

From: [Wilson, Amanda](#)
To: [LAW FULL-TIME STAFF](#); [LAW PHD STUDENTS](#)
Subject: PhD Submission Turnitin Screening Procedure
Date: 14 September 2026 08:09:19

Dear all

Hope you are keeping well.

The purpose of this email is to communicate a new procedure for Academic Integrity screening PhD submissions through Turnitin. This information is relevant to all staff who supervise and/or internally examine PhD theses, as well as PGRs.

New procedure for theses screening

Taking effect on 16th November, all submitted PhD theses will now be screened through Turnitin prior to being circulated to the examination team.

Internal examiners

As per the new policy, it is the responsibility of the internal examiner to review the Turnitin report to check for signs of potential plagiarism or other form of academic misconduct. The Doctoral College will send instructions to all internal examiners about how to access the report and what they are expected to do.

There is no expectation that the internal will analyse the report in detail unless there are concerns about academic misconduct or poor academic practice, as defined by [Regulation 11 Academic Integrity](#).

If the internal examiner has any concerns, they should raise them with the Department's Director of Academic Practice, Jonathan Garton.

Further information

For further information about the new Academic Integrity procedure for examination, please click [here](#).

If you have any questions, please do get in touch.

Very best,
Amanda

