



# Department of Economics

## First Year Induction Meeting for BSc/BA EPaIS (LM1D)

- **Professor Elizabeth Jones & Dr. Atisha Ghosh**



# Getting Started....1



By now, you should have:

- ✓ Completed the **University online enrolment**
- ✓ Registered your IT Services **(ITS) account**
- ✓ Browsed the Department's **Induction Pages**
- ✓ Familiarised yourself with the online **UG Handbook**
- ✓ Logged on to **Tabula**
- ✓ Checked the timetable for **Welcome Week Activities**
- ✓ Looked at the **Refresher Mathematics for Economics**
- ✓ Looked at the **Transitioning to Economics** resources
- ✓ Completed the **Warwick Values Student Conduct Course**
- ✓ Downloaded the My Warwick app
- ✓ Checked your **Personalised Welcome checklist**

# Getting Started....2



You should now:

- Look at your module webpages via **Moodle**: you can access them via the department's module webpage
- Check lecture timetable (sign up for Economics classes will be in weeks 1/2 - you will be emailed by the UG office when you can do this)
- Decide on your **optional modules** (more on this tomorrow)
- Register for your modules (by **Monday 14 October 17:00**) via eMR
- Meet your **Personal Tutor** in the coming weeks
- If you are struggling, please see the Pastoral team.
- Make use of the Academic drop-in sessions:
  - Monday 12:00-12:30 FAB2.33
  - Tuesday 12:30-13:00-OC1.06
  - Friday 11:00-12:00-OC0.01



# University Life

## University is different from school/college

- Each of you was probably towards the top of your class!
- You now need to become independent learners
- It is your responsibility to attend lectures/classes and complete the work set
- If you don't understand something, YOU need to take action
- The ongoing assessments/feedback at school/college is not feasible at University
- You will receive different feedback here and must make the most of it



# Teaching and Learning



- You will have 2 hours of lectures per module each week
- Your lectures will be in-person and will take place in lecture theatres across campus

## In-person Lectures:

- These are timetabled (see Tabula) and are attended by all students taking the module
- Some may be recorded, so you can re-watch them on Moodle at a later date.
- They may only be available for a short time, particularly if lecture attendance is adversely affected
- The Department may remove lecture captures if attendance falls

# Teaching and Learning



## Support and Feedback classes/seminars/tutorials

- Classes will only be available in-person.
- Classes meet weekly or fortnightly **usually from Week 3** (scheduled on Tabula week 2).
- PAIS classes often begin in week 2. Use the Moodle [module pages](#) for confirmation.
- For some EC modules, you will be allocated to classes; in others you will choose your class on Tabula. (The UG office will email you about this).
- Some modules do not have classes/seminars.
- Classes discuss the work set by your lecturer - prior to attending you should be up to date with appropriate lectures and have tried pre-class questions.
- If you need to move your class time for EC coded module(a), please contact the Economics UG office - you are not permitted to swap to another class without our permission
- Classes are compulsory and attendance is monitored. If you are unwell, submit a [self-certification form](#) to obtain an authorized absence: 2 permitted per year.

# Monitoring Points

- The Department follows University guidelines and monitors student engagement.
- The Department has a series of monitoring points during the year. Check them under the attendance tab on **Tabula**. The monitoring points include:
  - support and feedback class attendance
  - lecture attendance
  - submission of module evaluations
  - exam attendance
- Further details on the exact nature of these monitoring points for your Degree and the number of points of engagement can be seen in the [Undergraduate Handbook](#)

**Meeting your monitoring points is vital – if you miss too many, you will be required to withdraw from the University.**

**Every year, we do withdraw numerous students due to lack of engagement – don't let it be you**

# Assessments and Integrity

- **Submission** is via Tabula. Economics deadlines are 14:00. PAIS deadlines are 12 noon.
- External modules: check other Departments' submission times/methods
- **Back up** your work and submit ahead of deadline to avoid **late penalties (5 marks/day)**
- See the Handbook for regularly refused reasons for late submissions
- **Extension** requests must be made on Tabula (tab under assignments)
- **Evidence** is required and should be submitted within 1 week of the assessment date
- **Exemption** requests should be made on Tabula via '**Mitigating Circumstances**'
- Check the rules on **plagiarism** – you will be completing a plagiarism module for PDM, but for a recap see the Handbook, Library resources and [our academic integrity webpage](#).
- We take plagiarism very seriously: a mark of 0% may be applied to any piece of work (incl. exams)
- Having a zero on an exam can affect degree classification and will appear on your transcript
- In the past, students have had job offers removed due to being found guilty of plagiarism

**DON'T DO IT**



# Degree Regulations-see handbook

<https://warwick.ac.uk/fac/soc/economics/current/ug/handbook/>

WARWICK

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≡ Department of Economics

People | Research | Current Students | Study | Alumni | Seminars & Workshops | About | Work with us | Staff Intranet

Undergraduate ► Undergraduate Handbook

## Undergraduate Handbook

Search for:



Next Page

1: The Department and the University



Menu



In this section:

Welcome to the Department of Economics from the Director of Undergraduate Studies

### Welcome to the Department of Economics from the Director of Undergraduate Studies

Welcome to Economics at Warwick. I very much hope that you find your degree course interesting, challenging and rewarding. Our aim is to ensure that you will graduate with a degree from one of the best Economics departments in the UK, and that you will reach your full potential during your time here. As Director of Undergraduate Studies in Economics, my aim is to ensure that our courses are designed and delivered to the very highest standards in all dimensions of teaching, learning, development, assessment and feedback.

In the past 60 years, we have established ourselves at the forefront of both economic research and education in the UK and beyond and we attract students from all around the world due to our reputation for offering rigorous and exciting training, and the fact that so many employers are keen to work with our graduates. As a member of the academic staff, I feel very fortunate to be teaching at Warwick – in large part because of the calibre of our undergraduate students, whose energy, brightness and creativity continue to inspire (and challenge!) us as lecturers and supervisors.

I believe that Warwick provides an excellent environment for learning and for personal, professional and intellectual development. Teaching is informed by the very latest developments in research, and optional modules provide a great breadth of choice across fields of Economics and other disciplines and you will be taught by top-class teachers and researchers from year 1. The level of support available to you is something we are proud of and through exciting projects

# Pastoral Support

- **Pastoral Team** – [economics.pastoral@warwick.ac.uk](mailto:economics.pastoral@warwick.ac.uk)
- Support available within the department, mitigating circumstances (e.g. academic concerns, short-term/long-term illness or health concerns, bereavement etc.) **Come and talk to us**
- **Daily Drop-In Sessions** – Run by the Pastoral Team. 2 hours per day throughout term-time
- **University Wellbeing Services** – Brief Consultations, Self-help Guides, Steps to Wellbeing, Counselling, CBT
- **Disability Services** – Reasonable adjustments, individual support requirements – make an appointment as soon as possible
- **Report and Support** - A university service you can turn to for support with harassment of any kind.



# Communication

## From US to YOU:

- **Warwick Email:** check EVERY DAY
- **Tabula:** Assessment marks/absences /PT log/etc: - check accuracy of our records
- **Moodle Forums**
- **My Warwick app**
- **UG student hub page**
- **Newsletters twice a term**
- **Careers Bulletin**

## From YOU to US

- **Warwick Email**
- **UG Office**
- **Module content queries:** Moodle Forums, your lecturer/tutor via email or advice and feedback hours
- **Personal concerns:** Personal Tutor/Year Tutors/Senior Tutor/Pastoral drop in sessions
- **SSLC and Module Evaluation**

# Economics Team



**Professor Ben Lockwood**  
Head of Department



**Dr. Claudia Rei**  
Deputy Head  
of Department  
(Teaching)



**Dr. Atisha Ghosh**  
Director of Joint-  
Degrees (UG)



**Professor Elizabeth Jones**  
Director of UG Studies



**Dr. Emil Kostadinov**  
Deputy Director of UG Studies



**Dr. Christian Soegaard**  
Director of Student Engagement  
and Progression



**Dr. Cecilia Lanata Briones**  
Director of Assessment & Feedback



# Economics Team



**Dr. Bhaskar Chakravorty**  
Year 1 tutor



**Jo Turrall**  
UG Programmes  
Manager



**Ramkumar Govindaswamy**  
Joint-Degrees Co-  
Ordinator (UG)



**Claire Johnson**  
Student Engagement  
& Experience Coordinator



**Dr. Amira Elasra**  
Senior Tutor (UG) Term 1



**Dr. Emil Kostadinov**  
Senior Tutor (UG) Term 2 & 3



**Tina MacSkimming**  
Student Support  
and Progression Officer



**Inga Turner**  
Student Support and  
Progression Officer



# EPAIS Key Contacts



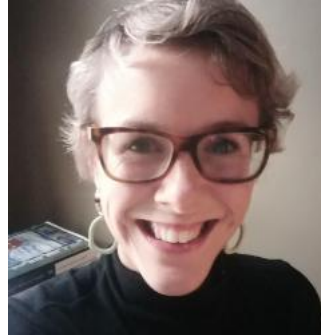
**Dr Atisha Ghosh**  
Director of Joint  
Degrees Economics



**Dr Farzad Javidanrad**  
Deputy Director of Joint  
Degrees



**Ramkumar  
Govindaswamy**  
Joint-Degrees Co-  
ordinator (Economics)



**Julia Welland**  
Course Director, PAIS



**Kelly Taylor**  
Dept. Administrator, PAIS

# Economics UG Office Team



**Maninderjit Bhoghal**  
Assistant Programme  
Manager



**Alison Crowshaw**  
Undergraduate Programme  
Coordinator



**Katy Slater**  
Undergraduate Programme  
Administrator



**Nina Tricker**  
Undergraduate Programme  
Administrator



**Carol Rice**  
Undergraduate Programme  
Administrator



**Bethany Cox**  
Undergraduate Programme  
Administrator

The UG office can be contacted via email on [economics.ugoffice@warwick.ac.uk](mailto:economics.ugoffice@warwick.ac.uk) or are located in S0.88

# Make use of the resources

- Careers Resources
- Financial Times Subscription\*
- Economist subscription\*
- Bloomberg terminals
- Mathematics Refresher Course Resources
- Transitioning to Economics Moodle page
- Academic Writing Resources
- International Student Success (warwick.ac.uk)
- \* Log in details available here

# Getting Started...Reminder



You should now:

- Check your lecture **timetable** on Tabula.
- Sign up to support and feedback classes on **Tabula (week 2)**.
- Think about optional **modules** and attend the Optional Module session Tuesday at 11:00.
- Register for modules via **eMR** once this opens on Wednesday 25th September 9am.
- Attend the **Transition to University** lecture Thursday 26th September at 14:30
- Meet your **Personal Tutor** in the first couple of weeks

More questions? **Attend Academic Drop-in Sessions:**

- Monday 12:00-12:30 FAB2.33
- Tuesday 12:30-13:00-OC1.06
- Friday 11:00-12:00-OC0.01





# We wish you all the best

**WORK HARD – BUT REMEMBER  
TO ENJOY YOUR TIME WITH  
US AND HAVE NO REGRETS!**

- Please check your Warwick email later in the week to find out which Trading Game Group you are in

