

**From:** [Maggie.O-Brien@warwick.ac.uk](mailto:Maggie.O-Brien@warwick.ac.uk)  
**To:** [O'Brien, Maggie](#)  
**Cc:** [Kirk, Becca](#); [Lowe, Daniel](#); [Twigg-Flesner, Christian](#); [Hiorns, Sara](#); [Law School Student Experience, Resource](#)  
**Subject:** DIRECTOR OF UNDERGRADUATE STUDIES UPDATE 3 OCTOBER 2024  
**Date:** 03 October 2024 11:50:14

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Some people who received this message don't often get email from [maggie.o-brien@warwick.ac.uk](mailto:maggie.o-brien@warwick.ac.uk). [Learn why this is important](#)

Dear First Year Student

I hope you have enjoyed Welcome Week. I certainly enjoyed meeting some of you at least at the briefings, and I am looking forward to seeing you at the first ULIC lecture this week.

You will already have realised there is a lot of email traffic at University. You will receive announcements from your Module Leaders through emails, and updates from many people, among them the Professional Services Team (PST) the Director of Welfare and the Student Experience Team. Updates from the Director of Undergraduate Studies (DUG) updates will arrive every 2-4 weeks and will cover important business and administrative issues such as assessments and examinations, extensions and mitigating circumstances, skills sessions and module choices. They are important. Look out for them!

### **1. Slides for LLB/Law with Humanities Introductory Session**

The slides for this session are attached [here](#).

### **2. Aiming for a First**

Thanks to everyone who attended the workshop yesterday. The slides are attached [here](#)

### **3. Timetables**

Your timetables should be fully populated now – you'll find your personalised timetable on the Tabula system. Lectures are at fixed times but you should have been able to choose your seminars. If you have not done so already you will be allocated a slot.

There have been some delays in timetabling this year and I would like to apologise to you for that. We will do all we can to make the process next year much smoother.

### **4. Module Content**

Lectures start in some of your core Modules this week. You should expect Module Leaders to give access to Moodle pages and Reading Lists. Announcements made in relation to Module lectures, seminars, reading and seminar tasks reach you through email.

Get into the habit of opening the Moodle pages well before your next seminar and lecture, and planning your reading and your seminar preparation well in advance.

### **5. Stay in touch**

We hope you have enjoyed your first weeks at University and are gearing up for the hard work to come! If you do have questions or concerns about any aspect of University life, the DUG and Deputy DUG are here to help. You can email us at [law.dugs@warwick.ac.uk](mailto:law.dugs@warwick.ac.uk) at any time.

My office is at S1.07 – the first floor of the Law School, just to the right of the stairs. My office hours are:

**11.30am – 1pm Tuesday (Term-time) and**

**3.30pm -4.30pm Thursday (Term-Time)**

Either Daniel or I will be joining the Law School Student Experience staff at 10.30am in the Student Hub for a drop-in session. If it proves popular this will continue through Term 1. Do come and say hello and bring any worries or questions to us. We will try to help.

## **6. Questions and Queries**

If you wish to ask questions or comment on any of these issues, or indeed any UG issue, then use the Padlet below. Either Daniel or myself will respond within 24 hours.

- [First years Padlet](#)

I look forward to meeting more of you over the coming months.

Best wishes,

Maggie

Dr Margaret O'Brien

Associate Professor | Director of Undergraduate Studies | School of Law | University of Warwick | Coventry | CV4 7AL UK | [Find us on the interactive map](#)