

Doughty, Charlotte

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Sent: 27 September 2023 12:35
To: Twigg-Flesner, Christian
Cc: Kirk, Becca; undergraduate.law Resource; Doughty, Charlotte; Law.DUGS Resource; Williams, Andrew
Subject: Important message for all intermediate and finalist students about module allocation
Categories: Law - Student Email Archive

27 September 2023

(Note: if you are a first-year student, please ignore this message – all your modules are core modules.)

Dear students,

You were notified yesterday of the modules to which you have been allocated. We are sorry for the delay in notifying you about your choices. Although we try hard to allocate you to the modules for which you have expressed a preference, some of you have been allocated one or more of the modules you listed as alternative/reserve modules. (If you did not make your choices by the deadline, you will have been allocated to modules on which there was space available after all the choices made by the deadline had been processed.)

The process of allocating students to optional modules is an incredibly complex one. Our Student Services Team has spent a lot of time over the last few weeks going through the module choices and allocating students to modules. Although we try to anticipate likely student demand for our optional modules based on previous years, it will not always be possible to provide the capacity on any particular module to meet all the student demand for that module. The capacity of an optional module is determined by both the workload allocation of academic staff and the physical capacity of the teaching rooms we have been allocated by the central room-booking service.

Where possible, we have tried to create some additional capacity on modules where interest exceeded our initial capacity forecast. However, the School does not have the resources nor the academic expertise to adjust capacity to meet all the preferred choices made by our students. This is why we ask for alternative/reserve choices from you.

In allocating students to modules, every effort was made to allocate you to your preferred modules, but where this was not possible, you will have been allocated to a module on your alternative/reserve list.

I appreciate that some of you will be disappointed not to have been allocated all your preferred modules and by the alternative modules you have been allocated to instead. I hope that the above provides you with sufficient context to understand why this is the case.

Unfortunately, **all our optional modules are now full/oversubscribed**. This means that **it is not possible to consider any changes to the modules you have been allocated**. We are unable to consider any enquiries about module changes this year, nor can module convenors consider direct requests to them to be admitted to their modules. Our apologies.

The Student Services Team is busy this week processing the module registrations on the University system. This will take the remainder of this week. As a result, the Student Services Team is unable to respond to any queries about module allocations (and would, in any case, not be able to make any changes). **NB:** we are aware of a small number of you where the specific professional body requirements in your home jurisdiction need to be considered – this will be done next week.

If you need any further explanation about this process, please do not hesitate to contact me.

Best wishes,

Professor Christian Twigg-Flesner

Deputy Head and Director of Learning & Teaching