ Personal tutor
- ▶ Module Discussion Forums
- ▶ Careers Drop-in Sessions, events
- ▶ Library Support
- Maths Support

Thinking ahead, post-Warwick

Careers and Further Education

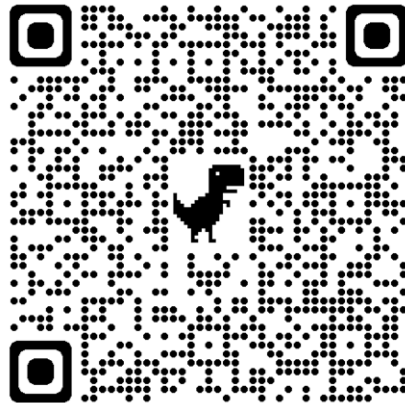
- ▶ Careers Support –
<https://warwick.ac.uk/fac/soc/economics/current/careers/>
- ▶ MSc opportunities –
<https://warwick.ac.uk/fac/soc/economics/prospective/msc/>

Keep in touch

- ▶ The Economics Department has a thriving, growing and distinguished **alumni group** – plan to be a part of our network
<https://warwick.ac.uk/fac/soc/economics/alumni/>

Initial dates for your diaries:

- First Warwick Economics Lecture Tuesday 4th October, 3pm George Chouliarakis, Advisor to the Bank of Greece
- Econ Bites-Wednesday 19th October 14:00
- Year 3 meal and fun quiz night-Monday 17th October-Register now



Questions and Answers?

- ▶ FAQs will be posted and regularly updated on the UG Hub <https://warwick.ac.uk/fac/soc/economics/current> including questions and answers arising at this meeting

Thank you: any questions?

We wish you all the best

**WORK HARD AND ENJOY YOUR
FINAL YEAR OF UNDERGRADUATE
DEGREE STUDIES**