

## Delegate Information – Central Campus Venues

We are delighted that you will be joining us at the University of Warwick. Central Campus Venues is the name given to the facilities provided by Warwick Conferences on the Central University Campus.

### Getting to campus:

The University of Warwick is situated four miles from Coventry City centre at the hub of the Midlands motorway network. The hours of **08:00 – 10:00 and 16:00 – 18:00** are peak times for traffic on campus and the surrounding roads, we therefore recommend allowing plenty of time for your journey to campus if travelling between these times.

- Central Campus Venues is situated on the **Central Campus** of the University, located on the outskirts of Coventry with good transport links.
- If using a sat nav use post code CV4 7AL which will bring you to the edge of campus, then follow signs for Central Campus.
- Download further information from the website at:  
<https://warwick.ac.uk/services/conferences/location/howtofindus/>

### Car Parking:

Complimentary car parking is available for delegates, please refer to the [Warwick Conferences campus map](#). You also have the option to use our **what3words** references to get more defined information on car parks across campus.

There are two options:

#### *Option One: Pre-Booked*

- Delegates will be required to register in advance on the link below and follow the instructions:  
<https://citycentre.apcoa.co.uk/bookingssummary/customerdetail/3992/warwick-university-car-parks/1268/conference-parking>
- Your event organiser will send you the relevant promo code.
- You will need to register in advance of your arrival to campus. Car parking is free, however only if you book in advance.
- Once on Central Campus follow the signs for **Central Campus parking**.
- Some car parks may be 10-15 minutes' walk from the conference facilities that you are attending.

#### *Option Two: No Pre-Booking*

- If you do not register in advance of arriving on campus, you will need to use the pay by phone system for parking. Details of prices and how to do can be found here:  
[https://warwick.ac.uk/services/carparks/general\\_parking](https://warwick.ac.uk/services/carparks/general_parking)

#### *Additional parking information*

- Accessible parking spaces are available on campus, see our [accessible parking map](#) for details. Please note that Health Centre Road is on a slight gradient.
- For accessible parking close to your accommodation (Blue Badge holders only), please contact your event organiser in advance of your arrival.
- If you have particular car parking requirements (i.e. a minibus or high-sided vehicle), contact your event organiser in advance of your arrival.
- "Car Share" spaces are available after 10:00am (for parking during the day only and not for overnight). Before 10am these spaces are reserved for University employees only.
- EV Charging point locations are highlighted on the [Warwick Conference campus map](#). For more information: [https://warwick.ac.uk/services/carparks/electric\\_vehicles](https://warwick.ac.uk/services/carparks/electric_vehicles)

### Interactive Campus Map:

Whilst you are on campus you might find it useful to use our Interactive Campus Map which can be found here: <https://warwick.ac.uk/about/visiting/maps/interactive/>

**Public Transport:**

- Coventry Railway Station, approximately four miles from the campus, is the nearest main-line train station to the University. There is a taxi rank located at the Station and on Central Campus.
- There are regular bus services to the University Campus from Coventry City Centre and Coventry Railway Station, with the journey taking approximately 30 minutes. The stop for Central Campus is the University of Warwick Bus Interchange. For information on buses to campus please see <https://nxbus.co.uk/coventry/information/buses-to-from/buses-to-from-university-of-warwick>
- Birmingham International Airport is approximately 20 minutes from Campus by car. There is a taxi rank at Birmingham International Airport. The railway station at Birmingham Airport is Birmingham International. During weekdays trains depart from Birmingham International to Coventry Rail Station on average every 10 minutes. The journey takes between 10-15 minutes.

**Conference Reception:**

- Located within Senate House. Our Reception team are available between 07:00 – 22:00.
- If you need to store luggage on your arrival or departure day, your event organiser will be able to advise a storage location.
- Conference Reception accept credit / debit card payments only.

**Bedroom check in/out:**

- Check in and key collection is at Conference Reception in Senate House (unless your programme indicates otherwise).
- You will be provided with a key card which will give you access to your bedroom, kitchen and entry door to the accommodation block. Please ensure you update your key on the key access point before entering your accommodation block.
- Bedroom keys will be available to collect from 15:00 to 21:45 at Conference Reception unless notified otherwise by your event organiser.
- If you plan to arrive after 21.45, please contact Conference Reception to arrange late key collection [ccvreception@warwick.ac.uk](mailto:ccvreception@warwick.ac.uk) or 02476 528910. The location of key collection after 21:45 is from Community Safety Hub.
- Bedrooms are to be vacated by 09:30 on your day of departure. Luggage and belongings should be removed by that time.
- On the day of departure, keys can be left at Conference Reception (Senate House), Rootes Restaurant (in Rootes Building) or one of the boxes situated in the entrance hall of each accommodation block.

**Accommodation:**

- Our student style accommodation blocks are en-suite bedrooms and feature a study desk area, tea/coffee making facilities, towels and wrapped soap.
- Irons and Ironing board are available in the shared kitchen, hairdryers and clock radios are available from reception on request.
- Delegates have access to one shared kitchen per floor. There is a microwave, kettle, fridge and freezer in each kitchen. Please note that no crockery, cutlery or cooking utensils are provided.
- Most of our student accommodation have lifts. Please discuss any specific requirements with your event organiser.
- A launderette is situated between the Rootes Building and Rootes residences, opening times are available from Conference Reception for self-service washing and drying. Washing powder and softener are not provided. You can purchase this from Rootes Grocery Store on Central Campus.
- Some of the accommodation blocks have laundry facilities available to delegates. These machines are self-dosing for washing powder and fabric softener.
- All machines and driers require payment by debit/credit card.
- A dry-cleaning service is available in Rootes Grocery Store.

#### Wi-Fi access across Central Campus:

- Delegates can access the “Warwick Guest” Wi-Fi network around campus. Click here for more details: <https://warwick.ac.uk/services/its/servicessupport/networkservices/wifi/warwick-guest/>

#### Food and Drink:

- All meals are provided in Rootes Restaurant located on the first floor of the Rootes Building for all delegates (unless your programme indicates otherwise).
- The restaurant offers breakfast, lunch and dinner including a range of hot and cold drinks for pre-booked events.
- Please present your conference badge or bedroom key to gain access to the restaurant.
- Please inform your event organiser prior to your arrival if you have a specific food allergy or a lifestyle dietary requirement (for example vegan, vegetarian, halal or kosher).
- Bar facilities are located on the first floor of the Rootes Building and is the ideal place to network and relax after a day’s session.

#### Shops and Cafés on Central Campus:

- The campus has a range of facilities available to all delegates. For information and opening times, please see <https://warwick.ac.uk/services/retail/>
- There is a cash machine outside Rootes Grocery Store.
- Please note that all outlets on campus are cashless.

#### Sports facilities:

- Guests have free access to Warwick Sport’s premium leisure facilities on campus; including swimming pool and gym, however other bookable facilities will incur a charge. For further information, please see <https://warwick.ac.uk/services/sport>
- You may also contact the Sport Centre Reception on **02476 523011** or by e-mail at: [warwickSPORT@warwick.ac.uk](mailto:warwickSPORT@warwick.ac.uk)

#### General Information:

- If you feel unwell during your stay, please contact Conference Reception on 02476 528910 (between the hours of 0700 – 2200) or Community Safety Team on 02476 522083 (between the hours of 2200 – 0700), who will ensure a message is given to your event organiser. We do not have a resident doctor available for conference delegates, but if you require first aid assistance, this can be administered via our 24-hour Community Safety Team. Alternatively, there is a Walk-In Medical Centre in Coventry: <http://cityofcoventrynhshhealthcarecentre.nhs.uk/>
- In the event of an emergency and if you require the assistance of any of the emergency services, please call the Community Safety Team on 024 765 22222 who will then contact the emergency service you require and escort them once on campus to the scene of the emergency.
- If you have any lost property during or after the event, contact Conference Reception by email @ [ccvreception@warwick.ac.uk](mailto:ccvreception@warwick.ac.uk)
- If you have left items in your bedroom and need them posting to a return address, there will be a minimum charge of £10.00, dependant on size and weight of items.
- Items will only be kept for a maximum of 2 weeks following your departure from campus.
- A Chaplaincy is available to all University visitors. Further information can be found on the Chaplaincy website <https://warwick.ac.uk/services/chaplaincy/>. To gain access to the Chaplaincy, please ask at Conference Reception.
- If you require post or parcels to be delivered to you during your stay, it is advisable to discuss your requirements with your event organiser, as specific delivery details are required to ensure your parcel / post is managed appropriately. Amazon deliveries can be delivered to campus using Amazon Lockers. See website for more details <https://warwick.ac.uk/services/retail/shops/amazon/>
- You will find bikes for hire on site using West Midlands Cycle Hire – a great way to see the local area. See the website for more information: <https://www.wmcyclehire.co.uk/>
- Cannon Park Shopping Centre is within a ten-minute walk of Central Campus <https://www.cannonparkshopping.co.uk/>