

Crafts Small Grant Fund – Frequently Asked Questions

General

What is the Crafts Small Grant Fund?

The Crafts Small Grants Fund provides awards of up to **£20,000**, funding **100% of eligible project costs** for approved research projects. The fund is named after the late Nick Crafts, founding director of CAGE and [distinguished economic historian](#).

Who can apply?

Applicants must:

- Be of **post-doctoral status** or have equivalent experience.*
- Hold an employment contract with the host institution that starts before the project begins and extends beyond the grant period.
- Be hosted by a **UKRI-eligible higher education institution or research organisation**.

**Equivalent experience may include holding, or having held, an established post and having a record of publications in the field.*

Who owns the award?

The award is made to the **individual applicant via their host institution** (the “Awardee”). In practice, this means the host institution enters into the formal funding agreement and payment is routed through that institution. We do not make joint awards or split the funds between several institutions.

How long can a project run?

Awards can normally be held for up to **two years**. Warwick may, at its discretion, approve an extension of up to **six months**. Requests made less than three months before the project end date may be rejected.

What does social science led mean?

The CAGE Research Centre is funded via the [ESRC](#). The funder’s rules state that “any activity or project supported by the ESRC should be at least 50% within ESRC’s remit”. This means that over 50% of the underpinning research for the projects funded through the Crafts Small Grants Fund has to be in the social science disciplines as [defined by the ESRC](#).

Funding and Eligible Costs

What costs can be claimed?

Eligible costs include:

- Research assistance*
- Data acquisition
- Event costs
- Travel expenses

**Research assistance costs may include the time of existing research staff, including fixed-term employees, where their work is directly attributable to the proposed project.*

What costs are not eligible?

The fund will not cover:

- Salaries of the Principal Investigator or Co-Investigators
- Indirect costs
- Estates costs

Can I spend more than my award budget?

No. Any expenditure beyond the approved award amount, or expenditure not made in accordance with the agreement, is the responsibility of the Awardee and will not be reimbursed by University of Warwick.

Invoicing and Payments

How do I claim funding?

You must submit invoices to Warwick in arrears against expenditure already incurred, accompanied by:

- A progress report
- Details of milestones achieved
- Evidence of expenditure as required by the funder.

The awardee should invoice for up to **25% of the award in any 6-month period**, unless Warwick agrees otherwise; and submit the **final invoice within 30 days of the End Date**.

Project Delivery

When does the project officially start and end?

Your project runs from the **Commencement Date** to the **End Date** set out in the funding agreement, unless it ends earlier in line with the agreement.

What are my responsibilities as an Awardee?

You must:

- Deliver the project diligently.
- Comply with the Funding Agreement and Call Terms.
- Meet all applicable ethical, legal and regulatory requirements.
- Obtain any required ethics approvals before starting project work.

Can I subcontract part of the project?

Yes, but if you subcontract or work with third parties, you will need appropriate agreements in place so that those parties comply with relevant obligations in the funding agreement. The Awardee remains responsible for the acts and omissions of subcontractors and collaborators.

Publications and Outputs

Am I required to publish my findings?

Yes. Awardees are expected to publish or otherwise make the research results publicly available in a timely manner for public benefit and knowledge advancement.

Do I need to share outputs before publication?

Yes. Draft publications must be circulated to the other party at least **30 days before submission** to allow review for confidential information.

How should I acknowledge the funding?

All project outputs must:

- Acknowledge the support of ESRC, the CAGE Research Centre and the University of Warwick.
- Display the UKRI grant reference **ES/Z504701/1**.
- Follow any branding instructions provided by Warwick and CAGE where required.

Do I need to send copies of outputs to Warwick?

Yes. Copies of outputs intended for dissemination should be provided to the CAGE Project Contact for showcasing and publication purposes.

What about press releases and media activity?

Awardees must:

- Acknowledge ESRC, the CAGE Research Centre and Warwick support.
 - Give Warwick advance notice and sight of public communications and press releases.
 - Notify the CAGE Research Centre of any media coverage arising from the project.
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Intellectual Property (IP)

Who owns the intellectual property created during the project?

Each party owns the results generated by its own employees, students, appointees and agents. Jointly created results are jointly owned according to each party's intellectual contribution.

What are my responsibilities if I receive data or materials from another party?

Data and materials provided under the project must be handled in accordance with the agreement, kept appropriately secure, and not passed on to others without the required consent.

Can project results be used for academic purposes?

Yes. The agreement grants each party a non-exclusive, royalty-free licence to use project results for academic teaching, research and publication, provided no commercial benefit is derived.

Can jointly owned results be commercialised?

Yes, but commercial exploitation requires consent from the other joint owner(s), and revenue-sharing arrangements may apply.

Confidentiality

How long does confidentiality last?

Confidentiality obligations continue for **three years** after the agreement ends.

Can confidential information ever be disclosed?

Yes, in certain circumstances, including where disclosure is legally required by regulators, courts, Freedom of Information legislation, or National Security and Investment Act processes.

Compliance and Governance

What laws and regulations must I comply with?

You must comply with all relevant laws and requirements, including:

- Data protection
- Export controls
- Anti-bribery and anti-corruption legislation
- Modern slavery requirements
- National security regulations
- Research ethics requirements

What happens if there is a breach of anti-bribery requirements?

Any breach of the anti-bribery provisions is treated as an irremediable material breach and may result in immediate termination of the agreement.

Extensions, Changes and Termination

Can the project be extended?

Possibly. Warwick may agree to an extension of up to six months where justified and compliant with funding requirements.

Can Warwick terminate the agreement?

Yes. Warwick may terminate the agreement if:

- The underlying award is terminated.
- The Awardee becomes insolvent.
- The Awardee commits a material breach of the agreement.

What happens if the funder requires repayment?

If Warwick has to repay grant funds because of an Awardee's actions or omissions, the Awardee must reimburse Warwick, including any interest charged by the funder.

Contacts

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