

Five steps to respecting students' names

Care about getting names right



If you are in a position of influence, getting the pronunciation of names right is even more important as you will be harder to correct and more likely to be imitated.

Prepare ahead

Where possible, consult class lists and use Google or Name Shouts to check how to pronounce names that are unfamiliar to you (check accuracy with the name-bearer themselves when you meet)



Create space for students to say their own name



Allow students to introduce themselves and use ice-breaker name games so students hear how to pronounce others' names correctly. Use name cards with phonetic spelling so everyone can be called by name.

Make names matter

Model greeting everyone by name, using their name in interactions and caring about correct pronunciation of names – encouraging everyone to check and to correct pronunciation when needed and to use the name they genuinely prefer.



Help others get names right



Encourage use of audio name badges and pronunciation guides in email signatures and profiles (these can be easily created for free using NameCoach). Use pronunciation guides in materials to help students say terms correctly.

Resources for name activities and guides to creating name badges can be found at [Warwick.ac.uk/saymyname](https://warwick.ac.uk/saymyname)