




EXAM READY NEWSLETTER

Your Guide to a Smooth Exam Season

Winter Edition - 2025/26

**UNIVERSITY
OF WARWICK**

A top-down view of a wooden desk. In the center is an open spiral-bound notebook with a white cover. The right page of the notebook has the text 'ARE YOU READY FOR EXAMS?' written in blue and red markers. The word 'EXAMS?' is in red, while the rest is in blue. To the left of the notebook is a teal alarm clock. Above the notebook are a pair of black-rimmed glasses, a crumpled white paper ball, and two sticky notes (one yellow, one light blue). Below the notebook are two markers, one green and one orange, and a few colorful candies (blue, green, red) scattered on the desk surface.

ARE
YOU
READY
FOR
EXAMS?




READY, SET, EXAM!



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PREPARE TO SUCCEED

Exams can feel overwhelming—but the right preparation makes all the difference:

 **Plan Ahead:** Structure your revision with a clear timetable.

 **Stay Balanced:** Take regular breaks, sleep well, and eat healthily.

 **Practice Makes Perfect:** Review past papers to get familiar with exam formats.

 **Check Your Timetable:** Know your seat number, exam time, and location. Examination Venues can be found on the [Campus Maps and Exam Venues](#) webpage.

WHAT TO BRING

- **Warwick ID card**
- **A clear pencil case**
- **A transparent, non-labelled water bottle**
- **A clear plastic bag** (like a sandwich bag) for storing valuables under your chair, as the University no longer provides them. Keep in mind that the designated storage area is unsupervised.







IF PERMITTED:

- An **approved calculator** (check with your academic department if unsure)
- A **Considerate Marking Coversheet** (if approved by Wellbeing Services), which should be placed on your desk and attached to your answer booklet at the end of the exam by an invigilator.



WHAT TO EXPECT DURING IN-PERSON EXAMS

Make your exam day stress-free with these tips:

-  **Arrive Early:** Be at your venue 20 minutes before the start.
-  **Reading Time Rules:** Wait outside quietly if your exam has no reading time.
-  **Assigned Seating:** Sit only in your designated seat.
-  **No Devices:** Switch off and store phones/smartwatches before entry.
-  **Follow Instructions:** Listen carefully to invigilator announcements.
-  **Need Help?** Raise your hand—do not talk to other students.

Key Exam Rules

 **Silent Exam Conditions** : silence is always required once you enter the room.

 **Leaving the Room**

No exits during the first 30 or final 15 minutes.

All breaks must be supervised by an invigilator.

 **Running Late?**

Within 30 mins: You can still enter (no extra time).

Over 30 mins: may be allowed, but only if no one has left the room

 **Paper Queries:** Speak clearly to an invigilator—they'll pass it on to your Module Leader.

While waiting, please, continue working on your assessment.

 **Toilet Breaks:** Not allowed in the first 30 minutes and final 15 minutes

ACADEMIC INTEGRITY: STAY HONEST

Breaches are serious. Here's what to avoid:

- ✗ Cheating or using unauthorised materials
- ✗ Talking or collaborating
- ✗ Bringing in smart devices or unauthorised notes
- ✗ Writing during reading time
- ✗ Opening papers early or writing after the end

If misconduct is suspected:

You may complete your exam.

You'll complete an incident form at the end of the examination. Please, do not leave and wait for further instructions. The incident and the collected evidence will be reviewed by your Department.

STUDENTS WITH ALTERNATIVE EXAMS ARRANGEMENTS

If you have approved **ALTERNATIVE ARRANGEMENTS**, your exams will take place within your Home Department and “**INDEPT**” will appear on your personalised timetable.

Please keep an eye out for **communications from your department**, as they will confirm the exact exam locations and any specific arrangements that apply to you.

If approved by Wellbeing Service, don't forget to bring a **CONSIDERATE MARKING COVERSHEET** which should be placed on your desk and attached to your answer booklet at the end of the exam by an invigilator.

If your venue looks incorrect, **contact your Home Department for clarifications.**



LOST SOMETHING?

Lost property found in exam venues will be taken to the **EXAMS-MMA Office (Room JX0.15, Junction Building, Ground Floor)**.

Please, be informed:

Student Cards: Held for 8 weeks, you'll be notified.

Other Items: Held for 6 weeks, then donated or disposed of.

Any questions? Email us: aoexams@warwick.ac.uk.

Stay calm, stay focused!

**WISHING YOU
THE BEST OF LUCK
THIS EXAM SEASON!**

Modules, Marks, Assessment Team

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