

## **Doughty, Charlotte**

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**From:** Maggie.O-Brien@warwick.ac.uk  
**Sent:** 29 September 2023 18:22  
**To:** O'Brien, Maggie  
**Cc:** Kirk, Becca; Doughty, Charlotte; Lowe, Daniel; Twigg-Flesner, Christian  
**Subject:** DIRECTOR OF UNDERGRADUATE STUDIES UPDATE 29 SEPTEMBER 2023

**Categories:** Law - Student Email Archive

Dear First Year Student

For those of you who did not attend the Introductory Session, my name is Dr Maggie O'Brien and I am Director of Undergraduate Studies (DUG) at the Law School this year. The Deputy Director is Dr Daniel Lowe. It has been lovely meeting at least some of you during Welcome Week and we both look forward to getting to know you over the coming year.

The DUG position in the Law School is responsible for overseeing your degree courses in terms of administrative support, timetabling, examinations and assessments, attendance and feedback. We are responsible for helping you if you have a complaint about any part of your Law School experience. We are also a major point of communication and writing to you by email at key points to inform you about key issues and remind you about key dates.

In week 2, Daniel and I will start holding weekly drop ins at the Student Hub at 10am on Friday. If you want to ask a question, you can come and see us if you are on campus or drop into the online meeting room if you are not. More details of that to follow. You are also welcome to drop a line by email to LAWDUGS@warwick.ac.uk

For the time being, read this email carefully as it contains some useful reminders about how to navigate your first week of study at Warwick Law School. I have tried to pick up on some of the very good questions asked at the Welcome Week sessions.

### **Lectures and Seminars next week**

Your lecture timetables should be showing already in Tabula, and you will have received your induction session on how to access and use the Tabula system. You will also have received an email from the Professional Services. Team telling you to select your own Seminar times. I would strongly urge you to do so today. If you do not select your seminars they will be allocated for you. I have set out First Year lectures for you below to give a broad idea of your study commitments next week.

You should be able to access the Moodle pages for each Module now, with course outlines and reading lists and you have received your induction session on how to access and use the Moodle system. Materials for your first seminar, LA128 are now available on the LA128 Understanding Law in Context Moodle page.

### **Monday 2 October**

#### **For Law and Sociology Students only**

- 11.00am Introduction to Social Analytics
- 12.00am History of Sociological Thought

### **Tuesday 3 October**

- 9.00am Tort Law Lecture
- 10.00am Law, State and the Individual(Online)

## **Thursday 5<sup>th</sup> October**

- 9.00am Criminal Law Lecture
- 1.00pm Understanding Law in Context
- 18.00pm Law State and the Individual

**Note: Understanding Law in Context Seminars run on 5<sup>th</sup>/6<sup>th</sup> October. Consult your timetable for your seminar slot and access materials on the [ULIC Moodle page](#).**

## **Friday 6 October**

- 11am. Criminal Law Lecture
- 1pm Tort Law Lecture

## **Law with Languages Only**

- 3pm Introduction to French Law and Methodology
- 3pm Introduction to German Law and Methodology

## **Transition Week Activities**

Your next week at University is a transition week. You have only one Seminar, and outside of your Lecture programme there are still many events for you to attend as you settle into University life. Have a look at your [Transition Week Moodle](#) for further details.

## **Student Wellbeing**

Our student Wellbeing Service provides much useful and necessary support and guidance to students through their degree studies. These range from informal drop ins to one to one support if you are experiencing difficulties with your studies. It is worth having a look at the Wellbeing pages now, even if you are having a fantastic time in Freshers Week. There might be points in your student life that you need a little more support and it's always good to know it's there.

I'd particularly like to address anyone who might need adjustments for study or for their assessments. You can ask for an assessment through our Disability Service – accessed through Wellbeing. Once we have the results of this assessment we can make sure those adjustments are in place for all your classes and assessments. You can request an assessment at any point in the year.

You can access the Wellbeing and Disability Service [HERE](#)

## **Attendance requirements**

A number of you have asked question about attendance at our introductory meetings. To reiterate, attendance is compulsory and engagement is expected. If you cannot attend lectures and seminars you must use the central PSS system for alerting us to this so we can authorise your absence if you are unwell or unable to attend for personal reasons. We can only authorise absences for a limited period. If you cannot attend University for more than a week, please contact your Personal Tutor in the first instance to discuss. The notification is available on the [Attendance Pages](#) in your online Student Hub.

## **PT meetings**

A number of you have asked about meetings with your Personal Tutors. You don't need to contact them – they will contact you to set up these meetings. Make sure you attend when invited as this is a really important support for you over the three or four years of your degree.

## **Link to Warwick Online Skills**

Some great questions asked this week about the skills you need to study law. Learning new skills is a very important part of your legal study, and all of your core modules this year incorporate elements of skills training, be that writing essays, tackling problems, reading cases or making a legal argument. We also have an excellent online skills library, produced partly students or former students. There is a legal skills section in the online Student Hub and the link to Warwick Online Learning Moodle Book is [HERE](#)

Enjoy your first lectures next week and I will look forward to meeting you either at the Academic Skills session on Wednesday or the ULIC lecture on Thursday.

Best wishes Maggie

Dr Margaret O'Brien | Professor | Director of Undergraduate Studies | School of Law | University of Warwick | Coventry | CV4 7AL UK | [Find us on the interactive map](#)

Office Hours: Tuesdays, 2pm– 3pm. Wednesdays 10am-11am. Room S1.42